

Overview
& Scrutiny



MEETING: OVERVIEW AND SCRUTINY COMMITTEE (REGENERATION AND SKILLS)

DATE: Tuesday 6th November, 2018

TIME: 6.30 pm

VENUE: Committee Room, Town Hall, Bootle

Member

Councillor
Councillor John Sayers (Chair)
Councillor Michael O'Brien (Vice-Chair)
Councillor Booth
Councillor Brough
Councillor Carragher
Councillor Dowd
Councillor Killen
Councillor David Pullin
Councillor Roche
Councillor Bill Welsh

Substitute

Councillor
Councillor Brenda O'Brien
Councillor Murphy

Councillor Dawson
Councillor Bliss
Councillor Anne Thompson
Councillor Dan T. Lewis
Councillor Doyle
Councillor Keith
Councillor Carr
Councillor McGinnity

COMMITTEE OFFICER: Paul Fraser
Senior Democratic Services Officer
Telephone: 0151 934 2068
Fax:
E-mail: paul.fraser@sefton.gov.uk

If you have any special needs that may require arrangements to facilitate your attendance at this meeting, please contact the Committee Officer named above, who will endeavour to assist.

We endeavour to provide a reasonable number of full agendas, including reports at the meeting. If you wish to ensure that you have a copy to refer to at the meeting, please can you print off your own copy of the agenda pack prior to the meeting.

This page is intentionally left blank.

A G E N D A

- 1. Apologies for Absence**
- 2. Declarations of Interest** (Pages 5 - 6)

Members are requested to give notice of any disclosable pecuniary or personal interest

An advice note on declaration of interests is attached
- 3. Minutes of the Previous Meeting** (Pages 7 - 16)

Minutes of the meeting held 18 September 2018
- 4. The Atkinson - Public Question** (Pages 17 - 18)

At the Council meeting held on 20 September 2018 a member of the public raised a question relating to The Atkinson under the "Matters Raised by the Public" item. The Council referred the matter to this Committee for consideration.

An extract from the Council meeting is attached.
- 5. Digital Inclusion Working Group Final Report** (Pages 19 - 50)

Report of the Head of Regulation and Compliance

At its meeting held on 11 September 2018 the Overview and Scrutiny Committee (Regulatory, Compliance and Corporate Services) approved the Digital Inclusion Working Group Final Report. However, as the Final Report contained many recommendations that fall under the remit of the Overview and Scrutiny Committee (Regeneration and Skills) and following consultations with Councillors Atkinson, Bradshaw and Sayers, the submission of the Final Report to Cabinet on 4 October 2018 was deferred to enable the Overview and Scrutiny Committee (Regeneration and Skills) to consider the Final Report prior to its submission to Cabinet on 6 December 2018.
- 6. Flood & Coastal Risk – Annual Report** (Pages 51 - 66)

Report of the Head of Locality Services
- 7. Work Programme 2018/19, Scrutiny Review Topics and Key Decision Forward Plan – November 2018** (Pages 67 - 100)

Report of the Chief Legal and Democratic Officer

8. **Cabinet Member Reports – September 2018 to October 2018** (Pages 101 - 142)
Report of the Chief Legal and Democratic Officer
9. **Apprenticeships**
Report of the Head of Economic Growth and Housing to follow
10. **Shale Gas Working Group Position Report**
Report of the Head of Economic Growth and Housing to follow

Declarations of Interest

Members are requested at a meeting where a disclosable pecuniary interest or personal interest arises, which is not already included in their Register of Members' Interests, to declare any interests that relate to an item on the agenda.

Where a Member discloses a Disclosable Pecuniary Interest, he/she must withdraw from the meeting room, including from the public gallery, during the whole consideration of any item of business in which he/she has an interest, except where he/she is permitted to remain as a result of a grant of a dispensation.

Where a Member discloses a personal interest he/she must seek advice from the Monitoring Officer or staff member representing the Monitoring Officer to determine whether the Member should withdraw from the meeting room, including from the public gallery, during the whole consideration of any item of business in which he/she has an interest or whether the Member can remain in the meeting or remain in the meeting and vote on the relevant decision.

This page is intentionally left blank



OVERVIEW AND SCRUTINY COMMITTEE (REGENERATION AND SKILLS)

**MEETING HELD AT THE BIRKDALE ROOM, TOWN HALL,
SOUTHPORT
ON TUESDAY 18TH SEPTEMBER, 2018**

PRESENT: Councillor John Sayers (in the Chair)
Councillor Michael O'Brien (Vice-Chair)
Councillors Booth, Dowd, Killen, David Pullin, Roche
and Bill Welsh

ALSO PRESENT: Councillor Atkinson

9. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Brough and Carragher.

10. DECLARATIONS OF INTEREST

No declarations of disclosable pecuniary or personal interests were received.

11. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

That subject to Councillor Booth being included in the list of Members present at the meeting the Minutes of the meeting held on 3 July 2018 be confirmed as a correct record.

12. WINTER SERVICE POLICY AND OPERATIONAL PLAN

The Committee considered the report of the Head of Locality Services – Commissioned that sought views and approval of the Winter Service Policy and Operational Plan for 2018/19.

The report indicated that the Council provided a Highway Winter Service to the Borough in accordance with the Winter Service Policy and Operational Plan; that officers monitored the weather conditions 24 hours a day throughout the winter season and enacted the plan when weather conditions dictated; that the Railways and Transport Safety Act 2003 (section 111) had inserted an additional section 41(1A) to the Highways Act 1980 which placed a duty on Highway Authorities in respect of winter conditions, and stated 'In particular, a Highway Authority was under duty to ensure, as far as reasonably practicable, that safe passage along a highway was not endangered by snow or ice'; and that in addition, the Traffic Management Act 2004 placed a Statutory Network Management Duty on all local traffic authorities in England requiring authorities to do all

Agenda Item 3

OVERVIEW AND SCRUTINY COMMITTEE (REGENERATION AND SKILLS) - TUESDAY 18TH SEPTEMBER, 2018

that was reasonably practicable to manage the network effectively to keep traffic moving.

The report also indicated that the Winter Service Policy and Operational Plan was subject to an annual review, reassessment and consultation; that as part of this and in accordance with Cabinet Member's wishes, a consultation letter was sent to every Elected Member; and that Merseytravel had also been contacted and asked if there had been any revisions to their bus routes since last year.

The report concluded that the Policy was based on guidance provided by the Government in a document entitled 'Well Maintained Highways – Code of Practice for Highway Maintenance Management.'; that a new code of practice was published in 2016 entitled 'Well Managed Highway Infrastructure' which superseded all previous codes but that the section relating to Winter Service had been delayed a number of times and had yet to be released; and advised that:-

- all routes as advised by Merseytravel, will be gritted as part of the routine gritting operations. Merseytravel has confirmed that there are no amendments required to this year's routes and has reported no issues with last year's winter gritting operations
- a new tender has recently been awarded for the winter service operations and includes a number of enhancements for the forthcoming season including a new purpose-built winter service facility with a salt barn capable of holding 3500 tonnes of rocksalt
- a new gritting fleet was being provided by the contractor with the latest technology to allow for optimum salt spread rates and to meet the requirements of 'Good Coverage' as detailed in the code of practice
- a new weighbridge was in use to accurately monitor salt usage and new vehicle trackers to monitor real time activities more effectively
- there were no responses received as a result of the consultation with Elected Members

A copy of the latest version of the Winter Service Policy and Operational Plan for 2018/19 was circulated to Members at the meeting.

Members asked questions/raised issues on the following matters:-

- the sufficiency of 3500 tonnes of salt to last for the winter period and the contingency plans in place if the stocks were depleted due to severe weather, including the mitigation of financial pressures
- improvements to the winter service due to the ability for all gritting vehicles to be fitted with snowploughs
- operational difficulties experienced by snowploughs in areas with traffic calming/speed bumps

RESOLVED: That

- (1) the Winter Service Policy and Operational Plan for 2018/19 be approved; and
- (2) the Head of Highways and Public Protection be requested to congratulate his staff for their management of the Winter Service budget and the efficient implementation of the Winter Service Policy and Operational Plan.

13. REFUSE COLLECTION, RECYCLING AND FOOD WASTE UPDATE

The Committee considered the report of the Head of Locality Services – Provision that updated on refuse collection, recycling and food waste collections during the last financial year 2017/2018.

The report indicated that the waste collection operation within the Council's Cleansing Services Section effectively consisted of four strands of operation, namely:-

- Waste which cannot be recycled (collected via black sack or grey wheeled bin)
- Waste which can be recycled (collected via hessian sack or brown wheeled bin)
- Food waste (collected via a green caddy and compostable liner system)
- Green 'Garden' Waste (collected via green wheeled bin);

updated on the insourcing of the contract for dry recycling materials whereby the Council would undertake to deliver all dry recyclable material to the Merseyside Waste and Recycling Authority Materials Recycling Facility at Gilmoss and be a fully-fledged comingled Council in line with neighbouring Liverpool City Region Councils.

The report also indicated that the anticipated extra tonnages of recycled materials had not materialised and recycling performance across the Council had actually reduced since last year's update by 2% (from 40% in 2016/ 2017) and the figure was now 38%; that the tonnage of collected food waste had reduced from approximately 2,700 tonnes in 2016 per annum to around 1,250 tonnes in the last financial year, despite the availability of free compostable caddy liners and a free additional food waste storage bin if requested; that the Green (garden) waste service had continued its upward growth since the last report with the collected tonnage at 19,900 tonnes in the financial year 2017/2018; and that the total of household waste collected in 2017/2018 increased over the previous twelve months by approximately 900 tonnes. In 2017/18 the service collected just

Agenda Item 3

OVERVIEW AND SCRUTINY COMMITTEE (REGENERATION AND SKILLS) - TUESDAY 18TH SEPTEMBER, 2018

over 65,000 tonnes of household waste which was not sent for recycling or re-use or composting in total and the main explanation for this increase was the growth in house building which in the last year amounted to over 1,000 additional properties to be serviced/collected by the refuse crews.

The report concluded that in the years 2010 to date any reduction in budget across the service had effectively been found via efficiencies alone as the Council was still required to collect refuse or empty bins from every property across the Borough. As such, no services had ceased, but the service still operated with a much-reduced budget. This arrangement obviously could not continue ad infinitum, especially when compounded by the increasing pace of new-build houses, the development of properties across the Borough, the ever-worsening access issues into some roads caused by parked cars, and the general demands upon the refuse and recycling operation; that a range of new initiatives had been developed in recent years to mitigate the budgetary reductions and these included zonal arrangements, extended working week, reducing green collections to three weekly, vehicle and route optimisation and varying shift patterns. However, the cleansing refuse and recycling operation was at a critical stage in maintaining the required level of service against the backdrop of real time reducing budgetary provision. Accordingly, work was currently being undertaken to assess the likely future impact of expanding service requirements, and further details, including financial and operational requirements going forward would be considered in due course; and that Locality Services (Cleansing) would continue to seek ways to maximise its existing expenditure and would continue, wherever possible, to increase efficiencies across the Refuse Collection Service. As such, the service always welcomes any observations, comments and suggestions from any interested party, parties or stakeholders.

Members of the Committee asked questions/raised matters on the following issues:-

- investigations into how other local authorities implement their black sack collection services to identify best practice and an example was provided of a service in operation in Holyhead
- an evaluation of the benefits of disposing of food waste by landfill, incineration or composting
- a forthcoming information campaign funded by the Merseyside Waste and Recycling Authority to alert the public of the benefits of recycling
- concerns associated with the additional pressures placed on the refuse collection service by new housing developments in the borough and the potential budgetary implications if new refuse collection vehicles need to be purchased

Agenda Item 3

OVERVIEW AND SCRUTINY COMMITTEE (REGENERATION AND SKILLS) - TUESDAY 18TH SEPTEMBER, 2018

- the potential impact on the green waste collection service if charges were imposed
- refuse collection difficulties due to highway problems and the introduction of

RESOLVED: That

- (1) the report updating on refuse collection, recycling and food waste collections during 2017 / 2018 be noted;
- (2) the Head of Locality Services be requested to submit a further update report to the Committee in 2019/20; and
- (3) the Head of Locality Services and his staff be congratulated on the excellent performance regarding the refuse collection, recycling and food waste collection services.

14. UPDATE ON RECOMMENDATIONS AS OUTLINED IN THE PEER REVIEW WORKING GROUP FINAL REPORT MARCH 2017

The Committee considered the report of the Service Manager – Locality South that updated on recommendations as detailed in the Peer Review Working Group Final Report that was published in March 2017.

The table in paragraph 1 of the report detailed the progress made against each of the Working Group's recommendations.

Members asked questions/raised issues on the following matters:-

- The regional child exploitation pathway and the development of a referral mechanism
- Differences between dealing with registered social landlords and private landlords in work undertaken to disrupt serious organised crime
- The numbers of organised crime groups in the borough
- The intervention and prevention programme "Get Away and Get Safe (GANGs)"
- The information sharing agreement between partner agencies to combat serious organised crime and its compliance with the General Data Protection Regulations
- An elected Member training session to be held on 18 October 2018 concerning child sexual exploitation

RESOLVED: That

- (1) the report updating on recommendations as detailed in the Peer Review Working Group Final Report that was published in March 2017 be noted; and

Agenda Item 3

OVERVIEW AND SCRUTINY COMMITTEE (REGENERATION AND SKILLS) - TUESDAY 18TH SEPTEMBER, 2018

- (2) the potential to have Members' Briefing Session prior to Council be investigated on the intervention and prevention programme "Get Away and Get Safe (GANGs)"

15. EFFECTIVENESS OF LOCAL AUTHORITY OVERVIEW AND SCRUTINY COMMITTEES – GOVERNMENT RESPONSE TO DCLG SELECT COMMITTEE REPORT

The Committee considered the report of the Head of Regulation and Compliance that advised of the Government's response to the Communities and Local Government Select Committee report titled "Effectiveness of Local Authority Overview and Scrutiny Committees"

The report indicated that the Communities and Local Government (CLG) Select Committee, on 24 January, 2017 launched an inquiry into overview and scrutiny in local government; as the CLG Committee wanted to consider whether overview and scrutiny arrangements in England were working effectively and whether local communities were able to contribute to and monitor the work of their councils; that the report of the Select Committee, titled "Effectiveness of Local Authority Overview and Scrutiny Committees" was published by the House of Commons on 15 December 2017; and a copy of the published report was attached to the report as Appendix 1; and that the Government's response to the CLG report was published on 12 March 2018; and the 8 CLG recommendations and accompanying Government responses were set out in paragraphs 3.2 to 3.9. A full copy of the Government response was attached to the report as Appendix 2.

The report concluded that It had been established from a recent County/Unitary Scrutiny Network meeting that the Centre for Public Scrutiny (CfPS) were hoping to be commissioned to help the Government produce the updated statutory Scrutiny Guidance which was promised in the response to the CLG Select Committee's report on the Effectiveness of Local Authority Scrutiny. If so, CfPS would seek to obtain the views of a wide range of interested parties during the drafting stage and there may be the possibility for the Council's Overview and Scrutiny Management Board and Committees to contribute as part of the consultation phase.

Members asked questions /raised issues on the following matters:-

- The anticipated date of the Government's publication of the statutory scrutiny guidance
- Recommendation 7 of the CLG Select Committee as to how the Government would make clear how Local Enterprise Partnerships have democratic, and publicly visible, oversight

RESOLVED: That

- (1) the report be noted;

OVERVIEW AND SCRUTINY COMMITTEE (REGENERATION AND SKILLS) - TUESDAY 18TH SEPTEMBER, 2018

- (2) a further update be submitted to the Committee once the Government have published updated guidance in respect of recommendations 1 (a) to (e) and 6 and further consideration has been given to recommendation 2;
- (3) if consultations are allowed to be undertaken as referred to in paragraph 4 then the views of the Overview and Scrutiny Management Board and individual Overview and Scrutiny Committees be obtained to their inclusion in the consultation process; and
- (4) the Chief Legal and Democratic Officer be requested to contact the Liverpool City Region to ascertain whether a short presentation could be made to a future meeting of the Committee on the beneficial impacts on Sefton arising from the Local Enterprise Partnership.

16. WORK PROGRAMME 2018/19, SCRUTINY REVIEW TOPICS AND KEY DECISION FORWARD PLAN - SEPTEMBER 2018

The Committee considered the report of the Chief Legal and Democratic Officer seeking the views of the Committee on the Work Programme for 2018/19, the identification of potential topics for scrutiny reviews to be undertaken by a Working Group(s) appointed by the Committee and the identification of any items for pre-scrutiny by the Committee from the Key Decision Forward Plan.

Paul Fraser, Senior Democratic Services Officer advised that he had been contacted by the Head of Locality Services regarding the submission of the report on the Preliminary Flood Risk Assessment (PFRA) to the meeting on 6 November 2018. The PFRA was a requirement under the Flood Risk Regulations, 2009. And was a strategic assessment of areas at significant flood risk. The PRFA was reviewed on a 6 year cycle and a review was undertaken in 2017 and considered by this Committee for comment prior to submission. The next review was due in 2023. A summary of the PFRA would be noted in the Flood Risk Annual Report which would be considered by this Committee on 6 November 2018. Accordingly, it was recommended that the a report on PFRA be no longer submitted to the next meeting.

Members asked questions/raised issues on the following matter:-

- The effectiveness of the Council's enforcement activities , for example in relation to fly-tipping, planning and Public Space Protection Orders, and the associated byelaws and regulations

RESOLVED: That

- (1) subject to the deletion the Preliminary Flood Risk Assessment report, the Work Programme for 2018/19, as set out in Appendix 1 to the report, be approved;

Agenda Item 3

OVERVIEW AND SCRUTINY COMMITTEE (REGENERATION AND SKILLS) - TUESDAY 18TH SEPTEMBER, 2018

- (2) the reports updating on the implementation of recommendations arising from the Shale Gas Working Group and United Utilities – Update on Increase in Charges be submitted to the next meeting of the Committee to be held on 6 November 2018;
- (3) Career Connect be requested to submit a presentation to the next meeting of the Committee on the impact in Sefton of their contract, due to end in March 2019, to deliver support for NEET young people in vulnerable groups;
- (4) approval be given to the establishment of a Joint Working Group with Members of the Overview and Scrutiny Committee (Children's Services and Safeguarding) to examine post-19 provision for Special Educational Needs and Disability, in order to improve conditions for this vulnerable group of young people;
- (5) Councillors Dowd and Michael O'Brien be appointed to serve on the Joint Working Group referred to in (4) above;
- (6) the establishment of the Apprenticeships Working Group as agreed by Minute No. 7 (2) of 3 July 2018 be no longer pursued;
- (7) a Working Group be established to review the topic of the effectiveness of the Council's enforcement activities; and the Chief Legal and Democratic Officer be requested to contact members of the Committee to seek their willingness to serve on the Working Group.

17. CABINET MEMBER REPORTS – JULY 2018 TO SEPTEMBER 2018

The Committee considered the report of the Chief Legal and Democratic Officer that included the most recent report from the Cabinet Members for Communities and Housing; Health and Wellbeing (Green Sefton), Locality Services; Planning and Building Control; and Regeneration and Skills.

Members of the Committee asked questions/made comments on the following issue:-

- That the Cabinet Member reports provided an interesting overview of the work undertaken by Cabinet Members across the borough

RESOLVED: That

- (1) the update report from the Cabinet Members for Communities and Housing; Health and Wellbeing (Green Sefton), Locality Services; Planning and Building Control; and Regeneration and Skills be noted; and

Agenda Item 3

OVERVIEW AND SCRUTINY COMMITTEE (REGENERATION AND SKILLS) - TUESDAY 18TH SEPTEMBER, 2018

- (2) Councillor Atkinson, Cabinet Member - Regeneration and Skills be thanked for her attendance and contribution at the meeting.

This page is intentionally left blank

COUNCIL MEETING – 20 SEPTEMBER 2018

38. MATTERS RAISED BY THE PUBLIC

The Mayor reported that in accordance with Rule 39 of Chapter 4 (The Full Council) of the Council's Constitution, a public question had been submitted for consideration at the Council meeting by Mr. R. Woods of Southport relating to the opening hours of The Atkinson as set out below:-

"The Atkinson in Southport is an excellent asset for Southport, after in excess of twenty million pounds being spent on updating and improving its facilities, with the its theatre, museum, studio cafe etc. It has recently put on a Viking exhibition which was well worth visiting. It did house the tourist office but I believe this is now only display units with information leaflets. I do know that many shows and events are put on and these must generate much of its income, but this is one of the main attractions in Southport, which is supposedly a tourist resort, yet it is not open on Sundays and most of it, including the cafe, museum and exhibition section closes at four on Saturdays. Is it not at the weekend when most tourists as well as locals would expect it to be open with its facilities and promoting events and amenities in Southport and Sefton"

Councillor Hardy, Cabinet Member – Communities and Housing responded to the question by Mr. Woods and indicated that as part of the Council's Public Sector Reform programme numerous savings have been agreed for the 3 year period 2017-2020. In regard to the Atkinson this totalled £414,000. The reduced budget meant Sunday opening hours would be difficult to sustain, especially given the enhancements that are attributed to Sunday working. Sundays are often a quieter day and an analysis of visitor footfall revealed that Sunday visits were sometimes half that of an average weekday. [550 compared to 1200]. Income generation levels were also significantly lower.

Mr. Woods posed a supplementary question and asked whether it would be possible for The Atkinson to be open on Sundays during the Summer months or when special events or exhibitions were held; and indicated that this would also be beneficial to tourists visiting Southport.

Councillor Hardy responded to the supplementary question by indicating that it costs over £700 in staffing, utility and maintenance to open the building on Sundays and with visitor spend generally low, The Atkinson was frequently making a loss of between £300 - £550 every Sunday. Therefore, it was felt that Sunday opening was not a sustainable option given the budget savings required; however, if funding levels increased in the future then the situation could be looked at again.

Motion by Councillor Booth, seconded by Councillor Ian Brodie-Browne:

That the question be referred to the next meeting of the Overview and Scrutiny Committee (Regeneration and Skills) for consideration.

On a show of hands the Mayor declared that the Motion was carried by 17 votes to 1 with 39 abstentions and it was

Agenda Item 4

RESOLVED:

That the question be referred to the next meeting of the Overview and Scrutiny Committee (Regeneration and Skills) for consideration.

Agenda Item 5

Report to: Overview and Scrutiny Committee (Regulatory, Compliance and Corporate Services)

Date of Meeting: 11 September 2018

Cabinet 4 October 2018

Subject: Digital Inclusion Working Group Final Report

Wards Affected: All

Report of: Chief Legal and Democratic Officer

Is this a Key Decision?	Yes	Is it included in the Forward Plan?	Yes
Exempt/Confidential	No		

Purpose/Summary

To present formally the final report of the Digital Inclusion Working Group.

Recommendations: That

1. The Working Group was impressed with the Visitor Economy (VE) 'Passport to Success' scheme aimed at college students across the Liverpool City Region coming into the tourism industry; whereby students are able to achieve a bronze, silver or gold passport standard to provide them with a range of opportunities to either gain quality work experience, an interview, apprenticeship or a full-time job.

The Working Group, at its meeting held on 23 May 2018 acknowledged that literary and numeracy skills should be embedded as a priority along with digital skills.

Accordingly, it is recommended that:-

- (A) The Liverpool City Region Combined Authority Employment and Skills Board be requested to consider the development of a Digital Skills Passport Scheme (incorporating numeracy, literacy and communication skills) to help Sefton residents to gain future employment, via the Learning and Skills budget to be devolved from 2019; and
- (B) Sefton Council, via Sefton@Work, in conjunction with local organisations such as Sefton Community Learning Service, work with the Liverpool City Region with the aim of exploring the application of such a Skills Passport for the benefit of Sefton employers and residents;

Agenda Item 5

2. Using the Poverty Modelling and Digital Inclusion “Mosaic” data, areas of high unemployment be targeted to enable those Sefton residents excluded from the labour market to develop their ICT skills to improve their opportunities for gaining future employment;
3. To facilitate the above the Liverpool City Region Combined Authority be requested to devolve sufficient funding to Sefton Council to appoint a project worker with the clear objectives of:-
 - (A) Working with local employers to map ICT/digital skills;
 - (B) Working with local partners such as Sefton Community Learning Service to develop and deliver bespoke training programmes to target residents in the areas identified in the Poverty Modelling and Digital Inclusion “Mosaic” data;
 - (C) Identifying, using the data from the Poverty Modelling and Digital Inclusion “Mosaic”, a number of residents who would benefit from and be able to undertake training as referred to in 3. (B) above; and
 - (D) Working with local employers to develop a compact agreement to enable those residents who successfully complete the bespoke training programme(s) to gain relevant employment;
4. If further opportunities arise for a roll out of the Include-IT project and to support the objectives of recommendation 2 then Sefton CVS be requested to consider such roll out to the priority areas identified within the Poverty Modelling and Digital Exclusion document; and
5. Chief Legal and Democratic Officer be requested to submit a monitoring report to the meeting of the Overview and Scrutiny Committee (Regulatory, Compliance and Corporate Resources to be held on 5 March 2019, setting out progress made against each of the recommendations set out in the report and that thereafter, monitoring reports be submitted to the Committee on a six monthly basis.

Reasons for the Recommendation:

The Working Group has made a number of recommendations that require approval by the Overview and Scrutiny Committee (Regulatory, Compliance and Corporate Services) and the Cabinet.

Alternative Options Considered and Rejected:

No alternative options were considered. The Overview and Scrutiny Committee (Regulatory, Compliance and Corporate Services) established the Working Group to review Digital Inclusion and the Working Group has performed this task.

What will it cost and how will it be financed?

(A) Revenue Costs

There are no financial implications arising for the Council as a direct result of this report. The implementation of recommendations that result in efficiency savings and any necessary financial investment will be the subject of separate reports.

(B) Capital Costs

There are no financial implications arising for the Council as a direct result of this report. The implementation of recommendations that result in efficiency savings and any necessary financial investment will be the subject of separate reports.

Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

Financial		
Legal: Housing Act 2004		
Human Resources		
Equality		
1.	No Equality Implication	<input checked="" type="checkbox"/>
2.	Equality Implications identified and mitigated	<input type="checkbox"/>
3.	Equality Implication identified and risk remains	<input type="checkbox"/>

Contribution to the Council’s Core Purpose

<p>Protect the most vulnerable: Digital inclusion is a principal and approach that aims to ensure that people have the capability to use the internet to do things that benefit them on a day to day basis - whether they be individuals, businesses or other entities e.g. the voluntary sector.</p> <p>Likewise digital inclusion aims to reduce digital exclusion and the digital divide that can exist within society for a variety of reasons</p> <p>The government’s Information Economy Strategy called for greater focus on digital inclusion in order to:</p> <ul style="list-style-type: none"> • help businesses make smart use of information technology and data; • ensure citizens benefit from the digital age; and • underpin economic growth <p>Digital inclusion will be one of the areas that the Council will seek to contribute to and enable within the Borough of Sefton and as such help residents to improve their chances to gain employment.</p>
Facilitate confident and resilient communities: As above
Commission, broker and provide core services: As above
Place – leadership and influencer: As above
Drivers of change and reform: As above

Agenda Item 5

Facilitate sustainable economic prosperity: As above
Greater income for social investment: As above
Cleaner Greener: None directly associated with this report

What consultations have taken place on the proposals and when?

The Head of Corporate Resources (FD 5273/18) has been consulted and notes there are no direct financial implications arising from this report.

The Chief Legal and Democratic Officer (LD 4497/18) is the author of the report.

Implementation Date for the Decision

Following the expiry of the “call-in” period for the Minutes of the Cabinet Meeting

Contact Officer: Paul Fraser

Tel: 0151 934 2068

Email: paul.fraser@sefton.gov.uk

Background Papers:

There are no background papers available for inspection

Introduction/Background

At its meeting held on 13 June 2017 the Overview and Scrutiny Committee (Regulatory, Compliance and Corporate Services) approved the establishment of a Working Group to review the topic of Digital Inclusion with the terms of reference and objectives set out below.

Following consultation with the Head of Corporate Resources it was subsequently recommended and approved that the commencement of the Digital Inclusion Working Group be deferred until January 2018. This was to enable the objectives of the ICT Development Programme to be progressed and thereafter be included in the Working Group’s Scoping Document.

Overview

Digital inclusion is a principal and approach that aims to ensure that people have the capability to use the internet to do things that benefit them on a day to day basis - whether they be individuals, businesses or other entities eg the voluntary sector.

Likewise digital inclusion aims to reduce digital exclusion & the digital divide that can exist within society for a variety of reasons

The government’s Information Economy Strategy called for greater focus on digital inclusion in order to:

Agenda Item 5

- help businesses make smart use of information technology and data;
- ensure citizens benefit from the digital age; and
- underpin economic growth

Digital inclusion will be one of the areas that the Council will seek to contribute to and enable within the Borough of Sefton and as such this working group can help to develop a series of recommendations and principles for consideration as part of this work.

Objectives

The objectives of the Working Group are to:-

- Identify the opportunity for the Council in supporting and enabling Digital Inclusion within the Borough of Sefton and the wider City Region;
- Identify how this can feed into the Councils future ICT and Digital Strategies;
- Confirm the strategic themes that should be addressed as part of this work eg connectivity and skills;
- Identify potential council activities that could be provided on a more digital basis and the enabling activity that will be required to support this; and
- proactively engaging with the Combined Authority and their advisors/consultants to ensure that opportunities identified for Sefton are incorporated in to the Liverpool City Region Digital Infrastructure Action Plan to ensure positive outcomes for the borough and its constituent communities

All proposals will need to take account of resource requirements and be within the parameters of the current Medium Term Financial Plan

Accordingly, the Working Group has met on numerous occasions to undertake such review and its Final Report, together with associated recommendations, is attached.

The Overview and Scrutiny Committee (Regulatory, Compliance and Corporate Services) and the Cabinet are requested to support the contents of the Working Group Final Report and approve the recommendations contained therein.

This page is intentionally left blank

**OVERVIEW AND SCRUTINY COMMITTEE
(REGULATORY, COMPLIANCE AND CORPORATE SERVICES)**



**DIGITAL INCLUSION
WORKING GROUP
FINAL REPORT
OCTOBER 2018**

Overview
& Scrutiny



Overview & Scrutiny



**'Valuing
Improvement'**

www.sefton.gov.uk

CONTENTS PAGE

Paragraph and Title		Page No.
	Lead Member's Introduction	2
1.	Background	3
2.	Terms of Reference and Objectives	3
3.	Methods of Enquiry	4
4.	Working Group Meeting – 21 February 2018	4
5.	Working Group Meeting – 21 March 2018	6
6.	Working Group Meeting – 25 April 2018	7
7.	Working Group Meeting – 23 May 2018	10
8.	Working Group Meeting – 27 June 2018	13
9.	Working Group Meeting – 8 August 2018	18
10.	Recommendations	18
11.	Documentation Considered By The Working Group	19
12.	Acknowledgements and Membership Details	21



Agenda Item 5

LEAD MEMBER'S INTRODUCTION

I am very pleased to introduce this Overview and Scrutiny Committee (Regulatory, Compliance and Corporate Services) Digital Inclusion Working Group report.

The Working Group adhered to its established terms of reference and objectives (see paragraph 2 below) in the drafting of its recommendations.

I wish to thank all those people who gave up their valuable time to be involved with the Working Group. The input and expertise of officers greatly helped the Working Group in the formulation of its recommendations. Finally, I am extremely grateful to my fellow Working Group Members for their commitment, ideas and contribution.



Councillor Patrick McKinley
Lead Member, Digital Inclusion
Working Group



1.0 BACKGROUND

- 1.1 At its meeting held on 13 June 2017 the Overview and Scrutiny Committee (Regulatory, Compliance and Corporate Services) established the Digital Inclusion Working Group. The commencement of the Working Group was deferred to enable the objectives of the ICT Development Programme to be progressed and thereafter aspects of the Programme to be included in the Working Group's Scoping Document
- 1.2 Councillors Bradshaw, Linda Cluskey, Daniel Lewis, McKinley, Michael O'Brien and Angela White, Sefton CVS were appointed to serve on the Working Group.
- 1.3 At the first meeting of the Working Group Councillor McKinley was appointed Lead Member. Details of Working Group meetings are set out below:-

Date	Activity
21.02.18	Scoping Document approved Additional information/background reading material suggested Potential witnesses identified
21.03.18	Consideration of information requested at previous meeting
25.04.18	Presentations regarding Sefton Older Persons Forum, Sefton Community Learning and demographic profiling
23.05.18	Presentations regarding Hugh Baird College's promotion of Digital Inclusion, Liverpool City Region Combined Authority on the Liverpool City Region's digital skills priorities and Poverty Modelling and Digital Exclusion in Sefton
27.06.18	Presentation on the Sefton@Work and Adult Community Learning Digital Inclusion Programme Sefton CVS Include-IT Mersey Digital Inclusion Project Update
08.08.18	Consideration of initial findings, draft report and recommendations

2.0 TERMS OF REFERENCE AND OBJECTIVES

- 2.1 The Terms of Reference and Objectives of the Working Group were approved as part of the scoping exercise at the first meeting and are set out below.
- 2.2 Terms of Reference and Objectives
 - 2.2.1 Overview

Digital inclusion is a principal and approach that aims to ensure that people have the capability to use the internet to do things that benefit them on a day to day basis – whether they be individuals, businesses or other entities e.g. the voluntary sector.

Likewise digital inclusion aims to reduce digital exclusion & the digital divide that can exist within society for a variety of reasons



Agenda Item 5

The government's Information Economy Strategy called for greater focus on digital inclusion in order to:

- help businesses make smart use of information technology and data;
- ensure citizens benefit from the digital age; and
- underpin economic growth

Digital inclusion will be one of the areas that the Council will seek to contribute to and enable within the Borough of Sefton and as such this working group can help to develop a series of recommendations and principles for consideration as part of this work.

2.2.2 Objectives

- Identify the opportunity for the Council in supporting and enabling Digital Inclusion within the Borough of Sefton and the wider City Region;
- Identify how this can feed into the Councils future ICT and Digital Strategies;
- Confirm the strategic themes that should be addressed as part of this work e.g. connectivity and skills;
- Identify potential council activities that could be provided on a more digital basis and the enabling activity that will be required to support this; and
- proactively engaging with the Combined Authority and their advisors/consultants to ensure that opportunities identified for Sefton are incorporated in to the Liverpool City Region Digital Infrastructure Action Plan to ensure positive outcomes for the borough and its constituent communities

it was noted that all proposals would need to take account of resource requirements and be within the parameters of the current Medium Term Financial Plan

3.0 METHODS OF ENQUIRY

- 3.1
- Engagement with Council officers e.g. within the ICT service and Heads of Service;
 - Research papers and case studies from other local authorities;
 - Site visits where appropriate;
 - Engagement with ICT providers;
 - Engagement where appropriate with education providers and the business community
 - Engagement with Public Sector partners.



4.0 WORKING GROUP MEETING – 21 FEBRUARY 2018

- 4.1 The Working Group approved its [Scoping Document](#) at the meeting.
- 4.2 Stephen O'Brien, ICT Partnership Manager, updated on Sefton's Digital Inclusion Strategy; and indicated that the Strategy was developed in 2014 with the aim of reducing the digital divide (the economic inequality between groups regarding of access to, use of, or knowledge of information and communication technologies which have become more prevalent in recent times as a result of welfare reform changes) and the promotion of digital inclusion. The Strategy, which was in the process of being updated, comprised of 5 key themes and Stephen O'Brien provided information on each of the themes, namely:-

1. Access
2. Skills
3. Take-up
4. Community
5. Economy

The Working Group agreed that the Digital Inclusion Strategy was a really helpful document and that it should be used as the framework for the Working Group's review.

- 4.3 Jan McMahon, Head of Strategic Support, referred to [Sefton's 2030 Vision Outcomes Framework](#) and reference was made to Sefton Being a "confident and connected borough"; and the Customer Interface workstream as part of Sefton's Public Sector Reform proposals. The aim of the PSR project was to improve the customer experience and work includes the implementation of a customer interface tool to support a 'channel shift' and deliver a customer account approach, where people could track progress and view key information. A digital marketing and communication tool has also been introduced to increase digital engagement, grow digital audience by cross-promoting content, maximise the use of online services, and build communities around data. However it was acknowledged that not all residents had the necessary ICT or skills to take advantage of this and therefore, an Accessibility Policy had been produced. Angela White, Sefton CVS agreed with this latter point and referred to a hard copy booklet that had been produced by her organisation titled "Connecting You to Services in Sefton".
- Jan McMahon also updated on the work around Adult Social Care (ASC) regarding the provision of information, advice and signposting; and the partnership working with Sefton CVS whereby Community Connector posts supported the triage process in ASC half a day a week and that additional support had been agreed with the Council's contact centre.
- Jan McMahon concluded by referring to MerseyNow Sefton, a new community messaging system for staff, residents and businesses to receive the latest news, events and important information via email.

Agenda Item 5

4.4 The Working Group acknowledged that communities, the Council and employers would have different perspectives on digital inclusion and it was agreed that the Working Group should focus firstly on the community impacts, followed by the Council and concluding with employers. However, it was also acknowledged that due to tight timeframes that the Working Group would have to be realistic in what it could achieve.

4.5 The Working Group concluded by approving the following ways in which its review could be progressed by using the following methods of enquiry/information gathering:-

- documentation associated with the Liverpool City Region Digital Infrastructure Action Plan
- documentation associated with the Liverpool Enterprise Partnership Sub-Group re: Digital Inclusion
- Community and voluntary sector contributions, via Sefton CVS, focussed on the Linacre and Dukes Wards
- The use of digital champions by Sefton CVS to support residents making Universal Credit claims
- The Digital Mapping exercise being undertaken by Sefton CVS using google maps showing available ICT and wifi public access from VCF, Council and other agencies
- The production of a “route map” for Sefton highlighting how we can access digital inclusion provision to obtain the best access for Sefton’s residents
- Obtaining information from Sefton’s Further Education colleges and Registered Social Landlords to find out what they were doing, or could do, to promote digital inclusion
- Invite a representative from one of Sefton’s Further Education colleges as a witness to give evidence to the Working Group
- Invite a representative of the Liverpool City Region Employment and Skills Board to make a presentation to the Working Group on the Board’s strategy to promote digital inclusion
- Invite Wayne Leatherbarrow, Performance and Intelligence Service Manager to make a presentation to the meeting on the profile of Sefton residents

5.0 WORKING GROUP MEETING – 21 MARCH 2018

5.1 The Working Group considered a briefing note prepared by the Senior Democratic Services Officer that updated on actions requested at the previous meeting of the Working Group held on 21 February 2018 relating to:-

- [Documentation](#) associated with the Liverpool City Region Digital Infrastructure Action Plan and including the [presentation update from](#)



- [the party awarded the contract](#) and the [LCR press release](#)
- [Documentation](#) associated with the Liverpool Enterprise Partnership Sub-Group re: Digital Inclusion
- [Include-It City Region digital champion programme](#) focussed on the Linacre and Dukes Wards in Sefton including IT provision and the use of digital champions
- The Digital Mapping exercise being undertaken by Sefton CVS on behalf of the Welfare Reform and Anti-Poverty Partnership using google maps showing available ICT and wifi public access from VCF, Council and other agencies
- The production of a “route map” for Sefton highlighting how we can access digital inclusion provision to obtain the best access for Sefton’s residents
- Obtaining information from Sefton’s Further Education colleges and Registered Social Landlords to find out what they were doing, or could do, to promote digital inclusion. Information provided by RSL’s in Sefton can be found [here](#)
- The invitation of a representative from one of Sefton’s Further Education colleges as a witness to give evidence to the Working Group
- The invitation of a representative of the Liverpool City Region Employment and Skills Board to make a presentation to the Working Group on the Board’s strategy to promote digital inclusion
- [People and Place Introductory Profile](#) (Note: An updated version of this document would be produced before the end of March 2018)

The Working Group also considered an email from Steven Penn, Sefton CVS detailing the progress made in connection with the digital mapping exercise Sefton CVS were currently pulling together as part of the ongoing Welfare Reform and Anti-Poverty Partnership (WRAP) work. Work had commenced to populate an online map showing digital access provision across the borough – focusing on voluntary, community and faith (VCF) providers as well as Sefton’s libraries and one-stop shops. This exercise would help members of the public to access digital services to help them, for example, to complete Universal Credit forms. The following link provides further information

<https://www.google.com/maps/d/viewer?ll=53.49741143214181%2C-3.009335304785168&z=12&mid=1X4iehhrsRr44PZtuVDj-TfThpseP5bc>

6.0 WORKING GROUP MEETING – 25 APRIL 2018

6.1 The Working Group considered a number of presentations as set out below:-

6.2 Knowsley Older Persons Voice and Sefton Older Persons Forums

A presentation was made from Justine Shenton, Older Persons’ Forum Co-



Agenda Item 5

ordinator for Sefton Advocacy about a joint Digital Inclusion [Position Statement](#) with the Knowsley Older Persons' Voice. The Position Statement indicated that:-

- We welcome and support all forms of technology where it can enhance the lives of older people, and promote their participation in family and community life
- We will support and encourage older people to take advantage of the benefits of technology through additional learning and information
- We will continue to highlight the needs of those who do not wish to use digital or other technology to access information or services, so they will not be excluded but be able to continue to use those more traditional routes that they are more familiar with
- We encourage service providers to promote and publicise alternative contact routes such as telephone numbers and addresses alongside websites and emails
- We further encourage providers to regularly review websites and technology developments to ensure they remain user-friendly for their intended audience and involve older people in testing their suitability.

Ms. Shenton detailed how she publicised meetings of Older Persons Forums via notices in public buildings and churches and via an email distribution list to organisations with a request that they circulate the notices to attendees at their organisation; but that her organisation did not have a big budget to carry out wide scale public advertisement of the Forums. She also stressed that the big hurdle was getting older people to embrace and become more confident with the use of ICT.

It was suggested that press releases to local newspapers such as the Champion could help publicise upcoming events and Jan McMahon and Councillor McKinley indicated that they could help in this matter via the Council's Communication Team and Maghull Town Council respectively.

Members acknowledged the importance of the penultimate bullet point on the Position Statement regarding the encouragement of service providers to promote and publicise alternative contact routes such as telephone numbers and addresses alongside websites and emails.

Jan McMahon also referred to helpful information contained in the Council's [Accessible Communications Policy](#) and how the Council communicated with people in a way they could understand; [Accessibility and Communication Top 10 Tips](#), and the [Accessible Information Standard](#) which could be distributed to Members for information. Justine Shenton confirmed that the group was represented on the Improving Information Group.

Finally, concern was expressed about bank closures which meant that digitally excluded older people had to travel long distances to meet their banking needs at the nearest open branch.



6.3 Sefton Community Learning

A [presentation](#) was made from Andy Clayton, Head of Service, Sefton Adult Learning Service on how Sefton Community Learning (SCL) were supporting the community regarding digital inclusion.

Mr. Clayton indicated that:-

- SCL covered 58 venues
- SCL was Education and Skills Funding Agency funded and amongst other things, covered Community Learning; provided over 600 Digital IT basic skills courses in 2016/17; and provided basic computer courses which included iPads for beginners, Internet and email and Facebook and Twitter
- SCL achievements included being Grade 2 Good Ofsted provider; over 2000 learners annually; was Matrix accredited; had 35 fully qualified tutors and 183 learners recruited for qualifications; that 96% of learners achieved their course; that 92.3% of tutors observed were deemed to be good or better teaching grades (27 tutors); that 97% of learners said they would recommend the Service to others; that 8.6% of learners surveyed gained employment (responses 638); and that 100% of learners completing GCSE qualifications passed
- In 2018/19 the aim was for SCL to be recognised as a Google Centre and Google classrooms being utilised in some subject areas; for learners on every course being able to access and use IT; the extended use of video conferencing to communicate with subcontractors and tutors; Tutors using video conferencing with learners; and the introduction of basic IT qualifications

Stephen O'Brien indicated that he was working with Andy Clayton to improve the broadband infrastructure at the Cambridge Road Adult Learning Centre.

Mr. Clayton was asked did SCL target areas of deprivation. Mr. Clayton indicated that they did via its two sub-contractors who targeted postcode areas.

Following a question regarding how SCL worked with other providers, i.e. Hugh Baird College, Mr. Clayton indicated that SCL delivered low level courses which did not duplicate courses at further education colleges. The aim was hopefully for the student to further their education with a higher level course or one leading to a formal qualification.

Councillor McKinley, Lead Member, indicated that the Liverpool City Region had a learning and skills budget and that this was an opportunity for Sefton to gather evidence and recommend courses of action.

Agenda Item 5

6.4 Demographic Profiling

A presentation made from Wayne Leatherbarrow, Performance and Intelligence Service Manager, on the demographic profiling/identification of 5 Wards/super output areas by deprivation in order that resources could be targeted at such areas as a pilot scheme.

Mr. Leatherbarrow indicated that in summary:

- Linacre, Derby, St Oswald, Ford and Litherland Wards had the highest average IMD scores and national IMD ranking for Sefton.
- The five highest ranking geographical Lower Layer Super Output Areas (LSOAs) in Sefton were in Derby and Linacre Wards.

Mr. Leatherbarrow advised of the following useful links:-

detailed profiles for each of the wards.

<https://www.sefton.gov.uk/your-council/plans-policies/business-intelligence,-insight,-performance/borough-ward-profiles.aspx>

detailed MOSAIC profiles for each of the wards.

<https://www.sefton.gov.uk/your-council/plans-policies/business-intelligence,-insight,-performance/mosaic-profiles.aspx>

The Working Group also considered a [document](#) showing the Index of Multiple Deprivation – Breakdown of IMD by ward and top 5 Lower Super Output Areas in Sefton.

Mr. Leatherbarrow also detailed how the Council worked collaboratively with other key partners to gather greater insight, including a practical example of information sharing with Merseyside Fire and Rescue Service.

Members acknowledged the important work undertaken by Mr. Leatherbarrow's team as the information and data sets obtained enabled the Council to "measure" problems. This was critical in the identification and targeting of cohorts.

7.0 WORKING GROUP MEETING – 23 MAY 2018

7.1 Hugh Baird College's promotion of Digital Inclusion

A [presentation](#) was made from Janet Trigg, Assistant Principal Vocational Studies and Foundation Learning and John Kendal and Emma Griffiths, Hugh Baird College on the college's promotion of Digital Inclusion.

Ms. Trigg, Mr. Kendall and Ms. Griffiths indicated that:-

- As part of community provision, a lot of requests were made for basic



training on use of email, job search skills, on line banking, shopping and on line safety training

- Include-It Mersey, a project that had recently been introduced within the college to benefit Hugh Baird Students, the local community and Hugh Baird Staff
- Digital champion volunteers, which included Hugh Baird learners (aged 18+) on level 2 and 3 IT Practitioner programmes volunteering as Digital Champions
- Initial plans at the college that would include hosting drop-in sessions for students, staff and the local community to access training to improve their own IT skills with support from Digital Champion Volunteers; that the drop-in sessions would be advertised indicating set times/dates where students would be available to provide support; and following the drop-in sessions, participants may be eligible to attend further course if they met the set criteria
- Advanced skills at the college that included a project developed in conjunction with Microsoft to enable staff and students to work more digitally, all students having access to cloud storage, replacing the virtual learning environment (VLE) with Teams – a more collaborative approach to digital learning and looking at the use of phones / tablets/ macs and PCs.

Ms. Trigg also provided information on:-

- Hugh Baird College's [successful collaboration](#) with Mersey Care to win a grant from the Liverpool City Region Combined Authority (to support skills and learning opportunities for communities across Liverpool) to transform the former St Winefride's Roman Catholic Church in Bootle. The extensive refurbishment of the main church would see it become a training academy and base for levels 1 to 6 health and social care training in partnership with Mersey Care. A new Life Rooms would also be built on the footprint of the current presbytery, delivering courses to provide practical life skills and offering a hub for the local community
- Hugh Baird college's [Passport to Success scheme](#) and associated Passport Employer Charter

7.2 Liverpool City Region Combined Authority on the Liverpool City Region's digital skills priorities

A [presentation](#) was made from Paul Amann, Principal Officer Employment and Skills, Liverpool City Region Combined Authority on the Liverpool City Region's digital skills priorities.

Mr. Amann, provided information on:-

- Digital connectivity and in particular becoming a connected digital city;



Agenda Item 5

expanding opportunity and ensuring digital equality; establishing our City Region as an exemplar smart city; and becoming a hub for expertise in AI, VR, AR and robotics

- Level 2 attainment at age 16
- The impacts on Level 3 attainment by age 19
- The proportion of residents (16-64) without qualifications
- Analysis of the 3 key skills showed that Sefton was broadly in line with national, regional and city region performance for Email, this showed over 50% with Level 1 or above; for Word Processing, nearly a third with Level 1 or above and for Spreadsheets, over a quarter with Level 1 or above
- The Skills Strategy that was based upon a survey of over 1,800 employers and extensive partner input; and agreed by Combined Authority and LEP Board
- Based upon Survey of over 1,800 employers and extensive partner input and agreed by the Combined Authority and LEP Board
- Agreed action areas to provide focus to 2023
- Statistics relating to Digital Inclusion regarding growth sectors and apprenticeships
- The Liverpool City Region Skills for Growth Agreement
- Key factors affecting digital access
- The local digital perspective
- Digital inclusion “heatmap”
- Percentage of People (over 16) who have never used the internet (2017 ONS)
- Include-IT Mersey
- Digital Skills Entitlement and that free digital skills training for adults was first announced by the government in October 2016 and became law in April 2017 as part of the Digital Economy Act

Mr. Amann also updated on the profile, skills challenges, meeting demand and future workforce issues associated with the [LCR Digital and Creative Skills summary](#); and reference was made to the [Skills for Growth Agreement](#) but it was stressed that this was less relevant at the moment given that the document was being refreshed with the new version to be published in July 2018.

Working Group Members indicated that literacy and numeracy skills should be embedded as a priority along with digital skills; that any policies formulated by the LCR should be measurable to gauge outcomes; and that it would be helpful to Sefton residents if the areas targeted in the Include-IT Mersey scheme could be expanded beyond Linacre and Dukes Wards.

7.3 Poverty Modelling and Digital Exclusion in Sefton

A presentation was made by Wayne Leatherbarrow, Performance and Intelligence Services Manager on a document [Poverty Modelling and Digital](#)



[Exclusion](#) a profile showing Sefton's top 10% Lower Layer Super Output Areas (LSOAs) affected by poverty, with 'Mosaic' digital exclusion data (including technology adoption, online access and consumer view preferences). The purpose of this study was to ascertain if there was a local connection between poverty and groups of people who were digitally excluded in Sefton.

Mr. Leatherbarrow provided information on:-

- Sefton Households Mosaic Group Overview
- Financial hardship, low income and potential poverty in Sefton
- Households across Sefton with below average income (People Aged 65+)
- Households across Sefton with below average income (Working Age & Younger People)
- The Highest areas of financial hardship, low income and potential poverty in Sefton
- Links between poverty and digital exclusion

The document concluded that despite much national research drawing absolute connection between poverty and groups of people who were digitally excluded, that hypothesis was inconclusive in Sefton. Local analysis suggested that digital exclusion and poverty were not generally found in the same areas within Sefton. Further investigation into other possible data set may provide more accurate links, for example age, education levels or culture.

While age remained an important factor to digital exclusion it was however giving way to some new groups such as young, digitally excluded people, ex-offenders, people who have been away from work and people who were socially excluded.

Working Group Members referred to the information contained in Map 8 (Count of Households by LSOA for Mosaic 2018 –Technology Adoption – 'laggards' plus Sefton's Top 10% Poorest LSOAs); Map 9 (Estimate of Households by LSOA for Mosaic 2018 – Online Access – Monthly or Not at All, plus Sefton's Top 10% Poorest LSOAs) and; Map 10 (Estimate of Households by LSOA for Mosaic 2018 – Consumer View – by Phone or in Person, plus Sefton's Top 10% Poorest LSOAs) and suggested that if further opportunities arose for a roll out of the Include-IT project then the areas identified within the Maps in the Ravenmeols, Ford and Derby Wards should be considered.

8.0 WORKING GROUP MEETING – 27 JUNE 2018

8.1 Sefton@Work and Adult Community Learning Digital Inclusion Programme – Update



Agenda Item 5

The Working Group received an update from Claire Maguire, Employment and Skills Manager and Andy Clayton, Head of Service, Sefton Adult Learning Service on the Sefton@Work and Adult Community Learning Digital Inclusion Programme.

Ms. Maguire indicated that the main issues regarding employability and learning and the contextual factors for our local Communities who were workless were as follows;-

(1) Digital issues arising from rollout of Universal Credit

Universal Credit (UC) rollout was “*Digital by Default*”. Support within Job Centre Plus (JCP) offices to access services other than by digital means had been very much reduced so people needed to seek other assistance. In-work conditionality had introduced new concerns for jobseekers. If they worked less than full time hours or earned less than the National Minimum Wage then they were required to evidence their efforts to find more work, keep any in-work benefits and avoid the risk of sanctions.

Making a claim for UC required login with Universal jobmatch and also a functional CV which was acceptable to a JCP work coach. General level of hardships was evident among those people who were awaiting their claims to be processed or who had been affected by sanctions.

(2) Access to support

A Welfare Rights partnership group, reporting to Councillor Hardy, Cabinet Member – Communities and Housing, had undertaken mapping of community access points but these were by their nature offered digital access for fixed times.

Many people affected by worklessness could not maintain broadband etc. at home; and there were a few agencies able to assist claimants produce CVs, job applications etc.

(3) Misconceptions and Assumptions

All young people were Digital natives – Many young people were adept with Social media and use of smart phones but were less well equipped with the type of digital skills relevant to employment or even seeking employment such as designing appropriate CVs and uploading CVs to job-search sites.

In practice, evidenced by evaluation of Youth Employment Grant there were digital skills needs across many age groups

(4) Skills in the community to enable people to move into employment

Some misconceptions remained among people who had been out



of work for long periods of time that there were current opportunities in the labour market that required few skills. However, increasing automation across many industries meant this was no longer the case and jobs where low levels of literacy, numeracy and ICT skills were required were few.

The great majority of Job opportunities where low skill levels could be accommodated have shifted into agency working and were affected by zero hours and precarious employment practices. This carried its own set of issues, one of which was the fact that temporary or sessional staff were typically less likely to benefit from employer training packages so the opportunities for career progression out of these types of contracts could be limited for these workers.

Shift in recruitment methods had led to increased reliance on online applications where selection was automated. Few employers now offer the opportunity of feedback which could provide important intelligence to jobseekers on how they might improve their applications in future.

- (5) Identifying Opportunities in growth sectors either in Digital development or other sectors where ICT skills are necessary

Sefton@work's Employer Engagement Team offered a free recruitment service for local SME's. This provided all the functions of a HR department free of charge to local employers who were willing to work together with the Service to target opportunities towards Sefton@work clients. This engagement occurred in all parts of the Borough and across all sectors.

Sefton's digital sector was characterised by a predominance of very small companies which were widespread across various areas of the Borough and their capacity for growth was unknown at present. There were many other companies involved in call centres and other aspects of customer service, where increased digitisation was expected.

Ms. Maguire then detailed how the Council's Employment and Learning Services were addressing these issues as set out below:-

Sefton@work response –

A new Customer Relationship management system had been introduced called Evolutive. This allowed for multiple ways of engaging with people digitally such as booking onto interviews with qualified advisory staff, or event booking onto recruitment Open days. Trials had indicated that these methods had been well received by clients.

Increased day to day interaction with Work Coaches in JCP on behalf of clients to ensure they were better able to maintain their claimant commitment



Agenda Item 5

and avoid sanctions.

The increased use of personal advocacy with employers to engage opportunities for clients with multiple needs, including low digital skills.

Activating the “Sefton Pound” through Social Value. Where Sefton Council had commissioned new services, early dialogue enabled Sefton@work to identify any jobs and training dividend for local residents and ensure that these were implemented in practice. A prime example of this was the recently re-procured Domiciliary Care contracts where the three new suppliers had been mandated to engage with Sefton@work.

Interaction with employers to promote better quality job opportunities and promoting the business benefits of a stable workforce. An example of this had been with Flip Out, a new leisure provider coming into Aintree. Sefton@work negotiated with them to modify their recruitment to avoid zero hours contracts and introduce more favourable, stable working hours.

Sefton Adult Community Learning (SACL) response –

SACL had had a thorough overhaul of the entire curriculum and now ensured that all courses used a variety of digital means of engagement, promoting the use and familiarity with ICT for learners.

Addressing Basic skills deficits including Literacy, numeracy and ICT required constant re-invention.

Bespoke sessions to support Universal Credit had been devised and capacity was available to operate these on a roll-on roll-off basis across numerous community venues.

Digitally-based Business practices had been introduced to help the service manage its diverse sessional tutor workforce, its sub-contractors and its numerous outreach locations.

Ms. Maguire concluded by detailing what more could be done in the future which included:-

Devolution of the Adult Education Budget to Liverpool City Region may mean the need to deliver more provision through SACL targeted at local growth sectors; and the need to advocate for support for Sefton’s burgeoning digital sector.

The low levels of referrals into SACL Universal Credit sessions needed to be addressed as the need for this assistance was well evidenced, but the take-up was very low.

Changes in the Adult Education Budget rules this year had enabled SACL to



target learning towards people in employment for the first time. This could assist many people caught in low paid jobs with little access to employer training to gain the skills they needed to progress and increase their earnings.

The Council could take stock of innovative programmes such as Digital Advantage to assess their capacity to rollout to a wider group of participants and employers.

Sefton@work could also promote the successes of the Social Value work to increase awareness of our ability to negotiate with suppliers to target recruitment, training and apprenticeships towards local workless residents as part of their obligations.

More detailed analysis was required to help the Council and its partners better understand the nature of its emerging digital and technology sector, its potential for growth and the skills they required in their workforce.

Mr. Clayton circulated a [handout](#) that advised, amongst other things, that Sefton Adult Learning Service provided 131 ICT courses across 13 Sefton venues; provided information on the status of the learners; and that in total, 690 learners attended ICT courses of which 329 were unemployed, 86 were employed, 202 were retired/not looking for work and 73 other.

8.2 Liverpool City Region Employment and Skills Board Strategy to Promote Digital Inclusion

The Working Group considered a [briefing note](#) on email correspondence between Councillor McKinley, Lead Member of the Working Group and Paul Amann, Principal Officer Employment and Skills, Liverpool City Region Combined Authority relating to the Liverpool City Region Employment and Skills Board Strategy to promote Digital Inclusion.

Councillor McKinley had emailed Paul Amann on 25 May 2018 indicating that on reflection from what the Working Group had examined so far it seemed that there was potential to use existing projects to broaden the number of residents in Sefton accessing the DI programmes, particularly in relation to older learners and those in receipt of Universal Credit.

Paul Amann responded by enclosing the interim evaluation of the [Include-IT Mersey Building Better Opportunities \(BBO\) project](#) and indicated that BBO projects were Big Lottery and ESF funded so come with a significant requirement for evaluation, both formative and summative; providing information on a the development of a Digital Skills for Growth Action Plan; indicating that separate work was underway to develop numeracy and literacy Skills for Growth Action Plans; and that Sefton's commitment to work with Liverpool City Region and continue to add value was welcomed.

Agenda Item 5

8.3 Include-IT Mersey Digital Inclusion Project

The Working Group considered an [update](#) from Sefton CVS on the Include-IT Mersey Digital Inclusion Project.

The update indicated that the project was progressing well both in Sefton and across the Liverpool City Region and provided statistical information on the outputs and results achieved as at 18 June 2018; provided information on where courses were currently running in Sefton; and that LCR wide 65 volunteer Digital Champions were currently active on the project 28 of whom were Sefton based.

9.0 WORKING GROUP MEETING – 8 AUGUST 2018

The Working Group, in accordance with the timetable contained in the Scoping Document, met to consider its initial findings and draft report.

Accordingly, a copy of the draft report was considered by the Working Group and the agreed recommendations are set out in Paragraph 10 below.

10.0 RECOMMENDATIONS

- 10.1 1. The Working Group was impressed with the Visitor Economy (VE) 'Passport to Success' scheme aimed at college students across the Liverpool City Region coming into the tourism industry; whereby students are able to achieve a bronze, silver or gold passport standard to provide them with a range of opportunities to either gain quality work experience, an interview, apprenticeship or a full-time job.

The Working Group, at its meeting held on 23 May 2018 acknowledged that literary and numeracy skills should be embedded as a priority along with digital skills.

Accordingly, it is recommended that:-

- (A) The Liverpool City Region Combined Authority Employment and Skills Board be requested to consider the development of a Digital Skills Passport Scheme (incorporating numeracy, literacy and communication skills) to help Sefton residents to gain future employment, via the Learning and Skills budget to be devolved from 2019; and
- (B) Sefton Council, via Sefton@Work, in conjunction with local organisations such as Sefton Community Learning Service, work with the Liverpool City Region with the aim of exploring the application of such a Skills Passport for



the benefit of Sefton employers and residents;

2. Using the Poverty Modelling and Digital Inclusion “Mosaic” data, areas of high unemployment be targeted to enable those Sefton residents excluded from the labour market to develop their ICT skills to improve their opportunities for gaining future employment;
3. To facilitate the above the Liverpool City Region Combined Authority be requested to devolve sufficient funding to Sefton Council to appoint a project worker with the clear objectives of:-
 - (A) Working with local employers to map ICT/digital skills;
 - (B) Working with local partners such as Sefton Community Learning Service to develop and deliver bespoke training programmes to target residents in the areas identified in the Poverty Modelling and Digital Inclusion “Mosaic” data;
 - (C) Identifying, using the data from the Poverty Modelling and Digital Inclusion “Mosaic”, a number of residents who would benefit from and be able to undertake training as referred to in 3. (B) above; and
 - (D) Working with local employers to develop a compact agreement to enable those residents who successfully complete the bespoke training programme(s) to gain relevant employment; and
4. If further opportunities arise for a roll out of the Include-IT project and to support the objectives of recommendation 2 then Sefton CVS be requested to consider such roll out to the priority areas identified within the Poverty Modelling and Digital Exclusion document.

11.0 DOCUMENTATION CONSIDERED BY THE WORKING GROUP

- 11.1 [Scoping Document](#) approved by the Working Group on 21 February 2018
- 11.2 [Sefton's 2030 Vision Outcomes Framework](#) referred to at the meeting held on 21 February 2018
- 11.3 [Sefton's 2030 Vision Outcomes Framework Poster](#) referred to at the meeting held on 21 February 2018
- 11.4 [Documentation](#) associated with the Liverpool City Region Digital Infrastructure Action Plan and including the [presentation update from the party awarded the contract](#) and the [LCR press release](#) considered at the meeting held on 21 March 2018
- 11.5 [Documentation](#) associated with the Liverpool Enterprise Partnership Sub-Group re: Digital Inclusion considered at the meeting held on 21 March 2018
- 11.6 [Include-It City Region digital champion programme](#) focussed on the Linacre



Agenda Item 5

- and Dukes Wards in Sefton including IT provision and the use of digital champions considered at the meeting held on 21 March 2018
- 11.7 [People and Place Introductory Profile](#) (Note: An updated version of this document would be produced before the end of March 2018) considered at the meeting held on 21 March 2018
 - 11.8 [Knowsley Older Persons Voice and Sefton Older Persons' Forums' Digital Inclusion Position Statement](#) considered at the meeting held on 25 April 2018
 - 11.9 [Accessible Communications Policy](#) referred to at the meeting held on 25 April 2018
 - 11.10 [Accessibility and Communication Top 10 Tips](#) referred to at the meeting held on 25 April 2018
 - 11.11 [Accessible Information Standard](#) referred to at the meeting held on 25 April 2018
 - 11.12 [Sefton Community Learning Presentation](#) considered at the meeting held on 25 April 2018
 - 11.13 [Document showing the Index of Multiple Deprivation - Breakdown of IMD by ward and top 5 Lower Super Output Areas in Sefton](#) considered at the meeting held on 25 April 2018
 - 11.14 [Hugh Baird College's promotion of Digital Inclusion Presentation](#) considered at the meeting held on 23 May 2018
 - 11.15 [Hugh Baird College's successful collaboration with Mersey Care](#) referred to at the meeting held on 23 May 2018
 - 11.16 Hugh Baird college's [Passport to Success scheme](#) referred to at the meeting held on 23 May 2018
 - 11.17 [Liverpool City Region's digital skills priorities presentation](#) considered at the meeting held on 23 May 2018
 - 11.18 [LCR Digital and Creative Skills summary](#) considered at the meeting held on 23 May 2018
 - 11.19 [Skills for Growth Agreement](#) considered at the meeting held on 23 May 2018. Please note: the document was in the process of being refreshed with the new version to be published in July 2018.
 - 11.20 [Poverty Modelling and Digital Exclusion](#) considered at the meeting held on 23 May 2018
 - 11.21 [Sefton Community Learning Service 2017 18 ICT Courses](#) considered by the meeting held on 27 June 2018
 - 11.22 [briefing note](#) on email correspondence between Councillor McKinley and Paul Amann, LCR considered by the meeting held on 27 June 2018
 - 11.23 [Include-IT Mersey Building Better Opportunities \(BBO\) project](#) considered by the meeting held on 27 June 2018
 - 11.24 [update](#) from Sefton CVS on the Include-IT Mersey Digital Inclusion Project considered at the meeting held on 27 June 2018
 - 11.25 [Information](#) from Sefton based Registered Social Landlords on what they are doing, or could do, to promote digital inclusion



12. ACKNOWLEDGEMENTS AND THANKS

In producing the Digital Inclusion Working Group Final Report the acknowledgements and thanks are attributed to the following individuals and organisations for their time and input:-

- Paul Amann, Principal Officer Employment and Skills, Liverpool City Region Combined Authority
- Andy Clayton, Head of Service, Sefton Adult Learning Service
- Emma Griffiths, Hugh Baird College
- John Kendal, Hugh Baird College
- Wayne Leatherbarrow, Performance and Intelligence Service Manager, Sefton Council
- Claire Maguire, Employment and Skills Manager, Sefton Council
- Jan McMahon, Head of Strategic Support, Sefton Council
- Registered Social Landlords – One Vision Housing, Regenda Group, Riverside Housing and Your Housing
- Stephen O'Brien, ICT Partnership Manager, Sefton Council
- Justine Shenton, Older Persons' Forum Co-ordinator for Sefton Advocacy
- Janet Trigg, Assistant Principal Vocational Studies and Foundation Learning, Hugh Baird College



Agenda Item 5

Thanks must also go to the Members of the Working Group who have worked hard and dedicated a great deal of time to this review, namely:-



Councillor Patrick McKinley
Lead Member, Digital
Inclusion Working Group



Councillor Sue Bradshaw



Councillor Linda Cluskey



Councillor Daniel Lewis



Councillor Michael O'Brien

Angela White, Sefton CVS



For further Information please contact:-

Paul Fraser

Senior Democratic Services Officer

Telephone: 0151 934 2068

E-Mail: paul.fraser@sefton.gov.uk

Sefton Council 

**Overview
& Scrutiny**



This page is intentionally left blank

Agenda Item 6

Report to:	Overview and Scrutiny Committee (Regeneration and Skills)	Date of Meeting:	6 th November 2018
Subject:	Flood and Coastal Erosion Risk Management (FCERM) Annual report to Overview and Scrutiny		
Report of:	Head of Locality Services	Wards Affected:	(All Wards);
Portfolio:	Locality Services, Health and Wellbeing		
Is this a Key Decision:	N	Included in Forward Plan:	No
Exempt / Confidential Report:	N		

Summary: The Flood and Water Management Act 2010 requires that arrangements be made to review and scrutinise the exercise by the Council as a Lead Local Flood Risk Authority of its flood risk management functions and coastal erosion risk management functions. This annual report satisfies that requirement.

Recommendation(s): That Overview and Scrutiny (Regeneration and Skills);

(1) Review the report

(2) That any comments from this committee be referred to the Cabinet Member (Health and Well Being) for consideration.

Reasons for the Recommendation(s):

To comply with the Flood and Water Management Act 2010 that requires Lead Local Flood Risk Authorities to report on progress on an annual basis to their Overview and Scrutiny Committees.

Alternative Options Considered and Rejected: (including any Risk Implications)

The Council could choose not to undertake its duties as set out in the Flood Risk Management Act 2010. This would reduce the Council's ability to manage flood risk in the Borough and may result in sanctions from Government for failing to deliver statutory functions. It will also reduce the Council's ability to secure external funding.

What will it cost and how will it be financed?

(A) Revenue Costs. Costs can be contained within existing budgets

Agenda Item 6

(B) Capital Costs. Existing projects are being funded via grant from the Environment Agency, the main element of which has been secured until 2021. Grant aid will be sought for additional projects and schemes as required.

Implications of the Proposals:

Resource Implications (Financial, IT, Staffing and Assets): No additional resource implications to those required to deliver service.
Legal Implications: Sefton Council will comply with the Flood and Water Management Act 2010 that requires the work of the Lead Local Flood Risk Authorities be scrutinised.
Equality Implications: There are no equality implications.

Contribution to the Council's Core Purpose:

Protect the most vulnerable: not applicable
Facilitate confident and resilient communities: The work FCERM does is about informing and educating our communities about flood risk and ensuring they understand their role in managing flood risk.
Commission, broker and provide core services: not applicable
Place – leadership and influencer: We actively work in partnership with communities and other risk management organisations and authorities to ensure we can deliver our outcomes that tie into the 2030 vision.
Drivers of change and reform: by having a FCERM strategy and performance management systems in place we are able to utilise resources efficiently to maximise outcomes.
Facilitate sustainable economic prosperity: Not applicable
Greater income for social investment: not applicable
Cleaner Greener: the assets we manage on the coast and inland as part of the Green Sefton service enable people to come and enjoy Sefton's natural beauty. The work we do to manage risk, understand risk, avoid increasing risk, reduce risk and reduce the consequences of flood risk both coastal and inland, directly supports Sefton's economy and people's health and wellbeing.

What consultations have taken place on the proposals and when?

(A) Internal Consultations

The Head of Corporate Resources (FD 5317/18) and Chief Legal and Democratic Officer (LD 4542/18) have been consulted and have no comments on the report

(B) External Consultations

Not applicable

Implementation Date for the Decision

Immediately following the Committee / Council meeting.

Contact Officer:	Paul Wisse
Telephone Number:	Tel: 0151 934 2959
Email Address:	paul.wisse@sefton.gov.uk

Appendices:

The following appendices are attached to this report:

Enc 1. Appendix 1 Time and Billing report 2017/18

Background Papers:

The following background papers, which are not available elsewhere on the Internet can be accessed on the Council website:

Flood and Coastal Erosion Risk Strategy, Investment Plan and Service Plan

<http://smbc-modgov-01/mglIssueHistoryHome.aspx?Ild=41245&Opt=0>

Agenda Item 6

1. Introduction/Background

- 1.1 The Flood and Water Management Act 2010 (subsequently referred to as the Act) has placed a number of new duties on the Council as the Lead Local Flood Risk Authority; these have been previously presented to the committee. One of these is the requirement to make arrangements for Overview and Scrutiny Committee to review the Council's progress and it was agreed that this would be achieved through the provision of an annual report.
- 1.2 Since our last update in November 2017 The Flood and Coastal Erosion Risk Management team has gone through a restructure as part of the integration with Parks & Greenspaces and Coast & Countryside services to become the new Green Sefton service and deliver a significant saving through a Public Sector Reform project. The restructure was completed on the 30st April 2018, although some posts remain vacant. Further details of the restructure can be found in section 3.2.
- 1.3 This report sets out progress that has been made in the last year, highlights key issues and sets out priorities for the coming years. Key items of work are detailed below.

2 Flood and Coastal Erosion events

2.1 Inland Flood events

- 2.1.1 November 2017; Norburn Crescent, Formby. Back garden flooding. Lack of maintenance of watercourse by riparian land owners. Riparian owners were written to, reminding them of their responsibility to maintain the watercourse.
- 2.1.2 Winter 2017/18; Hartdale Road, Thornton. Back garden flooding for extended duration. Potential blocked watercourse. Works to culverted section in highway took place in March 2018.
- 2.1.3 May 2018; Essex Road, Birkdale. Garden flooding but internal flooding prevented by mitigation measures. System capacity exceeded due to heavy, intense rainfall associated with thunderstorms. A scheme is in development.
- 2.1.4 June 2018, Melling. Canal breach. A culvert under the canal collapsed and caused a section of the canal to breach. This in turn flooded a significant area of fields and the highway. There was internal flooding to 2 properties. The collapse occurred at 10pm and was responded to by the Council's Emergency Duty Coordinator, fire and police. FCERM officers attended site the following morning. Work to repair the breach and reinstate, and upgrade, the culvert has been completed.
- 2.1.5 July 2018. Sherwoods Avenue and Wango Lane. External and highway flooding. The location is the boundary between Sefton, Knowsley and Liverpool. The Local Authorities are working together to investigate the causes of the flooding and to seek solutions. Initial understanding is that heavy, intense rainfall, uncontrolled flow off a new development during construction and root infested watercourses were the main cause. To date the piped system has been jetted and fine roots

have been removed, though some larger tap roots remain. Investigations are continuing into the development and solutions moving forward.

- 2.1.6 July 2018, St Andrews Lane, External Flooding. A burst watermain caused external flooding in this area. United Utilities have repaired the pipework.

2.2 Coastal Flooding

- 2.2.1 There were three storm events over the last year with Storm Eleanor, 02/01/2018, being the most significant causing overtopping and flooding to the car park at Hall Road, Crosby and erosion to the dunes across Sefton.

3 Progress

3.1 Sefton's Flood and Coastal Erosion Risk Strategy Update

- 3.1.1 This Strategy is a requirement under section 9 of the Flood and Water Management Act 2010. Sefton's first strategy was adopted by Cabinet on the 1st October 2015 and covers the period 2015-2018. This Strategy sets out how Sefton will deliver flood and coastal erosion risk management, what investment will be needed to deliver this and the manner in which this service will be delivered. It defines the outcomes, outputs and actions for this service area.

- 3.1.2 The Strategy is currently being updated and is due to be adopted in early 2019.

- 3.1.3 The updated strategy will:

- consider changes in risk, including improvements in understanding, flooding events and future developments.
- align with Sefton 2030
- consider Defra's 25yr Environment Plan
- consider the Environment Agency's National Flood and Coastal Erosion Risk Management Strategy
- seek to address recommendations made by Cabinet Member and Overview and Scrutiny Committee.

- 3.1.4 The strategy will be structured to clearly support the work programme of the team ensuring that operational procedures and practices are developed in line with the strategy. This will support staff clarifying workloads and expectations.

3.2 Green Sefton Service Restructure

- 3.2.1 A restructure to populate the Green Sefton Service was undertaken during March and April 2018. The restructure created three teams, Development (incorporates FCERM and landscape development), Community and Resources, and Land Management.

- 3.2.2 The Development Team consists of 9 posts. Under the Team Leader, there are six posts allocated to FCERM duties and two to landscape development. Of the seven posts (including team leader) involved in FCERM activity four full time equivalents (FTE) are externally funded to undertake the Regional Coastal Monitoring Programme and support the delivery of the Shoreline Management

Agenda Item 6

Plan. Another 0.5 FTE is capially funded through capital scheme delivery. The remaining 2.5 FTE's undertaking FCERM and Lead Local Flood Authority role for Sefton Council and the two landscape development officers are all core funded

- 3.2.3 As part of the restructure the FCERM service was reduced by 1 post.
- 3.2.4 The available controllable revenue budget (excluding staff) for FCERM has been set at £96,950; a reduction of c£70,000 from previous budget. This budget will cover maintenance, investigations, investment, software licences and upgrades.
- 3.2.5 Discussions are underway across Green Sefton service to identify if any maintenance and reactive works can be undertaken in-house as a cost saving exercise or provide additional benefits.

3.3 Resilient Communities

- 3.3.1 This area of work has been developed to help deliver Sefton Council's priorities to create Resilient Communities and Improving the Quality of Council Services and Strengthening Local Democracy. These projects aim to support communities to become more resilient during flood events and to have an input in the decisions made about flood risk management. This has been extended to align with Sefton's 2030 Vision theme of Resilient People and Places.

- **Formby Flood Group**

There has been little progress with the Formby Flood Group recently due to resources within the group. Sefton Council is exploring alternative options to reduce flood risk in Formby, whilst still working with the flood group.

- **Thornton Parish Council**

Dialogue is continuing with Thornton Parish Council as resources allow. The Parish council are acting as a conduit for information and are helping identify issues early on enabling them to be addressed

3.4 Preliminary Flood Risk Assessment Review

- 3.4.1 The Flood Risk Regulations, 2009 requires Sefton to undertake an assessment of the strategic flood risk within the borough this was completed in 2011. The regulations require a review on a six-year cycle. This review was completed and approved by Cabinet in December 2017.
- 3.4.2 Overall there was little change to the 2011 PFRA following the review with much of the understanding remaining unchanged or with minor amendments. There have, however, been improvements or confirmation of understanding particularly in respect of our future flood information. The following pieces of work have contributed to our understanding:
 - Sefton Council PFRA desktop study 2013 to improved understanding of initial PFRA assessment and flood risks.
 - Modelling of catchments in Formby, Maghull and Seaforth/Litherland.
 - Groundwater monitoring locations across Sefton.
 - Sefton Council Local Plan. The plan identified flood risks on development sites.

3.5 Working with the Planning Authority

3.5.1 As a statutory consultee for major planning applications (>10 properties or 0.5ha) we have commented on 42 major planning applications and, in addition, have commented on 157 minor applications between 1st October 2017 to end of September 2018.

3.5.2 We have undertaken a significant review of how we work with the planning section to ensure we are delivering an efficient and robust service. The changes to the process were approved by Cabinet on 26th July 2018. This included a Pro Forma for Sustainable Drainage Systems document, Guidance notes, and SuDs and Flood Risk Information Notes for developers of major sites. The cabinet report can be viewed at <http://modgov.sefton.gov.uk/moderngov/ieListDocuments.aspx?CId=139&MId=9375> and the documents can be viewed within the information notes at <https://www.sefton.gov.uk/planning-building-control/planning-policy-including-local-plan-and-neighbourhood-planning/adopted-supplementary-planning-documentsguidance.aspx>

3.6 Asset inspections

3.6.1 Coastal defence inspections:

- Post storm January 2018
- Annual Summer 2018

3.6.2 Inland assets visual inspection:

- Brooms Cross ponds,
- Dobbs gutter,
- Sandbrook, Ainsdale
- Nile outfall, Birkdale beach

3.6.3 CCTV investigations:

- Nile Watercourse
- Watchyard Lane, Formby
- Rosemary Lane, Formby
- Bull Cop, Formby
- Melling Lane, Aintree
- Old Race Course, Maghull
- Liverpool Road, Birkdale
- Sherwoods Lane, Aintree

3.7 Riparian Owners and Enforcement

Eight properties have been written to, reminding them of their duty to maintain the watercourse on or adjacent to their property. Enforcement proceedings are being undertaken on two properties in Maghull.

3.8 Capital Schemes

3.8.1 Ainsdale and Birkdale Land Drainage Scheme

Agenda Item 6

The scheme has been delayed due to the need to undertake further habitat impact assessments. However, we are looking to undertake the practical works in house and make best use of the skills and resources within Green Sefton.

3.8.2 Nile and Pool Investigations, Southport

Investigations into the Pool watercourse have been completed and a consultant is being sought to help undertake the option assessment and develop the business case for grant in aid to implement the preferred option.

The investigations into the Nile watercourse have proved much more difficult to complete as the actual network doesn't match the mapped plans. The network has been significantly modified over the years.

3.8.3 Merseyside Natural Flood Risk Management

It has proved difficult to identify viable schemes from the initial mapping exercise due to issues around land ownership and cost benefits. Additional bids for grant in aid have been made to support further development work, to date these have been unsuccessful. A pilot scheme in Knowsley has been identified but requires further assessment and design prior to being implemented

3.8.4 Regional Coastal Monitoring Programme

Sefton Council coordinate the monitoring programme on behalf of maritime authorities in the North West. The programme has secured grant funding for the continuation of the programme, from the Environment Agency, for a 5 year period from 2016 to 2021. The programme employs 3 full time equivalents posts that bring additional benefits and skills into the Council. The team undertake the coastal surveys for the Sefton area and have worked with colleagues across the North West to support their survey programmes. The skills and equipment used for the monitoring programme is also available for inland survey work to the FCERM team and wider Council. The programme successfully piloted a radar monitoring system at Crosby seafront, that provided significant information for the Crosby Coastal defence scheme. Additional funding is being sought to undertake a large-scale pilot from North Wirral to Fleetwood. The Programme has collected coastal vertical colour aerial photography across the north west and collaborated with Liverpool City Region partners to collect inland photography as well.

3.9 Partnership Working

3.9.1 Merseyside Strategic and Flood Risk Partnership

Sefton Council continues to work closely with other partners in Merseyside through the Merseyside Tactical and Strategic Flood Risk Partnership meetings. These meetings look at improving cross boundary working and improved efficiencies through partnership working. The Merseyside Strategic group also prioritises the Grant in Aid bids through the Local Choices and administers a £50k support fund.

Cllr McKinley represents Sefton and chairs Merseyside Strategic Partnership and represents the Merseyside Strategic Partnership at the Regional Flood and Coastal Committee (RFCC) as an elected member. The RFCC is a statutory committee required by DEFRA, who amongst other responsibilities administer a Levy fund of circa £4M each year. Attendance by a Sefton Council Elected Member for the Strategic Group, which feeds into the RFCC on behalf of Merseyside is essential to enable drawing down of capital funds (such as for the Crosby Coastal Defence scheme), and to steer the work across the region.

3.9.2 **North West and North Wales Coastal Groups**

Sefton Council sit on the North West and North Wales Coastal Group to report progress on the Regional Coastal Monitoring Programme and the Shoreline Management Plan. This group reports on the progress of the actions of the Shoreline Management Plan to DEFRA. It is also represented on the Regional Flood and Coastal Committee. The group oversees two sub groups both of which Sefton Council are represented at. Sefton Council is a member of the Liverpool Bay Coastal Sub Group. Our staff also attend this group and the Northern Coastal Sub Group to report on progress of the Regional Coastal Monitoring Programme. The group supports the exchange of best practice and partnership working. Sefton Council host the Shoreline Management Plan coordinating officer, who is working with all coastal authorities in the north west and is representing them at the national SMP review.

3.10 **Performance monitoring**

The method implemented is based on time and billing information, which records time spent on activities as set out in the FCERM strategy.

In summary 14% of the team's time was spent delivering the outcomes as set out in the strategy. This is broken down into Understanding risk 4%, Avoiding an increase in risk 8%, Reducing consequences 0.23%, Reducing risk 2%. However, it must be noted that the capital schemes also contribute to delivering these outcomes, particularly reducing risk to our communities. 43% was spent on capital schemes and recharge works, this includes the regional coastal monitoring programme and pumping station contract management. 41% was non-chargeable or non-available, this includes annual leave, sickness, doctor appointments, staff and performance management, administrative tasks, team meeting and training. This also includes service reviews, which clearly took a lot of time over the last year while the integration into Green Sefton took place. Sickness accounted for 3.7% of hours recorded.

3.11 **Communications**

We have been working with Sefton's Communications team to look at options for improving our communication with Councillors and the wider community. The progress has been slower than anticipated and there is still a significant amount of work to undertake.

The Service manager for Green Sefton, Mark Shaw has been meeting with all the ward councillors to discuss the new service, key issues and expectations. It is planned that these will become regular, to update members on current issues, seek their views and aspirations and to establish a regular dialogue.

4 Priorities for the next year

4.1 **Supporting the delivery of the Local Plan**

Continue to work with the planning authority to ensure flood risk and sustainable drainage systems are designed and delivered in accordance to the National Planning Policy Framework and Sefton's Local Plan.

4.2 **Crosby Coastal Scheme**

Agenda Item 6

The Crosby Coastal Scheme is underway with Mott McDonald awarded the contract to support the development of the business case. The scheme aims to gain planning permission by Autumn 2019 and be on site during summer 2020. This project requires circa £15-20M of capital funding and we are working with partners in the Environment Agency and United Utilities to secure contributions to the funding required.

4.3 **Surface Water Management Plan level 2**

Undertake a level 2 Surface Water Management assessment on key flood risk communities to identify options for reduction of surface water flood risk. This will involve more detailed modelling of the system and risk.

4.4 **Fouracres, Maghull, flood risk scheme**

Complete the modelling and option assessment of the Fouracres drainage system and, assuming a viable scheme is identified, seek grant in aid to deliver the scheme. An initial list of options has been identified but a number of assumptions were made, further detailed assessment is needed to minimise risk of delivery.

4.5 **Pool, Crossens watercourse**

Complete modelling and option assessment of the Pool watercourse system and, assuming a viable scheme is identified, seek grant in aid to deliver the scheme. Initial options are looking at separating the combined system in a number of roads around the watercourse. United Utilities are supportive of the scheme and are likely to make a financial contribution for its delivery.

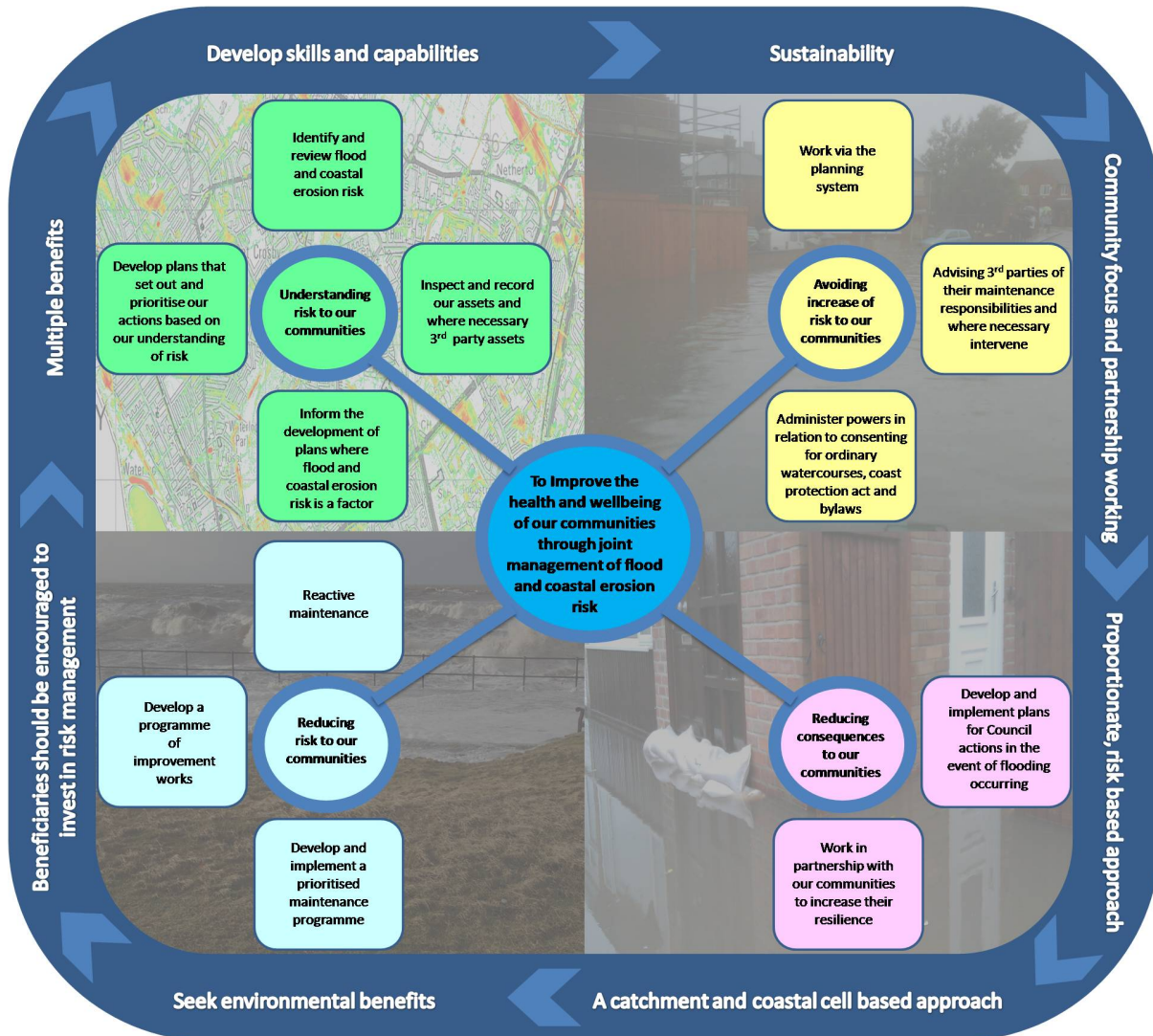
4.6 **Develop new investment programme post 2021**

The Environment Agency's current 6 year funding cycle ends in 2021 and it is expected that a new 6 year programme will be agreed. This programme is likely to have additional criteria to be satisfied to secure grant in aid. It is anticipated that this will look at wider multiple benefits, and better incorporation of surface water flood risk.

Appendix 1:

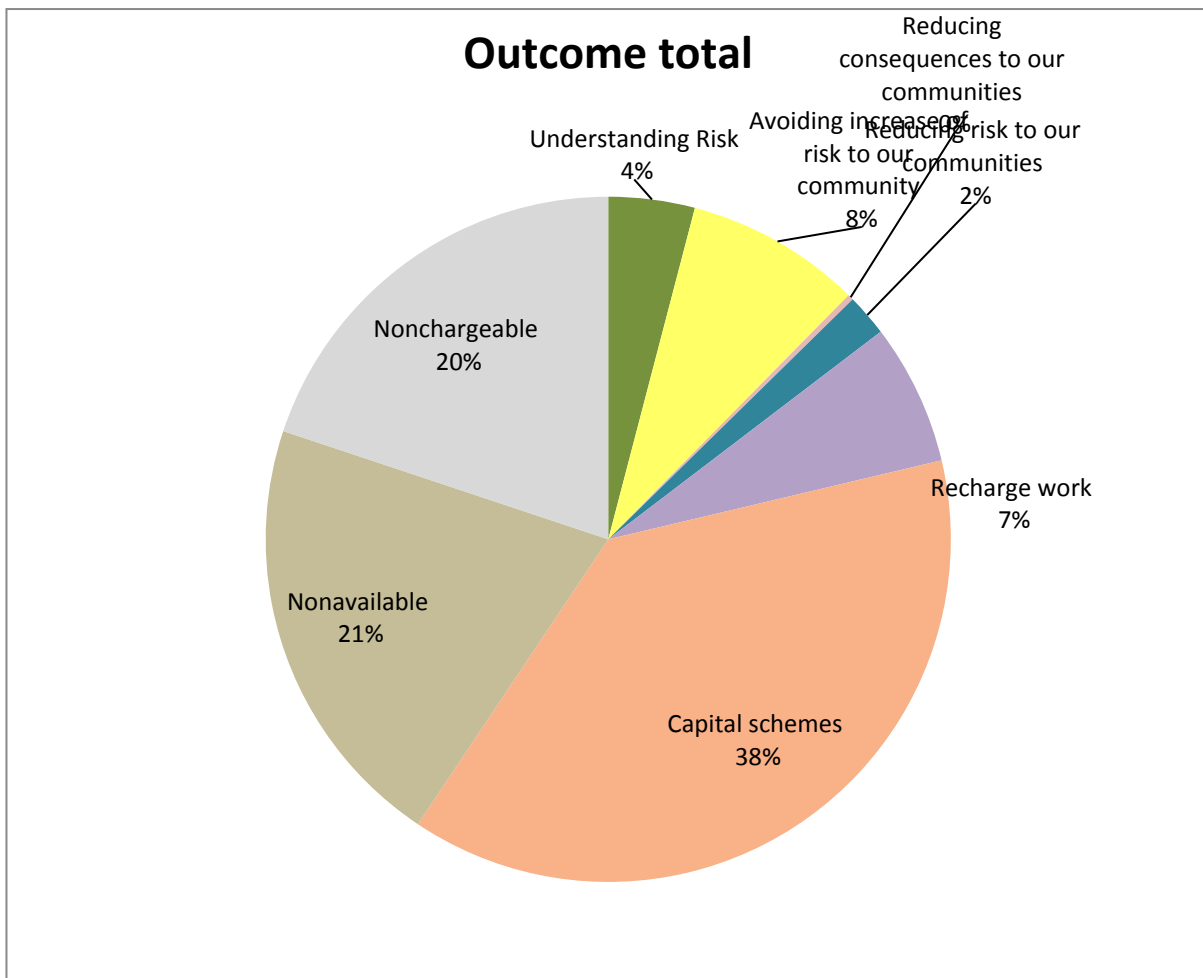
Flood and Coastal Erosion Risk Management Time and billing review 2017/2018

The FCERM Team implemented a monitoring system through time and billing based on the outcome model below. In addition to the four main outcomes there are also recharge works and the capital programme schemes to which time has been charged.



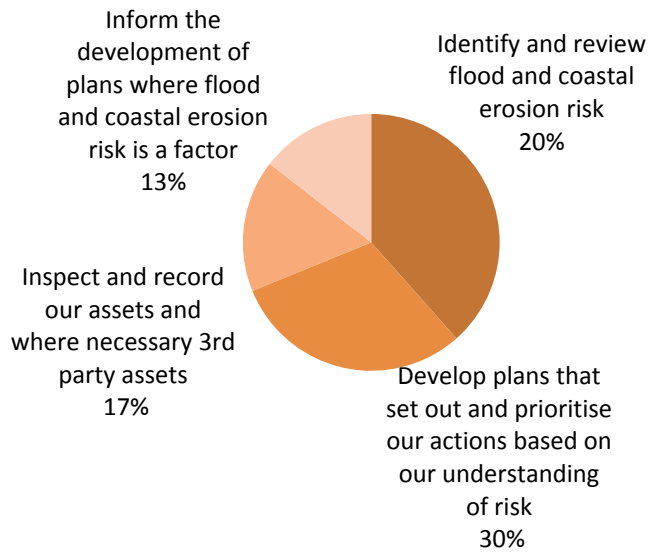
The proportion of staff time spent against these activities is detailed below.

Agenda Item 6



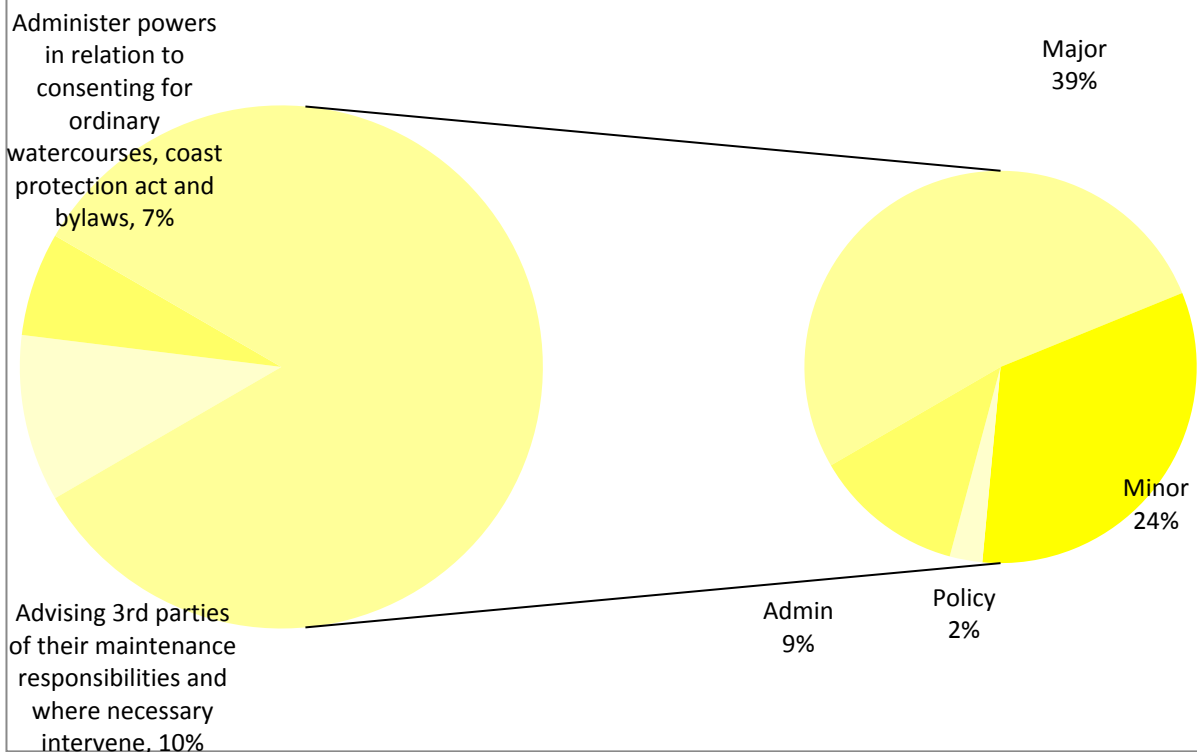
In summary 14% of the team's time was spent delivering the outcomes as set out. However, it must be noted that the capital schemes also contribute to delivering these outcomes, particularly reducing risk to our communities. 43% was spent on capital schemes and recharge works, this includes the regional coastal monitoring programme and pumping station contract management. 41% was nonchargeable or non-available, this includes annual leave, sickness, doctor appointments, management, administrative tasks, team meeting and training. Sickness accounted for 3.7% of hours recorded.

Understanding risk



Understanding risk accounts for 4% of hours charged overall.

Avoiding increasing risk to our community



Avoiding increasing risk accounts for 8% of hours charged

Agenda Item 6

Reducing consequences to our communities

Work in partnership
with our
communities to
increase their
resilience
22%

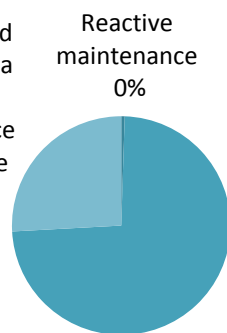


Develop and
implement plans for
Council actions in
the event of flooding
occurring
78%

Reducing Consequences accounts for 0.26% of hours charged

Reducing risk to our communities

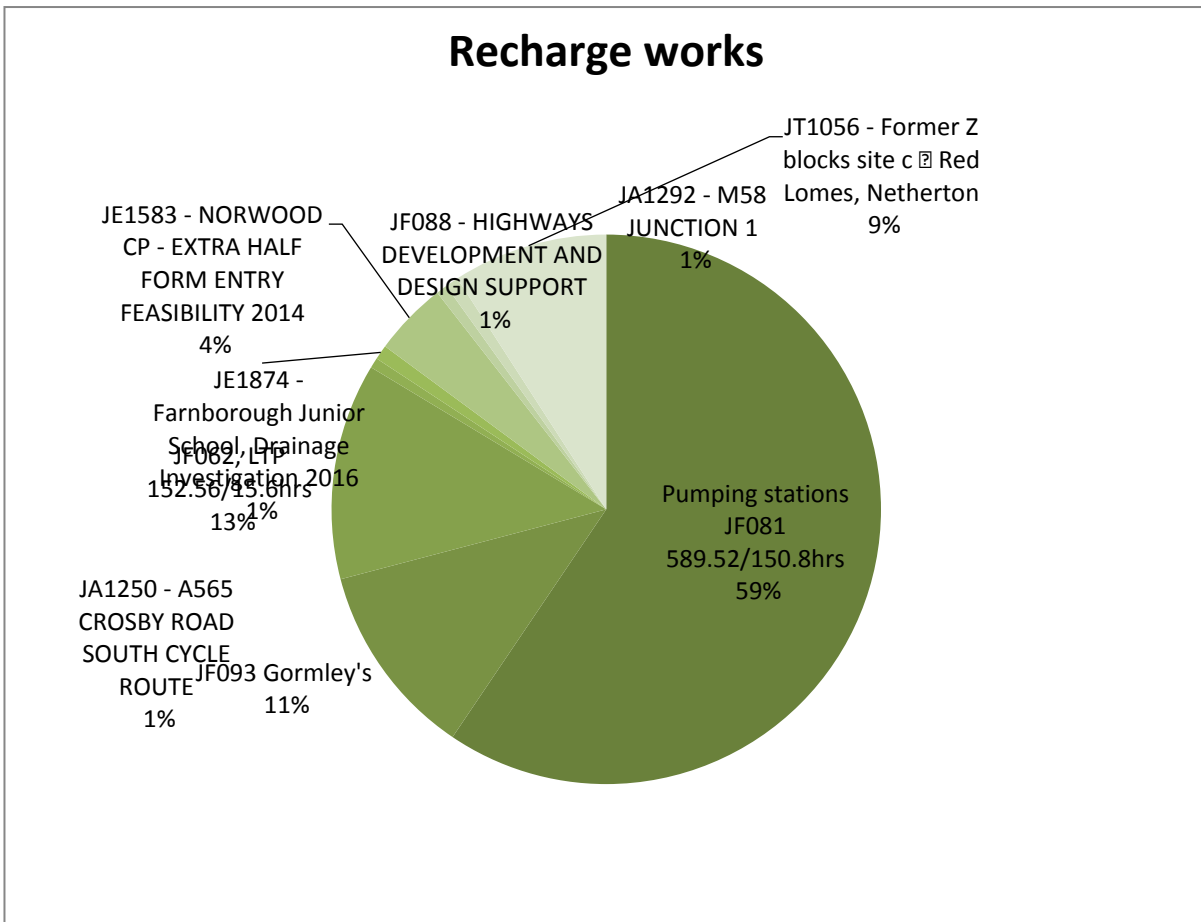
Develop and
implement a
prioritised
maintenance
programme
26%



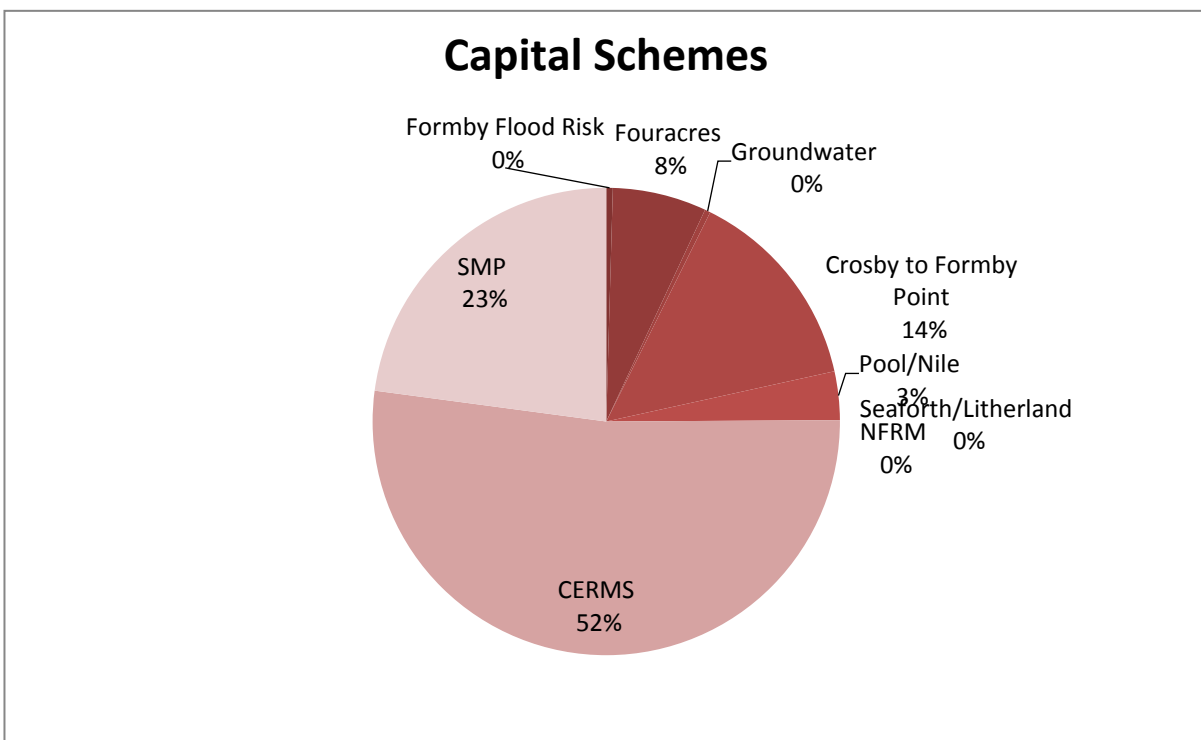
Reactive
maintenance
0%

Develop a
programme of
improvement works
74%

Reducing risk to our communities accounts for 2% of hours charged



Recharge work accounts for 7% of hours charged



Capital schemes account for 38% of hours charged.

This page is intentionally left blank

Agenda Item 7

Report to:	Overview and Scrutiny Committee (Regeneration and Skills)	Date of Meeting:	6 November 2018
Subject:	Work Programme 2018/19, Scrutiny Review Topics and Key Decision Forward Plan – November 2018		
Report of:	Chief Legal and Democratic Officer	Wards Affected:	All
Cabinet Portfolio:	Communities and Housing; Health and Wellbeing (Green Sefton) Locality Services; Planning and Building Control; and Regeneration and Skills		
Is this a Key Decision:	No	Included in Forward Plan:	No
Exempt / Confidential Report:	No		

Summary:

To seek the views of the Committee on the Work Programme for 2018/19, identify potential topics for scrutiny reviews to be undertaken by a Working Group(s) appointed by the Committee and identify any items for pre-scrutiny by the Committee from the Key Decision Forward Plan.

Recommendation:

That:-

- (1) the Work Programme for 2018/19, as set out in Appendix 1 to the report, be considered, along with any additional items to be included and thereon be agreed;
- (2) the report updating on the work of the Mental Health and Employment Task Group be submitted to the next meeting of the Committee to be held on 22 January 2019;
- (3) consideration be given to what topics should be included in the Scoping Document relating to the Effectiveness of the Council's Enforcement Activity; and
- (4) consideration be given to items for pre-scrutiny from the Key Decision Forward Plan as set out in Appendix 3 to the report, which fall under the remit of the Committee and any agreed items be included in the Work Programme referred to in (1) above.

Reasons for the Recommendation(s):

Agenda Item 7

To determine the Work Programme of items to be considered during the Municipal Year 2018/19 and identify scrutiny review topics which would demonstrate that the work of the Overview and Scrutiny 'adds value' to the Council.

The pre-scrutiny process assists Cabinet Members to make effective decisions by examining issues before making formal decisions.

Alternative Options Considered and Rejected: (including any Risk Implications)

No alternative options have been considered as the Overview and Scrutiny Committee needs to approve its Work Programme and identify scrutiny review topics.

What will it cost and how will it be financed?

There are no direct financial implications arising from this report. Any financial implications arising from the consideration of a key decision or relating to a recommendation arising from a Working Group review will be reported to Members at the appropriate time.

(A) Revenue Costs – see above

(B) Capital Costs – see above

Implications of the Proposals:

Resource Implications (Financial, IT, Staffing and Assets): None
Legal Implications: None
Equality Implications: There are no equality implications.

Contribution to the Council's Core Purpose:

Protect the most vulnerable: None directly applicable to this report but reference in the Work Programme to the Peer Review Working Group – Final Report which reviewed Sefton's approach to Serious and Organised Crime (SOC), in light of the Home Office Peer Review findings in November 2015 highlighted that Working Group Members were reassured that those leading on the Agenda of SOC in Sefton have a sound approach and would continue to ensure that Sefton was a safe community to live, work and visit.
Facilitate confident and resilient communities: As above.
Commission, broker and provide core services: None directly applicable to this report but the Committee would be made aware of such issues via the receipt of reports, as referenced in the Work Programme, relating to the review of Winter Service and Operational Plan; the Merseyside Recycling and Waste Authority – Service Delivery Plan 2017/18; Refuse Collection; and the Parks and Greenspaces Final Report
Place – leadership and influencer: None directly applicable to this report.
Drivers of change and reform: None directly applicable to this report but reports would be submitted to the Committee detailing how the Council is leading on beneficial changes to be made with reference to United Utilities charging policies and new houses being sold as leasehold.
Facilitate sustainable economic prosperity: None directly applicable to this report but the

Committee would be made aware of such issues via the receipt of reports, as referenced in the Work Programme, relating to the Economic Strategy for Growth; and the implementation of recommendations arising from Working Groups relating to Town Centres; the Port Masterplan; Employment Development; and Not in Education, Employment or Training.

Greater income for social investment: None directly applicable to this report.

Cleaner Greener: None directly applicable to this report but the Committee would be made aware of such issues via the receipt of reports, as referenced in the Work Programme, relating to the Merseyside Recycling and Waste Authority – Service Delivery Plan 2017/18; Refuse Collection; and Parks and Greenspaces together with the implementation of recommendations arising from the Shale Gas Working Group.

What consultations have taken place on the proposals and when?

(A) Internal Consultations

The Work Programme Report is not subject to FD/LD consultation. Any specific financial and legal implications associated with any subsequent reports arising from the report will be included in those reports as appropriate

(B) External Consultations

Not applicable

Implementation Date for the Decision

Immediately following the Committee meeting.

Contact Officer:	Paul Fraser
Telephone Number:	0151 934 2068
Email Address:	Paul.fraser@sefton.gov.uk

Appendices:

The following appendices are attached to this report:

- Overview and Scrutiny Committee Work Programme for 2018/19
- Table of information regarding enforcement activity undertaken across the Council
- Latest Key Decision Forward Plan items relating to this Overview and Scrutiny Committee

Background Papers:

There are no background papers available for inspection.

Introduction/Background

1. WORK PROGRAMME 2018/19

- 1.1 The Work Programme of items to be submitted to the Committee for consideration during the Municipal Year 2018/19 was approved by the Committee on 3 July

Agenda Item 7

2018 and is set out in **Appendix 1** to the report. The programme has been produced in liaison with the appropriate Heads of Service, whose roles fall under the remit of the Committee.

1.2 **Mental Health and Employment Task Group**

The Work Programme indicates that an update report will be submitted to this meeting of the Committee on the Mental Health and Employment Task Group. The Head of Economic Growth and Housing has advised that the Task Group will be meeting again in November and will receive key presentations on a number of projects that will have local impact in Sefton. Accordingly, it is recommended that a more up to date report be submitted to the next meeting of the Committee on 22 January 2019. The Work Programme has been amended to reflect this change.

1.3 Members are requested to consider whether there are any other items that they wish the Committee to consider, that fall within the terms of reference of the Committee. The Work Programme will be submitted to each meeting of the Committee during 2018/19 and updated, as appropriate.

1.4 **United Utilities – Update on Increase in Charges**

The Work Programme indicates that a report will be submitted to this meeting on “United Utilities – Update on Increase in Charges”. The Head of Corporate Resources has advised that the Committee had previously requested that United Utilities, OFWAT, DEFRA, BEIS, SALIX, BITC and Waterplus be contacted to establish their further involvement to highlight the need and encourage the development of the needed funding arrangements. No further responses have been received since reported on 6 September 2018 to Committee. It is therefore recommended that the progress report be submitted to the next meeting of the Committee to be held on 22 January 2019. The Work Programme (Appendix 1) has been amended to reflect this change.

Related to Surface Water Drainage Charges, the Head of Corporate resources is pleased to inform Committee that LA maintained nurseries will now be included in the Schools Concessionary Scheme already offered to schools from April 2019. This will be under the criteria offered by United Utilities as follows:

“Accordingly, I am pleased to advise that from the 2019/20 charging year we will accept having an establishment number on the EduBase database as sufficient evidence of eligibility for our concessionary charge for schools. We note that this would, for example, exclude (as expected) universities as these are listed on EduBase without an establishment number. We do have to point out that if, for any reason, the attribution of establishment numbers were to change, then we will refine our policy as appropriate. For the avoidance of doubt, the database that we intend to use for application of this policy is currently located at: <https://get-information-schools.service.gov.uk/Downloads> , under “All establishment data”.”

Sefton Officers have supported Lancashire Schools Forum in the pursuit of this aim for NW LA maintained nurseries. It is anticipated that the LA maintained nurseries in Sefton will save a total of approximately £3,500 from next April. Progress will continue to be reported on responses to the issue of the development of funding arrangements. In addition to this, the Head of Corporate

Resources will also actively investigate Invest to Save opportunities across Sefton to reduce the Surface Water & Highways Drainage charges.

1.5 **Liverpool City Region Local Enterprise Partnership**

At its meeting held on 18 September 2018 the Committee agreed that officers from the Liverpool City Region (LCR) be contacted to find out whether they could make a short presentation to a future meeting of the Committee on the beneficial impacts on Sefton arising from the Local Enterprise Partnership (LEP). A letter was sent to Mark Basnett, Managing Director LCR LEP on 24 September 2018. Mr. Basnett has agreed to the request and to make his presentation to the Committee on 22 January 2019.

1.6 **Career Connect**

At its meeting held on 18 September 2018 the Committee agreed that Career Connect be contacted to find out whether they would be prepared to submit a presentation to the next meeting of the Committee on the impact in Sefton of their contract, due to end in March 2019, to deliver support for NEET young people in vulnerable groups.

Letters were sent to Kieran Gordon and Sarah Vaughn at Career Connect on 24 September 2018 and 25 October 2018 seeking their views on this matter. At the time of writing a response is still awaited.

- 1.7 The Committee is requested to comment on the Work Programme for 2018/19 and note that additional items may be submitted to the Programme at future meetings of the Committee during this Municipal Year.

2. **SCRUTINY REVIEW TOPICS 2018/19**

- 2.1 At its meeting held on 18 September 2018 the Committee agreed to establish a Working Group to review the effectiveness of the Council's enforcement activities.

- 2.2 Councillors Booth, Dowd, Michael O'Brien, Pullin, Roche and John Sayers have agreed to be members of the Working Group.

- 2.3 The Working Group should focus on those enforcement activities that fall within the remit of this Committee. However, Members were keen to ascertain the extent of enforcement activity undertaken across the Council. Accordingly, all Heads of Service have been contacted with a request to provide information on the enforcement activity undertaken within their service area.

- 2.4 The information received to date is set out in the table attached to the report as **Appendix 2**.

- 2.5 The Committee is requested to consider what topics should be included in the Scoping Document relating to the Effectiveness of the Council's Enforcement Activity.

- 2.6 The Overview and Scrutiny Committee (Children's Services and Safeguarding) has established a Joint Working Group with Members of the Overview and

Agenda Item 7

Scrutiny Committee (Regeneration and Skills). Councillors Dowd, Michael O'Brien, Brenda O'Brien and Spencer have been appointed to the Working Group. The Joint Working Group will consider post-19 provision for Special Educational Needs and Disability (SEND). A scoping document has been drafted and an initial meeting will be held in the near future.

3. **PRE-SCRUTINY OF ITEMS IN THE KEY DECISION FORWARD PLAN**

- 3.1 Members may request to pre-scrutinise items from the Key Decision Forward Plan which fall under the remit (terms of reference) of this Committee. The Forward Plan which is updated each month, sets out the list of items to be submitted to the Cabinet for consideration during the next four-month period.
- 3.2 The pre-scrutiny process assists the Cabinet Members to make effective decisions by examining issues beforehand and making recommendations prior to a determination being made.
- 3.3 The Overview and Scrutiny Management Board has requested that only those key decisions that fall under the remit of each Overview and Scrutiny Committee should be included on the agenda for consideration.
- 3.4 The latest Forward Plan published on 30 September 2018 is attached at **Appendix 3** for this purpose. For ease of identification, items listed on the Forward Plan for the first time appear as shaded. A further Forward Plan will be published on 31 October 2018 and this will be circulated to Members in due course.
- 3.5 Should Members require further information in relation to any item on the Key Decision Forward Plan, would they please contact the relevant Officer named against the item in the Plan, prior to the Meeting.
- 3.6 The Committee is invited to consider items for pre-scrutiny from the Key Decision Forward Plan as set out in **Appendix 3** to the report, which fall under the remit of the Committee and any agreed items be included in the Work Programme referred to in (1) above.

APPENDIX 1

**OVERVIEW AND SCRUTINY COMMITTEE (REGENERATION AND SKILLS)
WORK PROGRAMME 2018/19**

Date of Meeting	3 JULY 2018	18 SEPTEMBER 2018	6 NOVEMBER 2018	22 JANUARY 2019	12 MARCH 2019
Cabinet Member Update Report	X	X	X	X	X
Work Programme Update	X	X	X	X	X
Service Operational Reports:					
Flood & Coastal Risk – Annual Report			X		X
Review of Winter Service and Operational Plan		X			
Merseyside Recycling and Waste Authority – Service Delivery Plan 2018/19				X	
United Utilities – Update on Increase in Charges		X		X	X
Economic Strategy for Growth	X				
Refuse Collection		X			
Leasehold House Sales					X
Sefton’s Empty Homes Strategy				X	
Parks and Greenspaces Final Report	X				
Mental Health and Employment Task			X		

Group – Update					
Apprenticeships			X		
Scrutiny Review Progress Reports:					
Peer Review Working Group		X			
Housing Licensing Performance Framework Annual Report					X
Shale Gas			X		
NEET	X				
Presentations:					
Liverpool City Region Local Enterprise Partnership				X	

APPENDIX 2

ENFORCEMENT ACTIVITY UNDERTAKEN BY THE COUNCIL			
Head of Communities			
Enforcement Activity	Brief Description of Activity	Cabinet Member Portfolio	Overview and Scrutiny Committee responsibility
Community Protection Notice	<p>Community Protection Notices bring together a number of previous environmental powers, such as Litter Clearing Notices, Street Litter Control Notices and Defacement Removal Notices. A CPN is a notice that imposes any of the following requirements on an individual or body issued with it:</p> <ul style="list-style-type: none"> • A requirement to stop doing specified things • A requirement to do specified things • A requirement to take reasonable steps to achieve specified results. <p>• A Community Protection Notice has no upper limit in terms of time scale.</p> <p>A Community Protection Notice must be preceded by the Issuing by an authorised officer with a Community Protection Notice Warning this warning notice last's for up to six months and warns the perpetrator if they breach the warning notice it will be followed by a full Community Protection Notice as above</p>	Communities and Housing	Regeneration and Skills

APPENDIX 2

Civil Injunction	<p>The injunction replaces the stand alone ASBO and the ASBI. Injunctions apply to individuals aged 10 and over and, unlike ASBOs and ASBIs, will impose positive requirements as well and prohibitions. The Local Authority may apply to the court to have the powers of arrest attached to a injunction where it can prove threats and aggressive behaviour can be proven against the offender.</p>	Communities and Housing	Regeneration and Skills
Criminal Behaviour Order	<p>The Criminal Behaviour Order can be issued by a court following a conviction for a criminal offence. The CBO replaces the post-conviction ASBO or CRASBO as well as the Drinking Banning Order. Like Injunctions, CBOs can impose positive requirements as well as prohibitions.</p> <p>Police dispersal powers:</p> <p>The new police dispersal power replaces two police powers: section 30 of the Anti-Social Behaviour Act 2003 (dispersing groups) and section 27 of the Violent Crime Reduction Act 2006 (direction to leave for up to 48 hours in cases of alcohol related ASB and disorder). The new power has two elements:</p> <ul style="list-style-type: none"> • Section 35 Direction to Leave – where 	Communities and Housing	Regeneration and Skills

APPENDIX 2

	<p>an officer can direct a person to leave a specified area for a specified time period.</p> <ul style="list-style-type: none"> • Section 37 Surrender of Property – additionally an officer who gives direction under section 35 may also direct a person to surrender any item in their possession that is likely to cause to be used in behaviour that causes harassment, alarm or distress to other members of the public. 		
<p>Public Space Protection Order</p>	<p>Public Space Protection Orders replace previous powers to make Designated Public Place Orders (to control consumption of alcohol), Dog Control Orders (covering 5 offences of failing to remove dog faeces, not keeping dog on a lead, permitting dog to enter land from which dogs are excluded and taking more than a certain number of dogs onto public land) and Gating Orders (to restrict right of way to reduce ASB, crime and disorder). The PSPO enables the local authority to impose conditions on the use of an area in order to deal with a particular problem or nuisance.</p> <p>Closure of premises associated with nuisance or disorder:</p> <p>These new powers merge four previous powers (Crack House Closures and Nuisance Premises Closures under the</p>	<p>Communities and Housing</p>	<p>Regeneration and Skills</p>

APPENDIX 2

	<p>Anti-Social Behaviour Act 2003, 24 hour Noisy Premises Closure Order and Police Power Section 61 Closure Orders) into one streamlined system. Closure Notices can be issued by the police or local authority for 24 hours (and up to 72 hours where necessary) when satisfied on reasonable grounds:</p> <ul style="list-style-type: none">• that the use of particular premises has resulted or is likely soon to result in nuisance to members of the public, or• that there has been or is likely soon to be disorder near those premises associated with the use of those premises.• Closure Orders up to a period of 3 months can be sought from a magistrate’s court by police and local authority <p>The Conditions of an order include:</p> <ul style="list-style-type: none">• that a person has engaged, or is likely to engage, in disorderly, offensive or criminal behaviour on the premises, or• that the use of the premises has resulted, or is likely to result, in serious nuisance to members of the public, or• that there has been, or is likely to be, disorder near those premises associated with the use of the premises• and that the order is necessary to prevent the behaviour, nuisance or		
--	--	--	--

APPENDIX 2

	disorder from continuing, recurring or occurring.		
Gang Injunction	<p>Gang injunctions allow courts to place a range of prohibitions and requirements on the behaviour and activities of a person involved in gang-related violence. These conditions could include prohibiting someone from being in a particular place or requiring them to participate in rehabilitative activities. The aim of a gang injunction is to prevent a person from engaging in, encouraging or assisting gang-related violence and may also serve to protect them from gang-related violence. Gang injunctions aim to prevent serious violence from occurring, break down violent gang culture and engage gang members in positive activities to help them leave the gang.</p> <p>Gang injunctions are a valuable tool in preventing gang-related violence alongside a range of other prevention, detection and enforcement measures. Breach of a Gang Injunction can lead to custodial sentences.</p>	Communities and Housing	Regeneration and Skills
Head of Highways and Public Protection			
Enforcement Activity	Brief Description of Activity	Cabinet Member Portfolio	Overview and Scrutiny Committee responsibility

APPENDIX 2

Parking	Enforcement of all “non-moving” Traffic Regulation Orders	Regulation, Compliance and Corporate Services	Regulation, Compliance and Corporate Services
Environmental	Enforcement of littering, dog fouling and PSPO dog control	Regulation, Compliance and Corporate Services	Regulation, Compliance and Corporate Services
Highways	All Enforcement under the Highways Act 1980, this includes obstructions, skips, scaffold, hoardings, pavement café’s, vehicles for sale, etc	Locality Services	Regeneration and Skills
Food Hygiene	<ul style="list-style-type: none"> Proactive inspection programme of food businesses to monitor that food is manufactured, produced and retailed in a safe way. Investigation of complaints about unhygienic practices and/or premises and unfit food. Taking of food samples to determine whether it is microbiologically safe to eat. <p>Investigating confirmed and alleged cases of foodborne illness.</p>	Regulatory, Compliance and Corporate Services	Regulatory, Compliance and Corporate Services
Food Standards	<ul style="list-style-type: none"> Project/topic based inspection programme of food businesses to enforce the labelling and composition of food is legal e.g. allergens. Taking of food samples to determine whether is consistent with its description e.g. meat speciation, alcohol spirits, allergens. 	Regulatory, Compliance and Corporate Services	Regulatory, Compliance and Corporate Services

APPENDIX 2

	Investigation of consumer complaints in relation to food composition.		
Health & Safety at Work	<ul style="list-style-type: none"> • Project/topic based inspection programme to reflect national priorities determined by HSE of local evidence based priorities. • Investigation of accidents notified under RIDDOR. <p>Investigation of complaints about unsafe workplaces or lack of welfare facilities.</p>	Regulatory, Compliance and Corporate Services	Regulatory, Compliance and Corporate Services
Pollution Control	<ul style="list-style-type: none"> • Proactive inspection and issuing of permits to those premises that require one under the LAPPC regime that seeks to control the most polluting industrial processes. <p>Investigation of complaints of statutory nuisance in relation to noise, dust, smoke, odour, light etc. where the source of the alleged nuisance is a commercial operation.</p>	Regulatory, Compliance and Corporate Services	Regulatory, Compliance and Corporate Services
Licensing	<ul style="list-style-type: none"> • Issue a variety of licences/registrations notably for <ul style="list-style-type: none"> • Alcohol and Regulated Entertainment • Gambling • Animal welfare e.g. pet shops, animal boarding, riding establishments etc. • Skin piercing operations e.g. 	Regulatory, Compliance and Corporate Services	Regulatory, Compliance and Corporate Services

APPENDIX 2

	<p>tattooing, acupuncture, electrolysis</p> <ul style="list-style-type: none"> • Proactive inspection programme of premises to ensure they are complying with their licence in relation to alcohol and regulated entertainment • Facilitate reviews of licences when requested by a responsible authority or community representatives. <p>Investigation of complaints that premises are not operating in accordance with any conditions attached to their licence.</p>		
Taxi Licensing	<ul style="list-style-type: none"> • Proactive inspection of vehicles to ensure they are complying with Licence conditions • Review “borderline” DBS checks in accordance with convictions policy to determine if it is appropriate to licence/renew <p>Investigate complaints from members of the public about drivers, vehicles and operators.</p>	Regulatory, Compliance and Corporate Services	Regulatory, Compliance and Corporate Services
Environmental Health (Domestic)	<ul style="list-style-type: none"> • Investigate complaints relating to statutory nuisance affecting domestic premises and land including; domestic noise, nuisance from animal, accumulations of waste, filthy and verminous premises /persons. 	Regulatory, Compliance and Corporate Services	Regulatory, Compliance and Corporate Services

APPENDIX 2

	<ul style="list-style-type: none"> • Investigation of complaints relating to blocked, defective drainage, sewage contaminations and rodent activity • Investigate and undertake Public Health Funerals for those with no next of kin 		
Environmental Enforcement	<ul style="list-style-type: none"> • Investigation of complaints relating to environmental crimes including fly tipping, business waste control, overhanging trees obstructing the highway, dog fouling and littering 	Regulatory, Compliance and Corporate Services	Regulatory, Compliance and Corporate Services
Dog Control	<ul style="list-style-type: none"> • Seizure of stray dogs • Investigation of complaints relating dangerous dogs and dog attacks • Investigation of complaints and enforcement relating to dog control including dog fouling, dogs on leads, dogs out of control, dogs not microchipped. 	Regulatory, Compliance and Corporate Services	Regulatory, Compliance and Corporate Services
Trading Standards	<p>Agriculture</p> <ul style="list-style-type: none"> • Animal Feed inspections (farm & industrial premises) • Animal Feed Import Controls (Monitoring, Surveillance & Sampling) 	Regulatory, Compliance and Corporate Services	Regulatory, Compliance and Corporate Services

APPENDIX 2

	<ul style="list-style-type: none"> • Animal Health & Welfare inspections (including ‘animal licensing’) • Investigation of consumer complaints (criminal) <p>Product Safety</p> <ul style="list-style-type: none"> • Import Controls (including product testing) • Investigation of complaints and proactive enforcement of underage sales • Proactive inspections • Investigation of consumer complaints (criminal) <p>Fair Trading</p> <ul style="list-style-type: none"> • Counterfeit Goods • Door Step Crime / Rogue Traders • Proactive inspections • Investigation of consumer complaints (criminal) <p>Metrology</p> <ul style="list-style-type: none"> • Weights & Measures (inspections and verifications) • Investigation of Consumer Complaints (Criminal) 		
Head of Locality Services (Green Sefton)			
Enforcement	Brief Description of Activity	Cabinet Member Portfolio	Overview and Scrutiny

APPENDIX 2

Activity			Committee responsibility
Wildlife and Countryside Act 1981 (Also CROW Act 2000)	<p>Wardening and awareness of / permission for actions / activities being undertaken on Sefton’s land, authorised or otherwise. Monitoring, recording and reporting of damage / disturbance to special / endangered features, habitats or species. Provide support to lead agency for prosecutions. Staff trained to challenge activities which are against the Acts and to record such incidents and any evidence.</p> <p>Duty - raising awareness of and encouraging compliance with national legislation that protects species. LA's expected to adopt the highest standards in relation to Sites of Special Scientific Interest (SSSI's) that they own, in order to secure positive management of the Sites of Special Scientific Interest in accordance with an agreed management scheme. Duty in relation to authorising operations likely to damage any special features of Sites of Special Scientific Interest.</p>	Health and Wellbeing	Regeneration and Skills
Conservation of Habitats and Species Regulations 2010	<p>Wardening and awareness of / granting permission for actions / activities being undertaken on Sefton’s land, authorised or otherwise. Monitoring, recording and reporting of damage / disturbance to special / endangered features, habitats</p>	Health and Wellbeing	Regeneration and Skills

APPENDIX 2

	<p>or species. Provide support to lead agency for prosecutions Staff trained to challenge activities which are against the Regulations and to record such incidents and any evidence.</p> <p>Duty - LAs must exercise their functions under the enactments relating to nature conservation so as to secure compliance with the Habitats Directive.</p> <p>Requires competent authorities (which include local authorities) to have regard to the requirements of the Directive in exercising any of their functions so far as those requirements may be affected by the exercise of those functions.</p>		
<p>The Clean Neighbourhoods and Environment Act 2005 The Dog Control Orders (Prescribed Offences and penalties etc.) Regulations 2006 Fouling of Land by Dogs (Metropolitan Borough of Sefton) Order 2014 Public Space Protection Order (Metropolitan</p>	<p>Specific Staff / Officers have powers to issue fixed penalties for dog-fouling and littering. Monitoring, recording and reporting of fly-tipping and other litter / ASB. Provide support to lead department for prosecutions Staff trained to challenge activities which are against the Acts / Orders and to record such incidents and any evidence.</p>	<p>Regulatory, Compliance and Corporate Services</p>	<p>Regulatory, Compliance and Corporate Services</p>

APPENDIX 2

Borough of Sefton) 2017			
Marine and Coastal Access Act 2009	<p>Wardening and awareness of / granting permission for actions / activities being undertaken on Sefton’s land, authorised or otherwise. Staff trained to challenge activities which are against the Acts / Orders and to record such incidents and any evidence</p> <p>Inshore Fisheries and Conservation Authorities (IFCAs.) Committee or joint committee of LAs and volunteers. Will ensure that conservation measures of the Marine and Coastal Access Act are implemented effectively. Duty on public authorities to take any authorisation or enforcement decisions in accordance with appropriate marine policy documents, unless relevant policy considerations indicate otherwise. Duty on public authorities when taking other types of decisions that relate to the exercise of any function capable of affecting the marine area to have regard to appropriate marine policy documents in taking any decisions.</p>	Health and Wellbeing	Regeneration and Skills
Bathing Water Regulations 2008	Wardening and awareness of environmental conditions and of activities by LA and others that might impact on bathing Water Quality. Staff	Health and Wellbeing	Regeneration and Skills

APPENDIX 2

	<p>trained to challenge activities which are against the Acts / Orders and to record such incidents and any evidence. If the local authority is aware of a risk to bathers' health from: intestinal enterococci or E.coli; cyanobacterial proliferation; proliferation of macro-algae or phytoplankton; waste including tarry residues, glass, plastic or rubber, or any other incident that may pose a risk to bathing water quality or bathers' health, they must consult the Environment Agency, notify the local sewerage undertaker, take appropriate management measures to protect bathers' health and in the case of pollution by waste, remove the waste. These measures apply to the bathing water and not to the adjacent beach – This is compliance, however there is an enforcement role with respect to private controllers – Sefton still retains responsibility for the Bathing Water at Formby - to consult the Environment Agency and the private controller (National Trust) and notify the local sewerage undertaker if the contamination occurs at a bathing water controlled by a private controller.</p>		
Byelaws – relating to sites	Awareness of byelaws relating to Green Sefton sites – Seashore, Sandhills, Local	Health and Wellbeing	Regeneration and Skills

APPENDIX 2

	<p>Nature Reserve, Pleasuregrounds and Open Spaces, Dogs on beaches, Open Water Navigation. Staff trained to challenge activities which are against the byelaws and to record such incidents and any evidence.</p> <p>In most cases, byelaw infringements are solved on the spot by reasoning with people or by calling the police. No recent history of prosecutions under byelaws. Education and awareness raising are priority and byelaws are useful to this end.</p> <p>Developing Normal Operating Procedures to deal with incidents.</p>		
<p>Highways Act - regulations relating to off-road vehicles</p>	<p>Specific offences under Highways Act are followed up by the police. Staff are trained to recognise these offences and thus be able to support the Police in any prosecutions etc. Liaison with 'beachsafe' / police regarding vehicle ASB.</p> <p>Natural England would lead if damage to SSSI / SAC / SPA / Natura 2000, police / Sefton may collaborate depending on circumstances.</p>	<p>Health and Wellbeing</p>	<p>Regeneration and Skills</p>
<p>Internal Policy - Codes of conduct and permit systems for specific activities</p>	<p>Develop and enforce codes of conduct and permit systems to help meet our statutory duties e.g. under byelaws and habitats regulations.</p>	<p>Health and Wellbeing</p>	<p>Regeneration and Skills</p>

APPENDIX 2

<p>related to H&S and ensuring people do not damage sites protected under legislation or infringe byelaws</p>	<p>E.G. for vehicles using beaches for legitimate reasons – check insurance, issue permits and keys to gates and check beach users on site. Maintain databases. Liaise with ‘beachsafe’ / police regarding vehicle ASB. Rescind permits if rules and regulations laid down by Council are not adhered to. E.G. Power kite zone at Ainsdale Beach – rules and conditions in place, permit system used to check compliance and insured status E.G. – horses using beaches is a voluntary code of conduct Vehicle permit system for foreshore Kite permit system for kite zone Both time limited to insurance period. Compliance to rules and conditions and suitable insurance is required to maintain permit Horses – voluntary code of conduct Metal detectors – voluntary code of conduct</p>		
<p>General - Anti-social Behaviour</p>	<p>Incident Reporting and Site Inspection role, identifying hotspots, working with Neighbourhoods, community groups, volunteers and placements to tackle specific issues, develop network of ‘eyes and ears’, change behaviours, act as ambassadors. Recorded / reported through incident</p>	<p>Health and Wellbeing</p>	<p>Regeneration and Skills</p>

APPENDIX 2

	reporting – normally byelaw related (see above)		
Land Drainage Act	Section 21 Enforcement of obligations to repair watercourses, bridges, etc.	Locality Services	Regeneration and Skills
Land Drainage Act	Section 23&24 Prohibition on obstructions etc. in watercourses	Locality Services	Regeneration and Skills
Land Drainage Act	Section 25 Powers to require works for maintaining flow of watercourse	Locality Services	Regeneration and Skills
Coast Protection Act	Section 12 General powers of maintenance and repair of works. Where it appears to a coast protection authority that for the protection of land in their area any works are in need of maintenance or repair, the authority may serve on the owner and occupier of the land on which the works are situated a notice specifying the work of maintenance or repair.	Health and Wellbeing	Regeneration and Skills
Coast Protection Act	Section 18 Prohibition of excavation etc., of materials on or under the seashore. It shall be the duty of a coast protection authority to enforce the provisions of this section as respects any portion of the seashore to which those provisions are applied by an order made by them	Health and Wellbeing	Regeneration and Skills
Internal Policy - Allotments	Monitoring, recording and reporting of infringements. Provide support for further action. Council has a duty to provide allotments under the Allotments Act. Where tenants are not meeting the terms of their agreement, they can be forced to vacate.	Health and Wellbeing	Regeneration and Skills
Internal Policy -	Monitoring, recording, reporting and	Health and Wellbeing	Regeneration and Skills

APPENDIX 2

Travellers	serving notice on unauthorised traveller encampments on Green Sefton land in accordance with policy.		
Chief Planning Officer			
Enforcement Activity	Brief Description of Activity	Cabinet Member Portfolio	Overview and Scrutiny Committee responsibility
Planning	Unauthorised development, built development and changes of use, development monitoring (adherence to plans), breach of conditions, untidy land, illegal adverts, high hedges, listed building, TPO and conservation area trees, recovery of s106 contributions	Planning and Building Control	Regeneration and Skills
Building Control	Dangerous buildings and structures, vacant and insecure properties, safety at sports grounds, unauthorised works, Building Regulation Contraventions, demolitions, monitoring inspections (low level enforcement)	Planning and Building Control	Regeneration and Skills



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 NOVEMBER 2018 - 28 FEBRUARY 2019

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Agenda Item 7

APPENDIX 3

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Margaret Carney
Chief Executive

APPENDIX 3

FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact
Maghull Neighbourhood Plan - Referendum	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556
Lydiate Neighbourhood Plan - Referendum	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556
Permit Scheme for Road and Street Works	Gary Jordan gary.jordan@sefton.gov.uk Tel: 0151 934 4731
Housing Development Company	Christian Rogers christian.rogers@sefton.gov.uk
Bootle Heritage Complex	Nicky Owen nicky.owen@sefton.gov.uk
Homelessness Strategy (2018 - 2023)	Alistair Malpas alistair.malpas@sefton.gov.uk

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Maghull Neighbourhood Plan - Referendum To gain approval to hold a referendum on the Maghull Neighbourhood Plan following receipt of the Examiner's report on the draft Plan. The referendum has to be held before the neighbourhood Plan can be made by the Council.			
Decision Maker	Cabinet			
Decision Expected	1 Nov 2018			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Molyneux; Park; Sudell			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Whilst most consultation was carried out by Maghull Town Council during the preparation of the Neighbourhood Plan, Sefton Council consulted on the submitted Plan in accordance with the Regulation 16 requirements earlier this year. Regulation 16 requires publicity on the website and in such other manner as we consider is likely to bring the proposal to the attention of people who live, work or carry on business in the neighbourhood area			

Agenda Item 7

APPENDIX 3

Method(s) of Consultation	Consultation has been carried out at various stages during the preparation of the Neighbourhood Plan in accordance with the Regulations.
List of Background Documents to be Considered by Decision-maker	Maghull Neighbourhood Plan - referendum
Contact Officer(s) details	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Lydiate Neighbourhood Plan - Referendum To gain approval to hold a referendum on the Lydiate Neighbourhood Plan following receipt of the Examiner's report on the draft Plan. The referendum has to be held before the Neighbourhood Plan can be made by the Council.			
Decision Maker	Cabinet			
Decision Expected	1 Nov 2018			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Park			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Whilst most consultation was carried out by Lydiate Parish Council during the preparation of the Neighbourhood Plan, Sefton Council consulted on the submitted Plan in accordance with the Regulation 16 requirements earlier this year. Regulation 16 requires publicity on the website and in such other manner as we consider is likely to bring the proposal to the attention of people who live, work or carry on business in the neighbourhood area			
Method(s) of Consultation	Consultation has been carried out at various stages during the preparation of the Neighbourhood Plan in accordance with the Regulations.			
List of Background Documents	Lydiate Neighbourhood Plan - referendum			

APPENDIX 3

to be Considered by Decision-maker	
Contact Officer(s) details	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Permit Scheme for Road and Street Works Review of Permit Fees			
Decision Maker	Cabinet			
Decision Expected	1 Nov 2018 Decision due date for Cabinet changed from 04/10/2018 to 01/11/2018. Reason: The Consultation undertaken with the utility companies on increasing permit fee charges has returned some queries that will need to be resolved prior to the submission of the report			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Utility companies			
Method(s) of Consultation	Emails			
List of Background Documents to be Considered by Decision-maker	Pemit Scheme for road and street works			
Contact Officer(s) details	Gary Jordan gary.jordan@sefton.gov.uk Tel: 0151 934 4731			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Housing Development Company To approve the process for selecting and recruiting board members
---------------------------------	---

Agenda Item 7

APPENDIX 3

Decision Maker	Cabinet			
Decision Expected	1 Nov 2018 Decision due date for Cabinet changed from 04/10/2018 to 01/11/2018. Reason: the selection of the short-list of Non-Executive Board members is still under consideration			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Cabinet Member – Communities and Housing			
Method(s) of Consultation	Briefings			
List of Background Documents to be Considered by Decision-maker	Housing Development Company			
Contact Officer(s) details	Christian Rogers christian.rogers@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Bootle Heritage Complex To review the options for the complex and permission to undertake the next steps, such as external funding applications.			
Decision Maker	Cabinet			
Decision Expected	1 Nov 2018 Decision due date for Cabinet changed from 06/11/2018 to 01/11/2018. Reason: The Marketing Options Appraisal work still requiring completion			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			

APPENDIX 3

Wards Affected	Linacre
Scrutiny Committee Area	Regeneration and Skills
Persons/Organisations to be Consulted	Members and Stakeholders
Method(s) of Consultation	Meetings and Correspondence
List of Background Documents to be Considered by Decision-maker	Bootle Heritage Complex
Contact Officer(s) details	Nicky Owen nicky.owen@sefton.gov.uk

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Homelessness Strategy (2018 - 2023) To seek approval to publish the Homelessness Strategy for Sefton (2018 - 2023)			
Decision Maker	Cabinet			
Decision Expected	10 Jan 2019 Decision due date for Cabinet changed from 06/12/2018 to 10/01/2019. Reason: Due to discussions with the Cabinet Member – Communities and Housing concerning the consultation version of the Homelessness Strategy, the twelve week consultation period will now start later than anticipated. Accordingly, it will not be possible to produce the report for submission to the meeting on 6 December, 2018			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Members of the public, key stakeholders.			
Method(s) of Consultation	Via Council website and other appropriate channels.			

Agenda Item 7

APPENDIX 3

List of Background Documents to be Considered by Decision-maker	Homeless Strategy (2108-2023)
Contact Officer(s) details	Alistair Malpas alistair.malpas@sefton.gov.uk

Agenda Item 8

Report to:	Overview and Scrutiny Committee - (Regeneration and Skills)	Date of Meeting:	6 November 2018
Subject:	Cabinet Member Reports – September 2018 to October 2018		
Report of:	Chief Legal and Democratic Officer	Wards Affected:	All
Cabinet Portfolio:	Communities and Housing; Health and Wellbeing (Green Sefton element) Locality Services; Planning and Building Control; and Regeneration and Skills		
Is this a Key Decision:	No	Included in Forward Plan:	No
Exempt / Confidential Report:	No		

Summary:

To submit the Cabinet Member - Communities and Housing; Locality Services; Health and Wellbeing (Green Sefton element); Planning and Building Control; and Regeneration and Skills reports relating to the remit of the Overview and Scrutiny Committee for the period September to October 2018.

Recommendation:

That the Cabinet Member - Communities and Housing; Locality Services; Health and Wellbeing (Green Sefton element); Planning and Building Control; and Regeneration and Skills reports relating to the remit of the Overview and Scrutiny Committee be noted.

Reasons for the Recommendation:

In order to keep Overview and Scrutiny Members informed, the Overview and Scrutiny Management Board has agreed for relevant Cabinet Member Reports to be submitted to appropriate Overview and Scrutiny Committees.

Alternative Options Considered and Rejected:

No alternative options have been considered because the Overview and Scrutiny Management Board has agreed for relevant Cabinet Member Reports to be submitted to appropriate Overview and Scrutiny Committees.

What will it cost and how will it be financed?

Agenda Item 8

Any financial implications associated with the Cabinet Member report that are referred to in this update are contained within the respective reports.

(A) Revenue Costs – see above

(B) Capital Costs – see above

Implications of the Proposals:

Resource Implications (Financial, IT, Staffing and Assets):
Legal Implications:
Equality Implications: There are no equality implications.

Contribution to the Council's Core Purpose:

Protect the most vulnerable: None directly applicable to this report. The Cabinet Member update provides information on activity within Councillor Atkinson's, Fairclough's, Hardy's, Moncur's (relating to Green Sefton) and Veidman's portfolios during a previous two/three month period. Any reports relevant to their portfolio considered by the Cabinet, Cabinet Member or Committees during this period would contain information as to how such reports contributed to the Council's Core Purpose.
Facilitate confident and resilient communities: As above
Commission, broker and provide core services: As above
Place – leadership and influencer: As above
Drivers of change and reform: As above
Facilitate sustainable economic prosperity: As above
Greater income for social investment: As above
Cleaner Greener: As above

What consultations have taken place on the proposals and when?

(A) Internal Consultations

The Cabinet Member Update Report is not subject to FD/LD consultation. Any specific financial and legal implications associated with any subsequent reports arising from the attached Cabinet Member update report will be included in those reports as appropriate

(B) External Consultations

Not applicable

Implementation Date for the Decision

Immediately following the Committee meeting.

Contact Officer:	Paul Fraser
Telephone Number:	0151 934 2068
Email Address:	paul.fraser@sefton.gov.uk

Appendices:

The following appendices are attached to this report:

Cabinet Member – Communities and Housing;
Cabinet Member – Health and Wellbeing (Green Sefton element) to follow;
Cabinet Member - Locality Services;
Cabinet Member – Planning and Building Control; and
Cabinet Member - Regeneration and Skills

Background Papers:

There are no background papers available for inspection.

1. Introduction/Background

- 1.1 In order to keep Overview and Scrutiny Members informed, the Overview and Scrutiny Management Board has agreed for relevant Cabinet Member Reports to be submitted to appropriate Overview and Scrutiny Committees.
- 1.2 Attached to this report, for information, are the most recent Cabinet Member reports for the Communities and Housing; Locality Services; Planning and Building Control; and Regeneration and Skills portfolios. The Cabinet Member - Health and Wellbeing (Green Sefton element) report will be circulated at a later date.
- 1.3 Members will recall that the last report to the Committee on 18 September indicated that the Overview and Scrutiny Management Board, at its meeting to be held on 25 September 2018, would consider which Overview and Scrutiny Committee issues associated with Green Sefton should be reported to. The Management Board has agreed that the Green Sefton element of the Cabinet Member – Health and Wellbeing’s portfolio should be reported to this Overview and Scrutiny Committee.

This page is intentionally left blank

COUNCILLOR	PORTFOLIO	DATE
Patricia Hardy	Communities and Housing	October 2018

NEIGHBOURHOODS AND PARTNERSHIPS

Area Co-ordination

As part of this year's Scrambler bike initiative a road traffic accident re-enactment took place on Monday 24th September at Merseyside Fire and Rescue Service (MFRS) training centre on Storrington Avenue. Five schools from south Sefton attended along with students from Hugh Baird. The students will now be asked to produce short videos about what they have learnt. A presentation will take place at Police headquarters on the 11th February.

Christmas 2018

All areas that have previously benefited with support from the Community Transition Fund to deliver Christmas Activities have been contacted. In line with Cabinet Members request we have offered all locations a planted living tree, and sites are being identified.

A meeting has been held with Parks regarding the replacement of the "dead" living trees across the Borough, and the ordering of living trees for new locations. We are waiting for prices and timescales for the new and replacements trees.

Bonfire Planning 2018:

This year's 1st planning meeting took place on Friday 7 September. Confirmed firework displays are as follows:

Waterloo:	Victoria Park	Saturday 3 November 2018	5pm - 10pm
Maghull:	Old Hall Playing Fields	Sunday 4 November	Time to be confirmed
Netherton:	Netherton Activity Centre	Monday 5 November	6pm - 8.15pm

The next planning meeting will be held on Monday 15th October.

Welfare Reform

Summer Food project

The Summer Food Project ran across the school summer holidays. Meals were given to families from Children's Centres, voluntary groups and 1 school across the Borough. 3605 meals were served which fed 2178 children and 1427 adults. Sefton CVS coordinated a support project to provide packed lunches from Voluntary Community and Faith groups and gave out 745 lunches. Other activities were provided to enhance the offer of support to families during the holiday period. These included:

- Universal garden club
- Universal stay and play session
- Debt advice
- Trip out to community garden launch party
- Benefit advice
- Baby health club
- Tumbling tots
- Family cooking sessions
- Soft play sessions
- Messy Play

Agenda Item 8

Feedback included:

“The feedback from our families was that they did not know what they would have done without the contribution of food from Sefton. They all said it that the summer holidays are an expensive time - plus they must think about buying uniforms at the end of the summer - and it is extremely difficult for them to provide for their children. They were all very grateful and thankful to receive the food” - Bedford Road.

“Parents enjoyed the meals provided and it had a variety of healthy options and was of good quality. They felt it was an important scheme that took place during a difficult time of year when choices become more difficult during the summer holidays around food and bill payments” - Litherland Moss Children’s Centre.

Food bank update

1st April 2018 – 31st August 2018	South Sefton	Southport
Total Vouchers received	2311	873
Adults Fed	3052	1211
Children Fed	1955	827
Total Fed	5007	2038
Crisis Type	Low income 1014 vouchers presented 2242 people fed	Low income 393 vouchers presented 888 people fed
Family Type	Single 1231 vouchers presented 53.27%	Single 415 vouchers presented 47.54%
Age group	No Data available	25 – 64 years 1046 people fed

Provision of Winter Clothing

The Attendance and Education Welfare team facilitate a uniform bank across the borough. A discussion has taken place with the team about the possibility of extending this project to include winter clothing, especially coats. The project already has some winter clothing, but would like more. They are going to run a donation promotion to increase their supplies.

The Area Coordinators have also discovered that Netherton Park Community Centre hold a clothes bank every Monday between 10.00 - 12.00 in partnership with C.L.O.U.D.S (Changing Lives On Ur Doorstep). Donations of clothing are taken and the community are welcome to come along and take what they need. If certain items of clothing are required (i.e. winter jackets) a request can be put out via their newsletters and Facebook page asking for donations of those items.

Domestic Abuse

Following the success of the joint Sefton and Knowsley Escape the Control domestic abuse campaign, a joint conference will be held on 28 November 2018 to further explore the idea of coercive control.

The conference will be aimed at frontline practitioners delivering services in Knowsley and Sefton, and will highlight coercive control, how it can manifest, the effects on victim survivors and children, and some of the challenges in dealing with clients and families where coercive control is a factor.

The event will be promoted through Sefton Council’s intranet and various partner networks.

Hate Crime

Hate crime awareness sessions will be delivered in November, February and March. Dates are also being set for sessions for New Directions staff and Sefton Carers.

Equality and Diversity

Following discussions at the Corporate Equalities Group (CEG), A pilot session of Equality Impact Assessment (EIA) training will be delivered in November. It is planned that departments will send through any EIA's to the CEG in future so that they can be reviewed and agreed before being implemented.

Ability Plus will be involved in a project that is being delivered by the Clinical Commissioning Group looking at personal wheelchair budgets.

Community Transition fund

As of September 2018, a total of £755,092 has been approved for projects, leaving a balance of £270,101 uncommitted.

YOUTH OFFENDING TEAM (YOT)

Sefton's Youth Offending Team Performance. Key National Performance Indicators, headlines

Police National Computer (PNC) Youth Justice Published data has been used to report on all YOT key Performance Indicators. The latest data has been obtained.

Re-offending- defined as the percentage of those young people who have re-offended from an identified cohort or group of first offenders. The group is made up of those who offend over a three month period and hence the numbers are small. This shows a Sefton rate of 44.9%; basically 4:10 young people re-offend, this is higher when comparing with YOTs known as family (geographically similar) 42.7% and England 41.9%; but lower than Merseyside 48.0%.

Sefton's Performance has shown quarter to previous (0.4%) with July 14 to June 15. good taking account of the longer account of the numbers that the re-offending rate. Table 1 in group of first offenders was reduced by 37 young people and the number of first offenders then re-offending has reduced by 16. The increase is a result of being more effective in decreasing the numbers of first time offenders through prevention and out of court interventions.

Sefton Re-offending Rate



a slight increase in this last comparing July 15 to June 16. However, Performance is still term trends and also when taking make up the small increase in the appendix show that the total group of first offenders was reduced by 37 young people and the number of first offenders then re-offending has reduced by 16. The increase is a result of being more effective in decreasing the numbers of first time offenders through prevention and out of court interventions.

Reoffending frequency - defined as the number of re-offences divided by the number of first offenders identified in the group. Data uses an average across previous three month quarter because of the small numbers. This shows a small reduction of 0.2 for the quarter July 15 to June 16 compared to July 14 to June. The current rate is lower than other Merseyside YOTs. Amongst the family of YOTs Sefton has the second lowest rate.

Reoffences per reoffender- defined as the number of re-offences divided by the number of first offenders who do re-offend. There is a 16.3% decrease in the latest quarter. In terms of numbers this relates to a reduction of 81 offences and a reduction of 16 first offenders who have gone on the re-offend.

First Time Entrants - relates to those young people who receive a criminal record for the first time, calculated as a rate per 100,000 of the 10-17-year-old population. Figures show a 6% increase. Comparing January 17 to December 17 with January 16 and December 16, the rate increases from 231 to 245 rate per 100,000. This increase for Sefton is unusual given past trends and performance but when looking at the actual number of young people, this is only an increase of 3.

Agenda Item 8

Sefton's Performance continues to be good, lower than the North West and Merseyside and England but is higher than the YOT family and is around in the middle of comparable youth offending teams.

Custody Rate - the number of young people receiving a custodial sentence expressed as a rate per 1,000 of 10 - 17 population.

Comparing other YOTs who are assessed as similar, Sefton is second in achieving the lowest custody rate; also achieving the lowest rate of custody amongst other Merseyside YOTs.

Sefton YOT is maintaining performance despite some small changes in an increased re-offending rate and numbers of first time entrant for this latest quarter.

Targeted Youth Prevention

Adverse Childhood Experiences (ACES) Pilot Programme

The 10 week ACES pilot programme has concluded with excellent feedback from the 8 parents who took part. They reported that they feel enabled and empowered to tackle issues that exist in their lives and improve their ability to parent, ensuring that their children don't have adverse childhood experiences themselves. Sefton has piloted this programme in partnership with Knowsley and Liverpool.

BBC Radio 4 have contacted Sefton having liaised with the programme author and have expressed an interest in interviewing some of the participants of the programme to document turning points in people's lives as part of 'The Untold' series.

The second pilot commenced in September and is reported to be going well. One of the parents from the first group is volunteering her support for the second group.

UKYP Annual Conference

The two Members of Youth Parliament (MYP's) for Sefton attended the UK Youth Parliament's Annual Conference. The highlight of the weekend was the 'big debate' of which there were four key areas of discussion. The MYP's for Sefton submitted 2 motions that were debated:

- Let's Tackle Homelessness
- Support Youth Services

Both motions were passed and made it to the manifesto. From this manifesto, MYP's will then vote on the issues they feel are most important for young people. The top 10 issues will then feature in the 'Make Your Mark' campaign, where Sefton's young people across the borough can vote for the top ranking issue.

Sefton Rocks

Youth groups across Sefton have decorated dozens of rocks with colourful designs and hidden them in parks and green spaces across borough. Children, young people and families have been encouraged to explore your local parks and green spaces and if they are lucky enough to find a painted rock with a #seftonrocks or a seftonyouth.co.uk link, they are requested to post a picture of it to Twitter and Instagram.

Lost Castles

Young people from Sefton Youth Voice took part in a series of workshops to create the parts ready for the Lost Castles build on Thursday 8th August. Sefton's project focused on a re-creation of Miller's Castle which stood in Bootle in the early 19th century and was displayed in North Park on 11th and 12th August.

Agenda Item 8

The young people worked alongside French artist Olivier Grossetête who creates amazing edifices using cardboard boxes. At the end of the project the Castle was responsibly recycled, making it artwork that's also environmentally-friendly.

Youth Cabinet

Over the Summer holidays the Youth Cabinet are considering the issue of poverty including the impact it has on people. Following consultation with a High School in Sefton, the first session considered the cost of school uniforms.

The Cabinet compared the cost of the official uniforms from the recommended supplier and the unbranded uniforms from high street shops. The results revealed that the high street uniforms were considerably cheaper by up to 60%.

Youth Bus

The young people from the Peel Road area of Bootle have been taking part in a cooking programme where they have learned how to make basic meals from scratch. The timing of this programme coincides with the school holidays to provide the young people with a nutritious meal as they cannot access school meals. The young people really enjoyed the project and learned new skills as some of them have never had the opportunity to cook before.

SPACE Project

We have continued to support the music sessions at SPACE and young people have been rehearsing during the summer holidays ready to take part in a production of Beauty and the Beast on the Friday, 17th August at SPACE Marsh Lane, Bootle. Three young people from this project have gained places at Liverpool Institute of Performing Arts (LIPA) to continue with their music, drama and the arts as full-time students.

LIBRARY AND INFORMATION SERVICES

World Mental Health Day

To mark World Mental Health Day and National Libraries Week, The Champion newspaper reported on the Human Library; an arts, well-being and togetherness project, which started at Bootle Library. Having secured a second round of funding from the Arts Council, we are now able to expand the programme to Crosby library. The Human library works on the premise that everyone has "gifts of the heart, the head and the hand" to offer their community, and so together with librarians, artists and local-residents, Our Human Library is producing creative activities, artist-led workshops, skills sharing sessions and events - where everyone is welcome and everything is free.

The first event at Crosby Library was called 'Pool Our Resources'. Running across three days (17th, 18th and 20th October) it was a celebration of collective knowledge, highlighting and sharing the hidden skills in our local communities, and the positive effect of skill-sharing on health and wellbeing.

E-Comics

Libraries have launched a new e-lending service Comics Plus. Library users will be able to sign up, via the library website, to the APP. Once enrolled users will be able to download 1000s of Digital Comics anytime, anywhere. The new service will complement the library e-lending service, provided by Borrow Box and RB Digital.

National Libraries Week activities

To celebrate National Libraries Week Sefton's libraries have planned a series of story-telling sessions for local nursery and school children. The sessions will take place at Bootle, Crosby, Netherton and Formby libraries. The storytellers will focus on tradition tales and fun rhymes, so all children and their parents can join in. **Page 109**

Agenda Item 8

Libraries will also be launching Bootle Press, a strand of our Arts Council funded Human Library programme. Artist Sumuyya Khader will work with participants to explore the possibilities of Risograph printing: a fast, simple and beautiful form of printmaking. The sessions will take place at Bootle library on Fridays, 12 - 2.00pm.

HOUSING

Liverpool City Region

I represent the Council on the Sub-Regional Housing and Spatial Planning Board (feeds into the LCR Combined Authority Strategic Agenda). I have recently been appointed as the Deputy Portfolio Holder and I have recently held discussions with colleagues in the LCR and Combined Authority (CA) about setting future priorities.

The role of the CA is having a growing significance, in particular when the Govt allocate resources to the CA for the whole of the LCR. Examples of this include additional funding of £7.7m, for the development of a 'Housing First' homelessness service proposal, and a further £2m for a Homelessness Trailblazer initiative. Service proposals are still being finalised, and the CA have been appointing staff who will oversee the development and implementation of these proposals, in collaboration with the LCR Councils.

There will then need to be agreement by the Board and arrangements for proposals to be progressed. It may be possible to utilise the homeless prevention element of the LCR Trailblazer funding for local service development that would help deliver our homeless prevention interventions in Sefton. I have recently met the lead officer from the CA for these initiatives.

Government Consultation

The Government have issued a Green Paper and consultation on **A New Deal for Social Housing**. The paper proposes fundamental reform to ensure social homes provide an essential, safe, well managed service for all those who need it, and seeks to address how we can re-balance the relationship between residents, communities and landlords to ensure issues are resolved swiftly and residents' voices are heard. There is a powerful case to be made for strengthening the regulatory framework so that it not only focuses on the governance and financial viability of housing associations, but also on how residents are treated and the level of services they should expect. The Government are also publishing a call for evidence which seeks information on how the regulatory framework is operating.

I will be looking to respond to this consultation, which will provide an opportunity to voice concerns about the social housing sector and about how the relationship between the Council and social landlords might be improved. Among the issues we would want to address as part of our response to the consultation are set out below. Issues to include:

- Ensuring social housing standards comply with the same standards required of private landlords as a minimum. Decent Homes standards should also take account of external areas of properties and fixtures such as fencing and gates, which can be a security concern for tenants as well as affecting the perception of the quality of social housing.
- Future Role of the Council in regulation (but this will be different issues for different authorities; HRA vs non-HRA). Particular concern over RP stock disposals.
- Tenant involvement and Complaints; Potential Role of Councillors as dispute mediators.
- Consumer standards; commenting on the obligations of RPs to neighbourhoods and not just tenants.
- Future Performance standards and use of satisfaction/league tables relating to an RP which may influence their access to affordable homes funding, and avoiding this penalising those who operate in more difficult/deprived areas.

Agenda Item 8

Homes England (HE) - (formerly Homes and Community Agency)

I have previously reported that the Homes and Communities Agency (HCA) announced a number of programmes and funding, which are designed to help deliver new house building.

The HE has an 'Accelerated Construction Programme', under which they will look to provide tailored solutions and funding to help bring sites forward for development. We have recently been notified of HEs funding announcements and offer of funding for one of the sites which the Housing Development Company will develop. The submission we made for the former Peoples site on Hawthorne Road is still being considered by HE under this programme. Further clarification is required on any conditions that come with the funding offered, before we can confirm acceptance.

HE recently announced the availability of further funding under the new Land Assembly and Small Sites Programmes. I will be looking at whether there are other development sites or schemes we may want to pursue under these.

Housing Development Company

I am the Cabinet Member sponsoring the establishment of a council wholly owned housing company that could build and sell (and/or rent) properties, which was approved by Cabinet in October 2017.

The Holding Company has now been legally incorporated and the Sale Co is going through the process now, so work to legally establish the company structure should be completed by October 2018.

We have recently appointed a new Commercial Director (Christian Rogers), who started with the Council in May. Part of his role will be to lead on the implementation of the Housing Company.

Private Rented Sector Licencing

Our 3 private landlord licensing schemes went live on the 1st of March - focusing on the licensing of all private landlords in Bootle, but developing stronger 'Additional HMO' licensing schemes to cover more types of HMO properties for Southport and Waterloo.

We have been actively promoting these schemes to ensure as many landlords as possible apply for Licenses. Our Communications team report that the Housing Licensing information pages on the Councils web-site was accessed 10,982 times since we launched the awareness campaign. The MySefton article on Licensing is now the most read piece on the website this year, having been viewed 3,704 times - in one day alone it was seen 409 times.

Following an initial 6 month 'amnesty period', which ended on 1st September, we will begin to take enforcement action where we find private rented properties where the landlord hasn't applied for a license.

As at the 9th of October, we had received 1387 full applications and 519 partially completed applications, which takes the total application figures up to 1906, over 50% of the numbers of premises that we anticipate require a licence. We estimate that there are approximately 3,200 properties that will require a license in total. We have issued 197 full licences and officers have carried out 200 compliance visits to date.

From September onwards we will be looking to identify landlords who have not applied for a license and begin to take enforcement actions on those landlords/owners who have not applied for the appropriate licence.

Agenda Item 8

This can take the form of either Prosecution or Civil Penalty fines. To assist this process we will create a “Report an unlicensed property” link on the Sefton website, to enable tenants or neighbours to alert the Council to a property that does not have a licence. We will continue to issue licences and carry out compliance visits on licensed properties.

It has come to light that a significant number of the properties for which we have received licence applications, did not have a current gas safe certificate in place.

We have noted (from the date on the certificate) that many have only recently been obtained, which suggests that it is the need to apply for a licence that has forced the landlord to have the checks carried out. This suggests that licensing is already having a positive impact in improving property standards and management.

High Rise Fire Safety

I have previously reported on the work undertaken since the Grenfell fire disaster. OVH have had dialogue with the Councils Building Control team and agreed the detail of the work they will undertake to reinstate their 2 high rise blocks. OVH have since begun undertaking reinstatement works.

Housing and Planning Act - Private rented sector enforcement

I have recently considered and approved a policy on the introduction of Civil Penalties, which will allow us to fine landlords as an alternative to pursuing prosecutions through the legal system. I hope this will begin to be implemented in the coming months.

The national Database of Rogue landlords and Banning Orders has been introduced from April.

I have recently reviewed the Council’s own housing enforcement policies, which has now been updated to take account of:

- the introduction of Selective and Additional (HMO) licensing
- the extension to Mandatory (HMO) Licensing from October 2018
- new legislative powers for local authorities introduced under the Housing and Planning Act 2016 which include:
 1. Civil Penalties as an alternative to Prosecution
 2. Banning Orders
 3. Database of Rogue Landlords
 4. Extended use of Rent Repayment Orders for other Housing Act Offences – (no longer just for Mandatory HMO Licensing offences)
- the introduction of the Smoke and Carbon Monoxide Regulations
- the introduction of the Redress Scheme for Letting Agents and Management work
- targeting our staff resources – prioritising which properties require inspection and providing more detailed advice to empower tenants to address issues with their landlord themselves.

In the meantime officers in the Housing Standards team take enforcement actions and occasional prosecutions.

Housing Stock Modelling study, 2018

Sefton commissioned BRE to undertake a stock condition modelling exercise on the existing housing stock to produce an integrated database and corresponding report, which help provide the Council with detailed information on the likely condition of the residential stock. This modelling research also provides a monitoring baseline for the Selective and Additional (HMO) licensing schemes for effective future evaluation.

Agenda Item 8

Key findings;

- 12.4% of all private sector properties in the Borough have Category 1 hazards (the most serious conditions), which is slightly better than the national rate of 13.7%.
- 14.3% of properties within the Privately Rented Sector (PRS) have Category 1 HHSRS hazards. (This figure will be monitored over time to assess the impact the Licensing schemes are having).
- The highest concentrations of all Category 1 hazards for all housing stock are found in Dukes and Cambridge wards (Southport), Church ward (Waterloo) and Derby and Litherland wards (Bootle).
- The highest concentrations of Category 1 hazards for Privately Rented housing stock can be found in Dukes, Norwood and Cambridge wards (Southport), Church ward (Waterloo) and Linacre, Derby and Litherland wards (Bootle).
- The average energy efficiency SAP rating for all private sector dwellings in Sefton is 59, which is slightly below the England (60) and North West (61) figures respectively.
- The highest concentrations of fuel poverty (Low Income High Costs definition) in the private sector are found in the wards of Derby, Norwood and Linacre, for excess cold the highest concentrations are in Kew, Duke's and Derby.
- An estimated 4.4% (4,750) of private sector dwellings and around 4.7% (910) of private rented dwellings in Sefton are estimated to have an Energy Performance Certificate (EPC) rating *below* band E. Under the Energy Act 2011, new rules mean that from 2018 landlords must ensure that their properties meet a minimum Band E energy efficiency standard.

Homeless Services and Housing Options Service

The Council has a legal duty to adopt a Homelessness Strategy. I have recently considered the results of the Homelessness Review and approved a draft Homelessness strategy, which has gone forward for formal public consultation.

The Homeless Reduction Act (HRA) came into force from April 2018. The Act introduces a new statutory duty to provide homeless prevention services to all people who are threatened with homelessness irrespective of whether they are in priority or not. The Act will offer more protection for people who are homeless or threatened with homelessness, at an earlier stage, to a greater number of people than we were previously obliged to assist.

We are beginning to see the impact of the new measures on the demand for Council services, such as a small increase in client presentations, more clients qualifying for active help, longer periods to assess cases and put in place Personal Housing Plans, and the 56-day duty to keep cases alive.

From September, the Housing Options service has been integrated into the new multi-disciplinary Localities services.

The Government have issued a National Rough Sleeper Strategy. I will look to review this and assess whether it presents opportunities to enhance service arrangements locally.

Irlam House and OVH

OVH approached the Council concerning decisions their Board had taken about the future of Irlam House. OVH are looking to demolish or sell this high-rise block of flats. They were seeking our agreement to award tenants' high priority rehousing status (Band A) on the basis of their proposals qualifying as a regeneration scheme. Their request to award PPP Band A status has been refused.

Despite the fact that applicants were not awarded Band A rehousing status OVH recently reported that they only have 5 tenants remaining in the block who require rehousing.

Agenda Item 8

We still await confirmation of OVHs plans for the future of this block.

Extra Care Housing

At its meeting in March, Cabinet considered a report about the future provision of extra care housing for older residents. Together with Councillor Cummins, Cabinet Member for Adult Social Care, I will seek to oversee the work required on the Council's approach to Extra Care Housing. Extra Care Housing has been identified as a model which helps people to live independently at home for longer, thereby either delaying or preventing the need for long-term residential care and helps people to remain well, therefore avoiding Hospital admissions.

CABINET MEMBER UPDATE REPORT		
Overview and Scrutiny Committee (Regeneration and Skills) - 6 November 2018		
Councillor	Portfolio	Period of Report
John Fairclough	Cabinet Member Locality Services	October 2018

Strategic Transport

Port Access

- The programme of multi-modal interventions is continuing including rail infrastructure requirements, promotion of coastal and inland shipping, short term highway improvement measures and options for long term major highway improvement. Work on the doubling of the rail line into the Port and improvements to signals at Earlestown West are scheduled to be completed by March 2019.
- The judicial review of the options consultation process for the major highway scheme is scheduled to be heard on 23rd October 2018. The Chief Executive has submitted evidence on behalf of the Council.
- Highways England has continued with the design and assessment of their preferred option. The Council has advised Highways England that it considers that work on the scheme should be suspended until the Judicial Review has been concluded and has not granted access to Council owned land. Requests for information are being dealt with as requests under the Environmental Information Regulations. Highways England is planning the statutory consultation with the local community and key stakeholders for autumn 2018, although the exact date is not yet determined. If the statutory consultation takes place in autumn 2018 as programmed Highways England hope to be able to submit their application to the Planning Inspectorate in summer 2019.

LTP and Growth Plan

- Sefton is continuing to work with the LCR Combined Authority, Merseytravel and the other local authorities on the delivery of the transport capital programme.
- The development of the M58 Junction 1 scheme continues although the start of construction has been delayed because the Council does not yet have access to the land. The Council successfully negotiated the withdrawal of the single objection to the Compulsory Purchase Order, which has now been signed by the Secretary of State. We are still awaiting sign off by Highways England before the notices can be served. The Council continues to seek acquisition by agreement and is also discussing with landowners' representatives the possibilities of securing early access to the land. This has been agreed in principle but the details are being finalised. Highways England has approved all the necessary

Agenda Item 8

undertaken. Acquisition of one of the plots of land in Sefton's section of the scheme has been completed and the other plot will be secured through the CPO process. Vesting of the site should take place in October.

- Works are progressing on the A565. Works within the Sefton section of Derby Road have been re-scheduled to enable static diversions, but are expected to start in autumn. The works along Regent Road are continuing. The scheme is programmed for completion in 2019.
- Maghull North station has been completed and opened in June 2018. A planning application has been received for the installation of a sculpture to commemorate the work of Moss Side hospital.
- Work continues the sustainable transport intervention proposals for Years 3-6 as part of the City Region programme. Sefton has three schemes approved as part of the programme, amounting to almost £3m of allocated funding. This consists of three phases of improvements on the A565, in Seaforth, Waterloo and Thornton, as well as a cycle route between Maghull and Kirkby and East-West cycle improvements in Southport. Schemes for the A565 in Thornton and on Buckley Hill Lane (to relieve Edge Lane) and improvements to Southport East West cycle links are planned for delivery this financial year.
- The traffic modelling and options testing for the Southport Eastern Access and the Maritime Corridor projects has been completed and we await the final report. The forecasting work for the Southport Eastern Access scheme indicates that there should be a viable business case. City Region funding is being used for both projects and strategic outline cases for both projects are expected to be completed in the autumn.
- The programme of Local Growth Fund schemes on the Key Route Network includes proposals for a major junction improvement at the Dover Road junction on the A59 Northway. An outline design has been prepared, some site investigation has been completed and discussions with the main landowner are ongoing.
- Bids have been submitted to the CA for feasibility funding for Bootle, Crosby and Southport town centres. The bids were compiled with support from Regeneration colleagues. The funding has been made available through the Metro Mayor's Transforming Cities Fund.

Local Transport Schemes

- Delivery of the Transportation Capital Programme for 2018/19 is continuing following approval of the programme by Cabinet Member in June 2018.

Sustainable Transport

- The Combined Authority is still waiting to hear whether the bid for the European Sustainable Urban Development (SUD) fund submitted to the Department for Communities and Local Government (DCLG) in February 2018 has been approved. A decision was expected in the summer however this is still awaited.
- Proposals for a new, inland pedestrian and cycle route at Crosby Coastal Park, which will avoid the issue of wind-blown sand on the promenade and proposals for a major upgrade of the (Page 116 cycle route were included in the bid.

Highway Development and Design

Planning Applications

- Since the beginning of June 2018, the team has processed 237 planning applications. This includes applications for sites identified in the Council's adopted Local Plan. This has involved liaising closely with case officers from the planning department. The team are currently assessing a number of applications including some of the local plan sites.

Section 38 Highways Act 1980 legal agreements

- There has been a considerable increase in submissions and the subsequent processing of these at times, lengthy and complex applications, particularly following the approval of planning applications for Local Plan sites.

Section 278 Highways Act 1980 legal agreements

- There is an on-going increase in the numbers of these type of applications generally due to the approval of planning applications for Local Plan sites. Whilst a number of these schemes have been completed in the last period, a number of new applications have also been received.
- The team are currently managing a number of live s278 HA 1980 highway works schemes in various stages of development on behalf of the Council and with values exceeding £1.5m. The successful delivery of these schemes is dependent on close liaison with the Legal, Finance and Planning Departments.

Strategic Highways Development and Future Planning

- The team is continuing to take a lead in managing the transportation issues involved with the Land East of Maghull and this is ongoing with a submitted masterplan document now under consideration.
- The team is continuing to work closely with the Planning Department on new initiatives to ensure a 'One Council' strategic approach to development to ensure that the necessary new transport infrastructure is in place to support new developments coming forward in future years.
- The team is seeing more developments affecting the daily operation of the highway and as such, at the request of the Planning Committee, we are asking to see more construction traffic management plans so that we can manage the highway network efficiently and effectively with minimum disruption to users of the highway and with the important benefit of highway safety.

Design

- This part of the team is also supporting the delivery of the Step programme
Current schemes include:
- Feasibility study for Southport Eastern Accesses – to improve the connectivity to Southport Town Centre and the seafront
- A59 Port Capacity – a scheme to improve capacity along the A59 through Maghull, on its approach to Switch Island
- Various cycle improvement schemes to link the eastern side (Kew area) to the centre of Southport and a scheme to link the borough boundary at Kirkby to Maghull.

Permit Scheme

Agenda Item 8

- The third-year review of the Permit scheme has been completed and published in accordance with legislative requirements. Permit fees levels have been analysed and evidence is such that a revision to those fees is appropriate. Part of this process includes consultation with interested parties. The consultation period ended on Friday 31st August 2018. A report recommending revised fees is on the Cabinet agenda for 1st November 2018.

Winter Service

- The revised policy and operational plan was presented to Overview & Scrutiny (Regeneration & Skills) Committee on 18th September. There were no significant issues raised by committee.

Street Lighting

- The Councils new Street Lighting contractor is continuing to deliver services to a high standard which is reflected in the early KPI reports. There is currently no backlog of faults which are being responded to within 5 working days.
- New faults are still being received daily from the public which continue to be recorded and processed accordingly.

Traffic Signals

- The LCR joint Traffic Signal Maintenance Contract continues to function well across the city region.
- The Council has entered into an Agency Agreement with the LCRCA to facilitate the delivery of the UTC Communications upgrade to digital along the KRN. This project is being funded 100% by the Combined Authority and work is continuing.

Highway Maintenance

- All works for general maintenance, resurfacing, weed spray and grass cutting continue to be delivered with no relevant operational issues. Weed spraying is now completed for the winter and the last few grass cutting sites are being completed imminently.

Cleansing Services

- Green garden waste collections (in terms of green waste presented for collection) have recovered following the very hot and dry summer period from June to August. However, overall tonnages and the “recycling credit” it generates to support the collection operation, will be substantially reduced by year end, and this will ultimately reflect in the Councils’ recycling rate which currently stands at just below 39%.
- A yearly update report was presented to this Committee in September, appraising Members of the issues and obstacles that the refuse, recycling and food waste service are currently experiencing. The report also made many references to potential pressures to services going forward. The Committee thanked the entire refuse, recycling and food waste operation for the excellent work during the last 12 months and this has in turn been passed on to every member of the waste collection operation.

Agenda Item 8

- There will be changes to the refuse, recycling and food waste collections over the forthcoming Christmas period, especially as Christmas Day, Boxing Day and New Year's Day are all mid-week days this year. Arrangements are in place to advise residents of the changes and this will be communicated to households in mid-December. It is anticipated that the collection arrangements will be 'back on schedule' by January 7th 2019.
- The Street Cleansing operation is currently preparing itself for its busiest period of the year, with events for Halloween, mischief & bonfire nights, plus Remembrance Sunday and numerous Christmas lights 'switch-ons' throughout the Borough. This is in addition to the usual leaf fall removal which is also operating and will continue until early December. All leaves are recycled at a composting facility within Sefton and it is hoped that last year's 600 tonnes collected will be exceeded.

This page is intentionally left blank

CABINET MEMBER UPDATE REPORT		
Overview and Scrutiny Committee (Regeneration and Skills) – 6 November 2018		
COUNCILLOR	PORTFOLIO	DATE
Daren Veidman	Cabinet Member Planning	October 2018

1. Local Planning

The Sefton Local Plan

- 1.1 Planning applications continue to be submitted on allocated sites.

Supplementary Planning Documents (SPDs) and other policy documents

- 1.2 Following the adoption of a number of new and updated SPDs in June, the Sustainable Drainage and Flood Risk Information Notes were adopted by Cabinet in July.
- 1.3 SPDs for the Crosby Coastal Park, Pavement cafes, and outdoor sales are being prepared and an A boards and Shop fronts, security and signage SPD is currently being worked on. Work has also commenced on updating and incorporating the Landscape Character SPG into a new Landscape SPD.

Liverpool City Region work

- 1.4 Work on the proposed Strategic Spatial Framework for the Liverpool City Region is now being led by the Combined Authority. Follow up work required relating to the need for a strategic B8 (warehousing) Study has been commissioned. This will initially identify the need for new logistics development associated with the growth of the Port of Liverpool. A subsequent piece of work will assess optimal locations where this need could be located.
- 1.5 We are also involved in the preparation of a 'Visitor Management Strategy' for the Greater Merseyside area. This will set out how each Local Planning Authority can address its legal obligations under the Habitat Regulations. It also relates to the impact residential allocations and tourism-related development will have on sensitive habitats on the Sefton coast, resulting from increased pressure from visitors. Consultants have been engaged by the Combined Authority and we are contributing to its preparation.

Neighbourhood Planning

- 1.6 Four Neighbourhood Plans, are being prepared by five Town and Parish Councils in Sefton. The Maghull and Lydiate Neighbourhood Plans were submitted for examination in April. The independent Examiners who examined

Agenda Item 8

each Neighbourhood Plan have recommended that the submitted Neighbourhood Plans can go forward to a referendum (for each Plan) subject to a number of modifications.

- 1.7 Assuming the Plans are approved by the local community in the referendums, they will then become part of the Development Plan and have the same status as our Local Plan. If there are any conflicts in policy advice, the Neighbourhood Plans will take precedence, although this will only apply to the designated Neighbourhood Plan areas.
- 1.8 This will impose new challenges and an increased work load on the team as they organise examinations for each Neighbourhood Plan.

Other work

- 1.9 Members of the Local Plans team continue to provide policy advice on all relevant planning applications and pre-application inquiries. In addition, several members of the team contributing to the Development Management section of the service by processing their own caseload of applications.
- 1.10 As a result of the Local Plan being adopted, extensive policy advice has been provided to developers on sites allocated in the Local Plan as well as providing advice once the planning applications have been submitted. Discussions have resumed with the developers of the Land east of Maghull site and the other landowners / developers in relation to the preparation of a Master Plan to ensure this strategic site is developed in a comprehensive manner with all appropriate infrastructure being provided at the right time and in a coordinated way.
- 1.11 As a result of the Government's publication of a revised national planning policy framework, we are reviewing our Local Plan policy approach to the provision of affordable housing as a result of new threshold and definitions that have been introduced. Consequently we have asked our retained consultants to assess what the implications are for Sefton and whether we need to change our existing policy approach.
- 1.12 As part of the requirements set out in the NPPF we not only have to have a 5 year supply of deliverable housing, but we also need to ensure that we pass the 3 year Housing Delivery Test. If we do not, we have to set out an action plan setting out what steps we will undertake to address the deficit and boost the delivery of housing in Sefton. This could result in us having to review our Local Plan, which will require a major input of both financial and staff resources. One simple way that would assist is that Local Plan sites allocated for housing that are owned by the Council are brought forward for development. The appointment of the Head of Commercial Development will assist us bringing these sites forward.
- 1.13 As part of our statutory requirements, and to ensure we meet these requirements, we are updating our Strategic Housing Land Availability Assessment (SHLAA) to April 2018, and up-dating the Brownfield Register

which we are required to submit to the DHCLG by the end of each year. We have also commenced work on updating the Urban Capacity Study, so we know what sites are potentially available in the urban area and whether they are developable. This work is expected to take about 6 - 9 months. We are also aiming to produce our Authority Monitoring Report by the end of the year.

2. Heritage and Conservation

Heritage at Risk

- 2.1 We are continuing to work towards the removal of the 6 Heritage at Risk Areas from the National Register. This includes a number of different work areas including raising their profile, regeneration funding bids, working with the local community, Conservation Area Appraisals, taking enforcement and other legal action in relation to a number of derelict sites and listed buildings in these Areas
- 2.2 Recent success includes the continued restoration of Verandahs on Lord Street, Southport along with the improvements undertaken at previous derelict sites.
- 2.3 Works have started on a number of Heritage at Risk sites following planning permission being granted, this includes 2 Oxford Road, Birkdale, 8 Oxford Road. Birkdale and former Sunnymede School 4 Westcliffe Road Birkdale. A number of Planning Applications have been approved that include the improvement of Heritage at Risk sites including 30 Lulworth Road. A scheme on the major Heritage at Risk site of 40 Lancaster Road (former school for the partially hearing) has been approved subject to a Section 106 Agreement.

Regeneration

- 2.4 Following first round Heritage Lottery Fund approval of the Southport Townscape Heritage project, work has started on the second round development bid. The deadline is 11th June and, if successful, this will secure £1,625,000 with a combined funding pot of £2,358,211. A Townscape Heritage Officer has been appointed, initially on a 12-month contract, to help prepare the Stage 2 bid.
- 2.5 The project will focus on the properties between Lord Street and the Promenade and enhance the quality and strength of the linkages between the town centre and the Seafront so that the two become better integrated. This will include increasing the levels of economic activity within the target area to reduce the number of vacant and underused properties, through repair and reinstatement of historic features, along with complementary training and education initiatives.

Development Management

- 2.6 In terms of the general day to day responsibilities, allied to the increased development pressure which the wider Service is facing, the Conservation officers have formulated 69 detailed consultation responses from July – September on planning applications and pre-applications relating to a number

Agenda Item 8

of Listed Buildings and developments within a number of our Conservation Areas. We have also continued involvement in various appeals, on site monitoring and enforcement cases.

3. Development Management

- 3.1 The pressure on this part of the Service continues at a high level as we are considering the submission of a number major applications relating to sites identified for development in the Local Plan.
- 3.2 Between July and September 2018 we have approved 327 units of residential accommodation (taking account of the numbers in full or 'reserved matters' applications only, and not 'outline').

The following 9 major developments were considered and approved by Planning Committee.

Reference	Address	Proposal
DC/2018/00910	Former Peerless Refinery Site Dunnings Bridge Road Netherton L30 6UU	Variation of condition application attached to planning application DC/2016/02454 approved 07/07/2017 to vary Conditions 2, 10, 22, and 25 and to remove Conditions 31 and 32
DC/2014/01312	Former Arriva Bus Depot 503-509 Hawthorne Road Bootle L20 6JJ	Outline Planning Application for redevelopment of former industrial land for mixed use development purposes comprising retail development & 119 family dwellings.
DC/2017/02359	Land East Of Waddicar Lane North Of Footpath Melling No 3, North Of Rainbow Park Waddicar Lane Melling	Erection of 149 dwellings, construction of new vehicular access, flood attenuation basin, landscaping and associated works
DC/2018/00537	2 Well Lane Bootle L20 3BR	Erection of 13 dwellings with associated access road from Well Lane after demolition of redundant buildings
DC/2018/00695	30 Lulworth Road Birkdale Southport PR8 2BQ	Erection of a two storey extension to the rear together with the conversion to 10 self-contained supported living apartments (Use Class C2)
DC/2018/00471	41 Leyland Road Southport PR9 9JG	Erection of apartment block of 12 self contained apartments after demolition of the existing vacant dwelling

Agenda Item 8

Reference	Address	Proposal
DC/2017/01738	113A-117 Norwood Road Southport PR8 6EL	Erection of 14 two storey semi-detached dwellinghouses following the demolition of the existing commercial unit at 113a Norwood Road and 2 semi-detached residential properties at 115-117 Norwood Road.
DC/2018/00402	Former Shakespeare Hotel Public House And Adjacent Land And Premises 1 Scarisbrick New Road & 1A Virginia Street Southport PR8 6PU	Erection of 8 dwellings and 1 three storey block of 15 apartments together with associated access and car parking
DC/2018/00085	Phase 4 And 6 Town Lane Southport PR8 6PN	The erection of 91 dwellings within Phase 4 (including one 4 storey apartment and five 3 storey apartments), 119 dwellings within Phase 6 (including one 3 storey apartment) and all associated works (re-plan of original Plots H1-H58 & J1-J97 from Planning Approval ref: S/2012/0400 plus additional 21 units).

- 3.3 We have received a total of 443 applications in this time scale, including 45 pre-application enquiries.
- 3.4 The capacity of the Service is stretched by the increased pressure relating to the processing of these applications. It is a team effort across the Service to process, assess and determine applications expediently and in line with Government targets.
- 3.5 The 20% increase of planning fees (introduced in January 2018) and additional fee income through entering Planning Performance Agreements (PPAs) has allowed us to recruit further staff. They are proving critical to maintaining a high level of performance as we are dealing with significantly more complex and contentious proposals following the adoption of the Local Plan.
- 3.6 Staff levels have improved following extended periods of sickness within the team, and a team leader has been recruited to strengthen the enforcement side of the service which has been under constant and increasing pressure in recent times.
- 3.7 We continue to look for opportunities to organise our staff and procedures to make sure that the maximum effort is directed towards those schemes which are the most sensitive, complex and contentious, and that we provide the best possible service within existing constraints. This will mean new ways of working and we will continue to explore these where we feel they lead to an improved service.

Agenda Item 8

Enforcement update

3.8 Review of the quarter from 1 July 2018 to the 30th of September 2018

- New cases – 191
- Cases resolved – 202
- 24 retrospective applications totalling £8,320 fees.

4. Building Control

Performance targets

4.1 The Building Control Team continues to meet its key statutory targets in relation to plan checking and the carrying out of site inspections. It also meets the majority of the locally set performance targets it sets itself. Results for the 2nd quarter of financial year 2018/19 show that the Team's market share is 75% - which remains equal to or better than that of neighbouring authorities and is significantly above the average for English Councils, which stands at 67%. The Building Control Team also continues to meet all key statutory (and local) targets for plan assessment and the carrying out of site inspections.

Income and financial performance

4.2 Building Regulation income for the 2nd quarter of 2018/19 shows an increase of 4% when compared with the same stage in the previous financial year. Whilst costs have also increased, the fee earning element of the Team's work has produced a surplus, which will be used to part subsidise the other various related statutory work elements of Building Control work - such as ensuring safety at sports grounds and dealing with reports of dangerous structures.

Safety at sports grounds

4.3 Southport Football Club has announced the appointment of a new Safety Officer and they are also looking to make further alterations to their newly refurbished Main Grandstand. As a result, Officers will be required to prepare amended draft Safety Certificates and to present them the Licensing & Regulatory Committee.

Staffing issues

4.4 Team Leader, Phil Smith will be leaving the Authority early November 2018, in order to take up the vacant Building Control Manager post at Wigan MBC. The Council's Establishment Control Panel has agreed that Phil Smith's post can be filled and the necessary arrangements are currently being made in terms of advertising etc.

5. Technical Support

Performance

- 5.1 Performance against targets for the period of July to September is detailed below.
- The validation of planning applications for this period within the target of 5 days is 69% (with an overall average of 5 days). This level of performance represents a significant increase from the last quarter. This 3 month period included a number of significant applications that required extensive consultation, notification and validation.
 - The team registered and acknowledged 97% of enforcement cases within 5 working days.
 - Booking in of Building Control applications stands at 81% within 3 working days with the average number of days to book in being 3 days.
 - 98% of pre-application enquiries were registered within 3 days, the average is 1 day to book in these.
 - The team achieved 100% of land charge searches within 10 working days. This is in line with Government recommendations.

Service Development

- 5.2 Work continues on the transfer of the Local Land Charge Register to HM Land Registry. New software has been installed on our test system to ensure we are able to facilitate the transfer. Testing of the extract routines is continuing.
- 5.3 Our data cleaning project is continuing, to ensure our planning and land charge data is accurate and up to date in preparation for the migration of the local land charges register to HM Land Registry. A large part of this work involved checking of GIS polygon data for historic records back to 1974. This is now complete. There remains a large amount of textual data and spatial data that needs to be rationalised. It is anticipated that the Local Land Charges register and searches of it will be transferred by mid-2019. Further data cleansing will be required following the initial extract of data for Land Registry.
- 5.4 The service improvement group have commenced the review of standard letter templates, making our web pages more user friendly, preparing guidance notes for staff. Further opportunities for savings and income generation are being identified and processes put in place to ensure they can be delivered.
- 5.5 The Service has been the decanted to the 4th floor of Magdalen House and is now preparing to move back into the ground floor. Officers are currently being migrated to the new IT working environment. The introduction of improved information technology will allow us to change the working practices to maximise efficiency and ensure a smooth transition to agile working.

This page is intentionally left blank

CABINET MEMBER UPDATE REPORT Overview and Scrutiny Committee (Regeneration and Skills) – 6 November 2018		
Councillor	Portfolio	Period of Report
Marion Atkinson	Cabinet Member Regeneration and Skills	October 2018

Tourism Update

Business Tourism

- In the second quarter of the 2018-19 financial year, two conferences were confirmed worth around £500,000 to the local economy. These events will bring approx. 1000 bed nights to the destination. Six provisional bookings were added to the system in the same period, which if confirmed, would provide an economic impact IRO £6.1 million and 13,300 bed nights.
- Seven new enquiries were generated in the 2nd quarter worth a potential £3.9m to the area.
- 15 Conferences will take place over 2018/19 worth around £6.7m generating 14,615 bed nights to the destination
- Bliss, the new operators of The Southport Theatre and Convention Centre are continuing to implement improvements to the venue. The quality of performances secured have increased thus having an overall positive effect on the Borough.

Destination Marketing

- Autumn destination promotional campaign is underway – consisting of radio, digital, outdoor and press. This will run until mid-November.
- 2019 Visitor Guide is nearing completion and will go to print in November. Advertising sales are on par with last year. Distribution plan is being finalised
- Marketing Southport current membership stands at 113, with two new members since the last report and two members leaving.
- PR agency has sent out the autumn news release, highlighting the borough offer for half term week and autumn in general. Coverage has started to appear.
- Group Leisure & Travel Show (NEC Birmingham) was attended on 11 October. We had a stand there and continued to promote the 'Southport Pick 'n' Mix product. Fifty leads were secured.

Agenda Item 8

- Travel Trade familiarisation trip took place, key tour planners and coach companies spent 2 days in Southport looking at the town's offer for visiting groups. They were also taken to attractions / locations in Crosby to Formby to Martin Mere.
- Golf figures show a 52% increase on accommodation booked via England's Golf Coast for their directly sold packages.
- Christmas advertising campaign about to commence – it will include radio, digital and press. It will major on the new tree, ice rink and a general 'shop, dine and stay' message.
- Design of 2019 'Eating Out Guide' underway. This supports the independent restaurant sector. It will go to print December and be in circulation in the new year.
- Work has started on the Visitor Passport, this is a self-funding passport sized information / voucher book. It is given to coach groups, conference delegates and stocked by hotels & guesthouses.

Events

British Musical Firework Championship

- The event was very busy, attracting over 30,000 visitors over the 3 evenings. As always there was an extremely high standard of displays. Illusion Fireworks who fired last on Saturday night were crowned champions.
- The event was cancelled on the Sunday night only (30th September) due to high winds. Refunds are currently being processed.

Southport Christmas Ice Rink

- An ice rink will be installed on Southport Town Hall Gardens from the 7th December to the 5th January
- There will also be a selection of Christmas chalets around the rink, all supported by a comprehensive Christmas marketing campaign
- The Ice Rink is a joint initiative between Sefton Council and Southport BID, Sefton have secured external funding to cover the financial contribution

2019 Events

Planning and procurement has started for the 2019 event season, confirmed dates are as follows.

Southport Festival – 10th – 12th May

Southport Food & Drink Festival – 31st May – 2nd June

Southport Air Show – 6th – 8th September

British Musical Fireworks Championship – 27th – 29th September

Tourism Operations

Southport Market

- Current national and local trading conditions continue to impact on the market trading performance.
- There continues to be interest for short term licences, and potential pop up experiences. This is following on from dedicated advertising aimed at new start-ups on digital platforms, local press and industry PR.
- To attract greater footfall targeted digital marketing campaigns are continuing
- We have discussed bringing outdoor traders into the indoor market, Outdoor traders have shown an interest, discussions continue.

Outdoor Markets

- The Outdoor Markets have enjoyed another successful year with traders' keen to trade in Southport and Formby.
- The last outdoor market for the 2018 season will be: 02nd November.

Seafront

- Phase two work started 1st October 2018 and will be completed by 21st December 2018 ready for the Pier Concessionaire to fit-out the new food and drink retail kiosk and improvements to the end pavilion.
- Phase three will then see improved access to the Pier with the installation of new steps onto Southport Beach.
- The Pier works are part of the £2.9m Coastal Community Fund project
- **24 Hour Yacht Race** 7th September had over 70 teams taking up the challenge, with excellent weather and a large crowd the event was deemed a huge success.
- **Play Area Victoria Park** The fence surrounding the Play area in Victoria Park is to be replaced, giving the Play area a new lease on life, and bollards will be installed at the entrance to the park protecting it from unauthorised encampments.

InvestSefton update

Sefton Growth Hub/ ERDF Business Growth Programme

InvestSefton is one of the Liverpool City Region growth hubs working alongside the Local Enterprise Partnership, other local authorities, Chambers of Commerce and The Women's Organisation. This is part of current UK Government funded activities delivered locally by Local Enterprise Partnerships. In Sefton this activity has been

Agenda Item 8

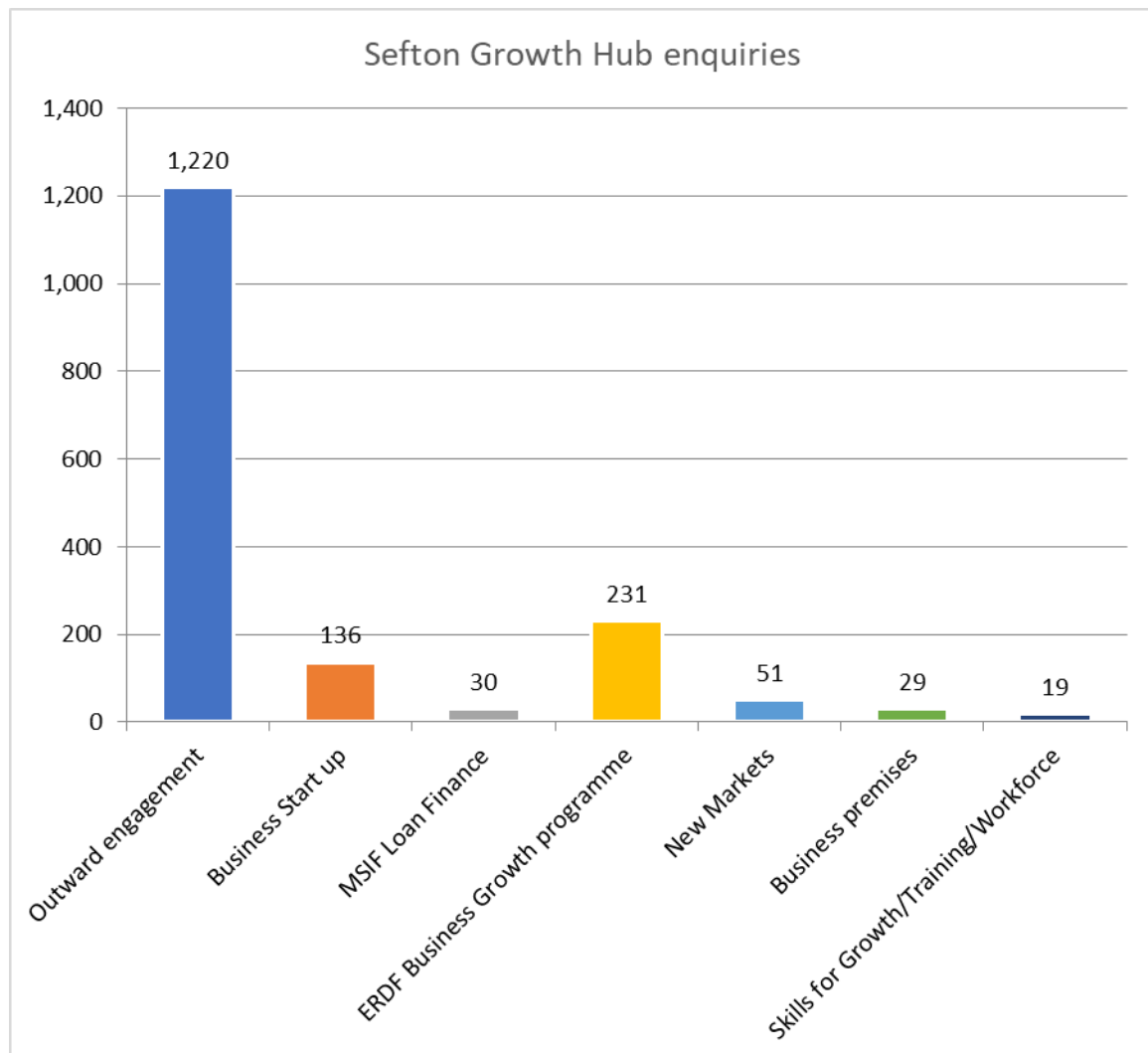
merged with the ERDF Business Growth Programme to help provide a more cohesive service to businesses. InvestSefton has been awarded a further 12 month contract until 31 March 2019 to deliver.

The Ministry of Housing, Communities and Local Government has given in-principle approval to extend two ERDF projects of which Sefton Council is a partner. Subject to meeting final conditions both the aforementioned Business Growth Programme and Place Marketing for Investment will be extended until 31 December 2021.

Place Marketing for Investment covers Liverpool City Region overseas promotion to attract new investment and forms a key part of InvestSefton's inward investment activities described later in this report.

As at 8th October 2018 InvestSefton has engaged with 2,014 businesses, carried out 1,711 diagnostics and brokered 2,014 businesses into other areas of support.

Business enquiries through Sefton Growth Hub continue to rise with the same mix of firms from a range of industry sectors seeking advice, guidance and more intensive support. The team is currently looking further into enquiry type and will provide a more detailed breakdown and explanation in a future update.



Agenda Item 8

Cabinet Member visits businesses assisted by InvestSefton on a quarterly basis. Corporate Communications have assisted through press releases and uploading short talking head videos from company owner/managers such as the following taken at Morgan Hope industries and Immersive Creative in Southport; links copied below:

<https://drive.google.com/open?id=1EOsLvxbmlgoD6Zsz1KXCqJu-KwkeE3n>

https://drive.google.com/open?id=12TcQaRRqLkJGN-_KVGw2i4aMW_xQLA7b

Business Clinics

InvestSefton as part of the Growth Hub and Business Growth Programme and in partnership with the Enterprise Hub have set a weekly 'drop in' Business Clinic in the Atkinson, Southport every Tuesday from 10am-1pm. The clinics are for anyone thinking of starting or growing their business covering a range of topics such as accessing finance, sales, business ideas, sales and marketing. InvestSefton's Advisers will be joined by a range of volunteer Business Mentors offering their services for free.

Cabinet Member officially opened the clinic on 18th September . Corporate Communications were on hand to produce a video of the opening which has been uploaded onto Youtube. The video can viewed at <https://youtu.be/kWWZ-rVCVak>



“Sefton’s business clinics are taking place every Tuesday at The Atkinson, Southport from 10am-1pm. They are a chance to meet movers and shakers in the world of business to ask any burning questions and gain insights to help you start up your business or take it to the next level.

Officially opened by Cllr. Marion Atkinson, Sefton Council’s Labour Cabinet Member for Regeneration and Skills on September 18, the clinics are Organised by Invest Sefton, Sefton Council’s enterprise, business support and inward investment service. Sessions cover all business themes, from accessing funding to starting your business to employing the right people to make it a success and everything in between”

Agenda Item 8

Outward engagement

InvestSefton responds to spikes in demand by organising business workshops for groups of businesses. The events form a key part of delivery as it allows InvestSefton to reach a wider number of businesses on key topics relevant to their needs. The most recent event took place over two days focusing on Digital support for businesses which are proving really popular.

- 19th September Ainsdale - attended 13 Sefton businesses.
- 20th September Bootle - attended by 17 Sefton businesses

A selection of feedback received is shown below:

- **Hylift Access** – “Thanks Guys! Great advice and helped to chase up website domain issues.
- **L’s Kitchen** – “Carry on with workshops. Great for business to meet, learn and explore all aspects of business”.
- **Tik Tok Invents Ltd** – “I am looking for support with a new product that is patent pending I am trying to develop. I need a working prototype and manufacturing contacts. Thank you Tom.
- **Home from Home** – I think the guys & support are so valuable & I doubt I’d have been able to start my business without them. Long may this support continue. Excellent ”
- **JBA Video** – “Good venue, good size of audience, good atmosphere. Useful content”.

Inward Investment update

- Mersey Reach project (Chancerygate) is awaiting final sign off for Chrysalis, with this expected soon. Developer is keen to progress asap, intending to start within a month. There is interest in the site from many local businesses ranging from 20,000 – 30,000 sq ft.
- Atlantic Park- SIF enquiry. conditional funding in place. Planning application conditions agreed but request made to change consent from B8 (Special industrial) to B2 (General industrial) as a result of a live enquiry
- Enquiry for facility for modular housing manufacturer. Requirement for c. 110,000 sq ft manufacturing facility and associated office space. Strong interest in Atlantic Park with ongoing dialogue regarding the deliverability of a suitable scheme within the company’s timeframe. Support has been offered to the business relating to recruitment of local staff and apprenticeships, including engagement with Hugh Baird on long term training support. In addition, support to develop local supply chain has been offered. The scheme will create between 200 and 400 new jobs.

- InvestSefton continues to provide ongoing support for regeneration opportunities, including Bootle Town Centre, Crosby Town Centre, Southport Business Park, Southport Town Centre amongst others.
- InvestSefton lead's the operational single inward service for the city region (Chairing the Group), utilising ERDF funding through the Place Marketing Project and represents the group on the Internationalisation working group. A revised submission was sent to MHCLG on Monday 8th October. Progress will be heavily linked to One Front Door, the proposed formal coordination of inward of investment for the city region
- The Business Development Manager is continuing work with 'The Extraordinary Club' and Bruntwood to create a new Creative and Digital Incubator in St Hugh's, Bootle Town Centre. An initial proposal has been submitted to the Combined Authority with feedback provided. Currently working with 'The Extraordinary Club' to develop the business model and scale of ambition as well as aligning with wider InvestSefton business engagement activities.

Growth Project Updates

The Regeneration Team are in the process of developing a range of growth projects identified across the borough and included within the Bootle, Crosby and Southport Town Centre Action Plans. This includes exploring potential funding sources that might be available to assist with delivery and partnership development opportunities.

Crosby Village Town Centre

Environmental Improvements of Crosby town centre including the repair of festoon lighting and provision of benches are complete. This completes the works associated with the S106 contribution received for environmental improvements to the village centre.

Following the by St Modwen of refurbishment to Glenn Buildings north and Glenn Buildings south earlier this year the following occupiers are in place or have received the necessary consents;

- Peacocks clothing shop
- The Card Factory
- Extension to The Blues Bar
- Bottega – Italian Restaurant
- 'Aesthetics Hub' a beauty clinic
- Vets - above Peacocks
- Betfred Betting Shop
- Bar at 8D Moor Lane

Discussions are also ongoing between the Regeneration Team Council and St Modwen regarding proposals for Telegraph house following the decision by M&S Food not to look any further at Crosby as a possible location as Aintree and Formby serve most of their existing need.

Agenda Item 8

The Regeneration Team are also exploring potential options for use of Council owned assets within Crosby Centre to broadening out the range of uses on offer as well as improving the associated access and parking arrangements to support the centre's role.

Crosby Coastal Area

Work is continuing to explore options for the coastal area where the Council currently has a number of assets.

Bootle Town Centre

Transport Access and Connectivity Studies - Through the Transport Framework Atkins have delivered to programme the scoping stage of the access and connectivity surveys for both Southport and Bootle. Stage 1 of these reports is almost complete and further work to take forward the next stage of detailed work is being planned out.

Coffee House Bridge - Although this is a key development site for the Council, currently the delivery model is considered challenging and alternative delivery models are currently being discussed and evaluated with the site occupants.

Bootle Town Hall Complex - The commercial appraisal remains incomplete, partly due to the challenge with finding a viable financial solution that will ensure this key asset's future development potential is fully realised.

Southport Town Centre - Work continues between the Regeneration, Toursim, Planning, Asset Management and Transport Teams to explore a number of investment opportunities including use of council owned and other key partner assets that would help deliver the Southport Town Centre Investment Framework and Action Plan.

Southport Townscape Heritage - Work is progressing on this second-round funding bid and recruitment of a Townscape Heritage Project Officer. Work continues developing further partnerships and drafting a Conservation Area Management and Maintenance Plan which will be in place for the next 15 years.

Southport Pier – Pier Refurbishment and enhancement programme will be complete by April 2019.

Employment & Learning Programme

Sefton@work Quarterly performance – demand and outcomes

Demand for service from residents has been very strong over the last quarter. In comparison with the same point last year, the number of clients starting on the Ways to Work programme seeking assistance has doubled, moving up from 105 to 210 new entrants. This is particularly remarkable, given the quarter includes the month of August which has historically been very slow.

Agenda Item 8

Outcomes for the quarter from July to end September 2018 have been particularly positive. The number of job starts made by clients has been the highest ever achieved since the Ways to Work project commenced, with **95** local residents entering employment, as follows:

Status at registration	Number into employment	%
Unemployed – actively job-seeking	53	55.8
NEET – (1.1 clients) Inactive	21	22.1
NEET – (1.3 clients) Inactive	21	22.1
Total	95	100.0

Status at registration	Number into employment	%
1.1 Contract (age 30+)	48	50.5
1.3 Contract (aged 16 – 29)	47	49.5
Total	95	100.0

Gender	Number into employment	%
Male	63	66.3
Female	32	33.6
Total	95	100.0

Types of Jobs	Number into employment	%
Admin/Customer Service	13	13.7
Automotive	2	2.1
Childcare	4	4.2
Cleaning	9	9.5
Construction	10	10.5
Finance	1	1.1
Food/Drink	8	8.4
Gardening	1	1.1
Health & Care Sector	5	5.3
Leisure	3	3.2
Local/Central Sector	5	5.3
Production	16	16.8
Retail	3	3.2
Security	2	2.1
Self-Employment	1	1.1
Warehouse	12	12.6
Total	95	100.0

Hours Worked	Number into employment	%
Full Time	69	72.6
Part Time	26	27.4
Total	95	100.0

Agenda Item 8

Already has Basic Skills	Number into employment	%
Yes	67	70.5
No	28	29.5
Total	95	100.0
Have a Disability/Health Condition	Number into employment	%
Yes	20	21.0
No	74	77.9
Chose not to say	1	1.1
Total	95	100.0
Living in a Workless Household	Number into employment	%
Yes	56	58.9
No	39	41.1
Total	95	100.0
Living in Workless Household with Dependent Children	Number into employment	%
Yes	20	21.1
No	75	78.9
Total	95	100.0
Lone Parent	Number into employment	%
Yes	14	14.7
No	81	85.3
Total	95	100.0

A number of observations may be made from this quarterly analysis of outcomes:

- Sefton@Work is effective in not only attracting those clients who are furthest away from the labour market but actually placing them into work at a rate that exceeds most nationally commissioned employment contracts. This is evidenced by the number of lone parents and people from workless households moving into employment.
- Job outcome rates for clients with health conditions and disabilities is also very positive.
- There is an emerging outcome gap between male and female customers moving into work, with more than 66% of positive outcome being achieved by men. This trend has been evident for three quarters and is being closely observed, particularly regarding the outcomes of younger women. Some proposals are currently being designed to rebalance this, including seeking out relationships with employers in new sectors.
- Sefton@work is committed to helping people enter employment that is sustainable and with sufficient pay to increase self-reliance. This is evidenced by the fact that more than 70% of the outcomes are into full time employment, in contrast with the drift towards temporary and sessional work being seen in the wider labour market.

Sefton@work - working with employers

The achievement of the outcomes recorded in September have been supported by the ongoing work of the Employer engagement team, capturing opportunities for our workless clients. This pre-recruitment and employer programme work has included the following sessions which have been hosted at the Sefton@work premises on Stanley Road:

- Carlisle Security open day to promote opportunities for Security work. 10 clients attended and 6 jobs have been offered for those that completed the pre-recruitment offer so far.
- Stafforce Ltd – a new partnership for Dock employment including Port operative positions. 12 clients attended with an additional 6 other Sefton residents to complete an induction process and undertake the necessary drugs and alcohol tests. The success rate of this cohort in relation to drug and alcohol testing has been much higher than previous experience with other third party labour suppliers would predict. More information on job offers and starts for these jobs will be available for the next report.
- The Strand Shopping Centre – 16 clients attended a jobs partnership to register for jobs in Retail, mostly for the Christmas period.
- Crystal fires have started 3 of workless Sefton@work clients in the last month, one of whom had previously been homeless.
- Flip Out opening has been further delayed. Sefton@work is awaiting details from the employer about their plans. Advisers will make contact with clients who have progressed through this pre-recruitment exercise in the current month.
- Fumecare a new employer being supported in Formby has recruited for an Electrical Apprenticeship. Young male NEET client has now commenced this opportunity, accessing travel support.
- Sefton@work has continued collaboration with Antrec Ltd, offering employability support and individual guidance and advocacy. 2 inactive clients have been employed through this route in this month.
- An additional open day was hosted for KURA (introduced by Invest Sefton as an investor) to fill vacancies in customer care. 10 pre-filtered clients attended this opportunity which was attended by the employer and which incorporated job interviews. 4 clients have now started employment from 1 October. The employer has also held additional job interview sessions with Sefton@work, in the Stanley Road offices and more job offers are expected with starts for mid-October.

Agenda Item 8

Sefton Adult Learning Service Update

Overview of Performance for 2017/18

At the end of the 17/18 contracted period, the Service delivered learning to **2053** unique community learners. This was in excess of the ESFA target by 53 learners. In addition, **560** learners progressed onto a further community learning programme at a higher level than their original course. **426** learners who started a community learning programme later progressed onto a qualification, drawing down £157,035 of funding. This rate of qualification has significantly overachieved the contracted level by £84,458.

The following analysis of the outcomes for the academic year show that the Service has made year on year improvements on the majority of indicators:

Area	2016/17	2017/18	Variance
Attendance	87.6%	86.1%	-1.5%
Areas of Deprivation	33.2%	34.4%	+ 1.2%
BME	11.4%	14.6%	+3.2%
Disability	24.6%	25.0%	+0.4%
Male Participants	31.8%	37.8%	+6.0%
Female Participants	68.2%	62.2%	-6.0%
CL Retention	91.2%	93.7%	+2.5%
Adult Skills Retention	95%	95.8%	+0.8%
CL Pass Rate	95.9%	98.5%	+2.6%
Adult Skills Pass Rate	94.7%	99.7%	+5.0%

Subcontractor performance

SACL procured 2 sub-contracts during the year in order to achieve targets in particular curriculum areas and meet the needs of learners in disadvantaged neighbourhoods in the North of the borough.

The Rotunda delivered to **185** unique learners in the wards in the north of the borough in and around Kew as per their contract. The Rotunda's delivery focused predominantly on employability programmes to learners referred by Southport JCP. 3TC delivered to **237** unique learners in the South of the borough.

Agenda Item 8

The sub-contracts pass on all the ESFA and Ofsted criteria to their suppliers. The method of payment is based on the achievement of targets and results, so contractors receive no recompense for any underperformance.

A procurement exercise has been undertaken for the delivery of provision in 2018/19 year. 3TC and Asset Training have been successful in securing contracts to deliver Community Learning and a small number of qualifications in the current year.

Households into Work project

The Combined Authority project is being hosted through Sefton@work. The latest available data from this project indicates the following position at end July 2018:

	Primary House-holds	Primary Starts to Date	% starts to date	Variance	Secondary Households target	Secondary starts to date	% starts to date	Variance
Sefton	95	36	38%	-59	95	19	20%	-76
LCR	800	285	231%	-515	800	124	108	-676

This page is intentionally left blank